

Atlanta Public Library District June 2020 Annual Meeting Agenda

Pursuant to the Open Meetings Act, notice is hereby given that the annual meeting of the Board of Trustees of the Atlanta Public Library District will be held on June 25, 2020, at 6:30pm. Because of the physical distancing requirements related to the COVID-19 outbreak, the President has determined that an in-person meeting is imprudent and impractical. Therefore, this meeting will be held virtually on Zoom. As per our established practice, public comments will be limited to four minutes per person and 20 minutes overall. Except for the exceptions noted here, all other regular guidelines for public comment will remain in effect. Because this meeting will be completely virtual, no in-person public comment will be allowed.

Anyone wishing to speak during the Public Comment period must register by noon on June 25 by submitting their name, email address, and phone number that will be used to call in to the Zoom meeting to apldinformation@gmail.com. As an alternative, members of the public may submit their name and their written comments to the same email address by 6:15PM on June 25, and these comments will be read aloud at the meeting. Once a person has registered, he/she will receive an email including a link to the Zoom meeting, the meeting call-in number (for those wishing to call on their phones), and the meeting ID--along with instructions on how to join the virtual meeting.

A copy of the agenda, previous meeting minutes, and monthly financial report will be available online at www.atlantapld.org 48 hours prior to the meeting.

The Atlanta Public Library District strives to be a service-driven community resource for learning, creativity and engagement. Its mission is to improve the quality of life of patrons by expanding their horizons, meeting their learning needs, and enhancing their interests in meaningful and entertaining ways.

CALL TO ORDER/ROLL CALL

PUBLIC COMMENTS

APPROVAL OF REGULAR MEETING MINUTES FOR MAY 21, 2020 SPECIAL MEETING

APPROVAL OF FINANCIAL REPORT FOR MAY 2020

ELECTION OF OFFICERS FOR 2020-21

CONSENT AGENDA

Acceptance of Directors' Annual Reports

- Library
- Museum

Acceptance of Board Annual Reports

- Facilities & Grounds
- Insurance
- Funding & Finance
- Planning
- Personnel
- Program
- Technology
- Compliance

OLD BUSINESS

EXECUTIVE SESSION/PERSONNEL/EMPLOYEE COMPENSATION [5 ILCS 120/2 (c) (1)]

NEW BUSINESS

- Non-resident Library Card Fee
- Palms Grill Rental Payments
- Meeting Date Ordinance 2020-21
- Preliminary Budget 2020-21
- Employee Compensation
- Appointment of OMA and FOIA Officers for 2020-21
- Board Assignments for 2020-21

Dated this 23rd day of June, 2020

Cathy Maciariello, Library Director; Rachel Neisler, Museum Director

The May 21, 2020 special meeting of the Board of Trustees of the Atlanta Public Library District was held virtually on Zoom due to distancing requirements related to the COVID-19 pandemic. The meeting was called to order at 6:30 PM by President Jim Welchel.

The roll was called with the following trustees present: Jim Welchel, Randy Brooks, Steve Dreyer, Marge Dyer and Karen Horn. Also present were Cathy Maciariello and Rachel Neisler, directors. Also present were Kayla Craig and Diane DeVore, prospective new members of the Board of Trustees.

The meeting was opened for public comments. There were none.

Regarding approval of the February 20, 2020 regular meeting minutes, Randy Brooks moved to approve the February 20, 2020 regular meeting minutes as written. Steve Dreyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Marge Dyer (yes) and Karen Horn (yes).

Regarding approval of financial reports for February, March and April, Steve Dreyer moved to approve these financial reports as presented. Randy Brooks seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Marge Dyer (yes) and Karen Horn (yes).

Due the resignation of Lori Cotton from the Board, Jim Welchel moved to accept Lori's resignation. Steve Dreyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Marge Dyer (yes) and Karen Horn (yes). Jim Welchel extended a "thank you" to Lori Cotton for her service to the board.

Regarding appointment of Trustees to fill Lori Cotton and Mary Hill vacancies, Jim Welchel moved to appoint Kayla Craig and Diane DeVore as Trustees. Kayla Craig will be filling Lori Cotton's term, and Diane DeVore will be filling Mary Hill's term, both of which will be up for election in 2021. Randy Brooks seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Marge Dyer (yes) and Karen Horn (yes). The oath of office was administered to both Kayla Craig and Diane DeVore by Karen Horn.

Regarding Directors' reports and Board reports, the Library and Museum reports were included in the board packet along with the finance report. A budget will be presented at the June meeting with many things still being considered in order to finalize it. A correction was noted on the finance report. Minimum wage will increase to \$10 per hour in July, not \$11. The only item reported regarding facilities was the recent wind damage to the roof of the Downey building. Steve Dreyer is working with Collins Roofing to get a cost for repair and determine if the insurance company should be notified to file a claim. Randy Brooks moved to accept all reports to include correction of minimum wage increase to \$10. Marge Dyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Marge Dyer (yes), Kayla Craig (yes), Diane DeVore (yes) and Karen Horn (yes).

Regarding Old Business, there was none.

Regarding New Business, plans for Library/Museum re-opening, the Museum report recommended the Museum remain closed for remainder of 2020. Rachel is willing to give tours by appointment. The Library report outlined steps for re-opening based on staff recommendations and following guidelines in accordance with RAILS, the ILA, State of Illinois and other local libraries. Diane DeVore and Kayla Craig both felt the Library should open June 1st and allow children, with a code of conduct developed for children to sign. There was much discussion regarding the re-opening process. Finally, Randy Brooks made a motion to have Diane DeVore and Kayla Craig develop the guidelines and procedures for children in the Library. The motion was seconded by Diane DeVore. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Marge Dyer (yes), Kayla Craig (yes), Diane DeVore (yes) and Karen Horn (yes). Jim Welchel moved that he and Cathy will decide hours of operation along with the plan developed by Kayla Craig and Diane DeVore for the Library to open to the public on June 1, 2020. Steve Dreyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Marge Dyer (yes), Kayla Craig (yes), Diane DeVore (yes) and Karen Horn (yes).

Marge Dyer moved the Museum remain closed until May 1, 2021. Steve Dreyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Marge Dyer (yes), Kayla Craig (yes), Diane DeVore (yes) and Karen Horn (yes).

Per [5 ILCS 120/2 (c) (1)], Jim Welchel moved to go into executive session to discuss personnel matters. Randy Brooks seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Marge Dyer (yes), Kayla Craig (yes), Diane DeVore (yes) and Karen Horn (yes).

Karen Horn moved to reopen the board meeting. Randy Brooks seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Steve Dreyer (yes), Marge Dyer (yes) Kayla Craig (yes), Diane DeVore (yes) and Karen Horn (yes). The Board meeting resumed with New Business at 7:55 PM. Discussion on employee compensation was tabled until the June meeting.

Regarding the Trustee Roundtable, there were only comments from Karen Horn. She asked about resolving the weed problem behind the Palms Grill. Randy and Jim will take care of this by getting some rock from the city to put around the small storage building.

There being no further business to come before the board, Karen Horn moved to adjourn the meeting. Marge Dyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Marge Dyer (yes), Kayla Craig (yes), Diane DeVore (yes) and Karen Horn (yes). The meeting was adjourned at 8:00 PM.

Respectfully submitted,

Karen Horn, Secretary

**Atlanta Public Library District
Atlanta, Illinois**

**Statement of Assets, Liabilities & Fund Equities - Modified Cash Basis - Gov Funds
May 31, 2020**

	Current Year
ASSETS	
Current Assets	
Atlanta National Bank	\$ 62,403.55
Savings	10,974.98
Total Current Assets	73,378.53
Other Current Assets	
Certificates of Deposit	15,703.95
Total Other Assets	15,703.95
TOTAL ASSETS	\$ 89,082.48
LIABILITIES AND EQUITY	
Current Liabilities	
Fica/FWH Payable	\$ 1,168.88
SWH Payable	203.53
IMRF Payable	77.20
Accrued Unemployment Payable	51.76
Total Current Liabilities	1,501.37
Long-Term Liabilities	
Loan - Construction	196,518.73
Total Long-Term Liabilities	196,518.73
Total Liabilities	198,020.10
Net Assets	
Amt to be Provided for Loan	(196,518.73)
Unrestricted Net Assets	52,925.13
Res Net Assets - Social Security	2,065.41
Res Net Assets - IMRF	5,865.93
Change in Net Assets for the Year	26,724.64
Total Net Assets	(108,937.62)
TOTAL LIABILITIES AND NET ASSETS	\$ 89,082.48

Atlanta Public Library District
Atlanta, Illinois
Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Eleven Months Ended 05/31/20

	Current Month	Year-to-date	Annual Budget	Budget Variance
Revenues				
Property Taxes				
Corp Tax	\$ 0.00	\$ 137,066.01	\$ 140,204.00	\$ (3,137.99)
SS Tax	0.00	3,884.14	3,967.00	(82.86)
IMRF Tax	0.00	2,642.48	2,700.00	(57.52)
Audit Tax	0.00	982.32	1,000.00	(17.68)
Liability Tax	0.00	6,458.32	6,600.00	(141.68)
Bld/Equip & Maint Tax	0.00	0.00	0.00	0.00
Total Property Tax Revenue	<u>0.00</u>	<u>151,033.27</u>	<u>154,471.00</u>	<u>(3,437.73)</u>
Fees				
Fax	2.00	72.45	150.00	(77.55)
Copies	35.55	312.70	645.00	(332.30)
Fines	1.20	49.99	100.00	(50.01)
Non-resident Library Cards	0.00	0.00	65.00	(65.00)
Hospitality	0.50	14.00	50.00	(36.00)
Program Registrations	90.00	90.00	1,500.00	(1,410.00)
Total Fee Revenue	<u>129.25</u>	<u>539.14</u>	<u>2,510.00</u>	<u>(1,970.86)</u>
Merchandise				
Books	0.00	30.85	90.00	(59.15)
Merchandise Income	0.00	391.00	0.00	391.00
Total Merchandise Revenue	<u>0.00</u>	<u>421.85</u>	<u>90.00</u>	<u>331.85</u>
Grants				
Grants	7,500.00	26,488.75	10,000.00	16,488.75
Total Grant Revenue	<u>7,500.00</u>	<u>26,488.75</u>	<u>10,000.00</u>	<u>16,488.75</u>
Contributions				
Program Sponsorships	0.00	1,500.00	500.00	1,000.00
Fundraising Events	0.00	1,411.50	2,000.00	(588.50)
Memorial Donations	0.00	0.00	350.00	(350.00)
Other Contributions	0.00	1,469.00	500.00	969.00
Total Contribution Revenue	<u>0.00</u>	<u>4,380.50</u>	<u>3,350.00</u>	<u>1,030.50</u>
Rentals				
Rent - Library Building	0.00	0.00	200.00	(200.00)
Rent - Union Hall Event Space	0.00	1,200.00	1,000.00	200.00
Rent - Union Hall Offices	525.00	5,650.00	6,300.00	(650.00)
Rent - Palms Grill	0.00	2,700.00	3,600.00	(900.00)
Total Rental Revenue	<u>525.00</u>	<u>9,550.00</u>	<u>11,100.00</u>	<u>(1,550.00)</u>
Misc. Income				
Interest	28.07	229.57	205.00	24.57
Miscellaneous Income	0.00	0.00	100.00	(100.00)
Total Misc. Revenue	<u>28.07</u>	<u>229.57</u>	<u>305.00</u>	<u>(75.43)</u>
Total Revenues	<u>8,182.32</u>	<u>192,643.08</u>	<u>181,826.00</u>	<u>10,817.08</u>

Atlanta Public Library District
Atlanta, Illinois
Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Eleven Months Ended 05/31/20

	Current Month	Year-to-date	Annual Budget	Budget Variance
Operating Expenditures				
Personnel				
Payroll	4,189.26	50,778.98	58,000.00	(7,221.02)
Fica/Med Expense	320.51	3,884.60	4,450.00	(565.40)
Unemployment Expense	26.17	175.98	200.00	(24.02)
IMRF Expense	72.90	712.88	950.00	(237.12)
Total Personnel Expenditures	<u>4,608.84</u>	<u>55,552.44</u>	<u>63,600.00</u>	<u>(8,047.56)</u>
Service Contracts & Fees				
Accounting and Audit	550.00	10,286.25	12,600.00	(2,313.75)
Legal	100.00	4,801.15	7,200.00	(2,398.85)
Copier	116.45	1,308.15	2,250.00	(941.85)
RSA/A.D.M.L.	0.00	1,810.00	1,810.00	0.00
Professional Services	0.00	25.98	0.00	25.98
Artist & Speaker Fees	0.00	3,359.50	8,000.00	(4,640.50)
Total Service Contract & Fees Expenditures	<u>766.45</u>	<u>21,591.03</u>	<u>31,860.00</u>	<u>(10,268.97)</u>
Licenses & Rentals				
ASCAP/BMI	0.00	562.00	500.00	62.00
Movie Licensing	0.00	0.00	350.00	(350.00)
P.O. Box & Safe Deposit Box Rental	0.00	80.00	140.00	(60.00)
Total Licenses & Rentals Expenditures	<u>0.00</u>	<u>642.00</u>	<u>990.00</u>	<u>(348.00)</u>
Dues & Memberships				
Dues & Memberships	0.00	384.00	150.00	234.00
Total Dues & Memberships Expenditures	<u>0.00</u>	<u>384.00</u>	<u>150.00</u>	<u>234.00</u>
Buildings & Grounds				
Cleaning Services	0.00	1,885.50	3,000.00	(1,114.50)
Groundskeeping	0.00	1,255.00	1,500.00	(245.00)
Dumpster/Garbage	0.00	852.21	1,200.00	(347.79)
Pest Control	85.00	740.00	820.00	(80.00)
Fire Inspections & Certificates	0.00	1,065.50	1,000.00	65.50
Library Elevator Inspections & Maintenance	0.00	1,769.87	500.00	1,269.87
Museum Elevator Inspections & Maintenance	0.00	2,221.63	3,000.00	(778.37)
Library Maintenance & Construction	119.97	58,175.00	2,000.00	56,175.00
Downey Building Maintenance & Construction	0.00	6,328.21	7,000.00	(671.79)
Union Hall Maintenance & Construction	0.00	6,562.92	7,000.00	(437.08)
Insurance	0.00	7,334.00	7,500.00	(166.00)
Construction Loan Repayment	0.00	13,900.00	13,900.00	0.00
Total Buildings & Grounds Expenditures	<u>204.97</u>	<u>102,089.84</u>	<u>48,420.00</u>	<u>53,669.84</u>
Equipment				
Computer & Software Purchase	160.51	412.56	1,000.00	(587.44)
Computer Maintenance	0.00	0.00	100.00	(100.00)
Other Equipment Purchase/Maintenance	183.50	337.22	500.00	(162.78)
Total Equipment Expenditures	<u>344.01</u>	<u>749.78</u>	<u>1,600.00</u>	<u>(850.22)</u>

Atlanta Public Library District
Atlanta, Illinois
Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Eleven Months Ended 05/31/20

	Current Month	Year-to-date	Annual Budget	Budget Variance
Utilities				
Library Gas & Electric	27.17	3,042.79	4,000.00	(957.21)
Museum Gas & Electric	126.79	2,370.03	2,600.00	(229.97)
Union Hall Gas & Electric	182.74	6,014.72	7,500.00	(1,485.28)
Union Hall Water	56.00	707.40	700.00	7.40
Library Telephone & Internet	242.93	2,735.61	2,700.00	35.61
Museum Telephone & Internet	128.29	1,333.81	1,600.00	(266.19)
Union Hall Internet	76.89	845.79	925.00	(79.21)
Real Estate Taxes	0.00	601.34	600.00	1.34
Total Utilities Expenditures	<u>840.81</u>	<u>17,651.49</u>	<u>20,625.00</u>	<u>(2,973.51)</u>
Fund Raising Events				
Fundraising Events	0.00	26.95	500.00	(473.05)
Total Fund Raising Events Expenditures	<u>0.00</u>	<u>26.95</u>	<u>500.00</u>	<u>(473.05)</u>
Materials				
Books/Audio Books	133.51	3,963.07	8,000.00	(4,036.93)
DVD's	0.00	484.11	1,000.00	(515.89)
Subscriptions & Publications	0.00	115.90	200.00	(84.10)
Museum Collections	0.00	0.00	750.00	(750.00)
Total Materials Expenditures	<u>133.51</u>	<u>4,563.08</u>	<u>9,950.00</u>	<u>(5,386.92)</u>
Marketing & Advertising				
Printing	0.00	319.36	150.00	169.36
General Advertising	0.00	0.00	30.00	(30.00)
Legal Announcements	0.00	559.50	600.00	(40.50)
Direct Mail	0.00	1,342.65	3,500.00	(2,157.35)
Total Marketing & Advertising Expenditures	<u>0.00</u>	<u>2,221.51</u>	<u>4,280.00</u>	<u>(2,058.49)</u>
Supplies				
Office Supplies	123.47	280.39	750.00	(469.61)
General Postage	0.00	356.25	400.00	(43.75)
Museum, Archival & Exhibit Supplies	32.56	267.34	500.00	(232.66)
Library Maintenance Supplies	81.90	135.61	150.00	(14.39)
Museum Maintenance Supplies	0.00	37.96	150.00	(112.04)
Arts & Craft Supplies	0.00	590.25	3,000.00	(2,409.75)
Decorations	0.00	0.00	150.00	(150.00)
Food & Refreshments/Hospitality	0.00	478.33	2,000.00	(1,521.67)
Prizes	0.00	228.98	500.00	(271.02)
Total Supplies Expenditures	<u>237.93</u>	<u>2,375.11</u>	<u>7,600.00</u>	<u>(5,224.89)</u>
Misc Expenditures				
Misc Expenditures	0.00	1,171.21	2,500.00	(1,328.79)
Transfer to Palms Grill	0.00	0.00	0.00	0.00
Total Misc Expenditures	<u>0.00</u>	<u>1,171.21</u>	<u>2,500.00</u>	<u>(1,328.79)</u>

Atlanta Public Library District
Atlanta, Illinois
Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Eleven Months Ended 05/31/20

	<u>Current Month</u>	<u>Year-to-date</u>	<u>Annual Budget</u>	<u>Budget Variance</u>
Total Operating Expenditures	7,136.52	209,018.44	192,075.00	16,943.44
Change in Net Assets Before				
Other Financing Sources (Uses)	1,045.80	(16,375.36)	(10,249.00)	(6,126.36)
Other Financing Sources (Uses)				
Checking Account Carryover	0.00	0.00	0.00	0.00
Proceeds from Loan	0.00	43,100.00	0.00	(43,100.00)
Total Change in Net Assets	<u>\$ 1,045.80</u>	26,724.64	<u>\$ (10,249.00)</u>	<u>\$ (49,226.36)</u>
Net Assets, Beginning of Year		<u>(135,662.26)</u>		
Net Assets, End of Year		<u>\$ (108,937.62)</u>		

ATLANTA PUBLIC LIBRARY

LIBRARY DIRECTOR'S ANNUAL REPORT JUNE 25, 2020

- Traffic at the Library has been significantly reduced this year because of the COVID-19 closures. While we were closed for two and a half months from March 16 – June 1, the staff continued to work.
- We have changed the hours we are open to the public in order to ensure the safety of patrons and staff. New Library hours (which are temporary until Phase 5 of the State re-opening plan) are Monday, Wednesday and Friday from Noon – 4:00pm; Tuesday and Thursday from 4:00 – 6:30pm; and Saturday from 10:00am – Noon. We are also offering curbside service for patrons who do not want to come into the Library, and many are taking advantage of that. We are following all recommended protocols for hygiene and safety, including providing for physical distancing and hand sanitation, and requesting patrons to wear masks. We have temporarily discontinued the use of laptop computers, limited the number of people inside the Library, closed the restrooms except for staff use and emergencies, and discontinued use of the public coffee machine. Patrons are being extremely cooperative in observing recommended safety practices. The staff has been encouraged by the behavior of the children coming back, and we are considering lowering the age for unsupervised children beginning in July. We will also continue to evaluate our current hours and policies as the situation changes.
- Inside programs are currently on hold; over the next several weeks, we will continue to evaluate how best to offer community programs. We do have three children's programs planned for the lawn of the Library this summer and a live streaming event with singer/songwriter Chris Vallillo scheduled for July 10. We have also launched READSquared, an online tracking system for summer reading for children. More information about programs is included in the Program Team report.
- We have made a number of changes to help reduce expenses in the coming year, including installing a new phone system, changing our copy machine, canceling our movie license, and changing our building cleaning services.

Reflection

In 2012 when the Board began its work to renovate the Library, Trustees joined together in establishing a clear vision of what they wanted the Library to be in the community. Those goals were largely achieved, and since the renovation, the Library has enjoyed increased use, support and funding. In January 2017, with all that work complete, the Board one again began to examine ways to renew its community commitment and think strategically about new directions the Library and Museum might take to deepen its role. In both these phases, the

Library and Museum made visible and substantial progress, and indeed, they have exemplified what it means to be progressive: look to the future, examine opportunities strategically, identify clear and transformative goals to meet future needs, and exert discipline in pursuing an agenda that leads rather than follows—as Bobby Hull notably said, “to skate to where the puck is going to be.” Such vision has led to substantially increased revenue, as well as increased programming for both adults and children, the children’s summer arts camp, the opening of the Visitor and Welcome Center, the acquisition of Union Hall and plans to turn it into a youth center, numerous community partnerships, a Smithsonian Traveling exhibit, and much more.

Progress was interrupted in 2017 when the District had to pause and respond to multiple legal challenges; today, we are dealing with the interruption caused by the COVID-19 outbreak. While we could be discouraged by these interruptions, I would suggest that they provide an opportunity for renewed vigor and creativity, for revitalized discussions of vision, and for important conversations with the community about needs and expectations vis a vis programs and services. Our goal of being a community gathering place still rings true, but the way we accomplish that vision may need to change.

Once again, we are at an inflection point for the Library and Museum, a point that calls us to leadership and imagination. As reported by the Funding and Finance Team, the Library will be in a good cash position at the end of the current fiscal year. That gives the Board significant leverage in determining the future direction of the Library and Museum and in helping us move forward in responsive, ambitious and progressive ways. How will we rise to this challenge? What new vision will guide us over the next five years? How will we keep the Library and Museum vibrant and forward-thinking? What needs in the community do we see that we are in a special position to meet? What might we be missing? With whom should we be partnering to expand our footprint—if indeed that is a goal? What resources—financial, personnel, facilities—do we have and how should those resources be deployed to achieve our mission and vision? How will we meet future capital needs without depleting the operational funds necessary to support services and programs? How will we animate our Union Hall spaces (Create/Space, the recording studio, the Loft, and other spaces) for community good? With the Museum closed for a year, how we will think about positioning the Museum powerfully once it reopens? These are just some of the strategic questions that should drive our thinking over the next year. I hope that—as we have done multiple times in the past—we will embrace a planning process that will lead to the establishment of a new platform of activity for the Library and Museum—a platform that maximizes the unique capacity of the organization, reflects the aspirations of the community, and results in even greater community support. I urge the Board over the next year to explore our institutional vocation—what Frederick Buechner calls “the place where one’s deep passion and the world’s hunger meet”—and to approach our future with renewed vigor and enthusiasm.

Submitted by: Catherine Maciariello

ATLANTA PUBLIC LIBRARY DIRECTORS' STATISTICAL REPORT

CIRCULATION	July	August	September	October	November	December	January	February	March	April	May	June	Annual TOTAL	Previous Year
Check-outs	237	322	229	192	158	159	306	273	217	51	42			2,887
Renewals	45	39	25	65	35	38	38	38	43	46	1	375		423
Total Circulation	282	361	254	257	193	197	344	316	263	52	417			3,310
Adult Circulation	233	266	205	211	150	163	292	253	197	42	32			2,658
Juvenile Circulation	40	68	23	19	30	27	36	52	47	3	8			479
Young Adult	3	6	0	0	0	0	0	0	1	0	0			16
Non RSA Circ.	4	10	15	22	3	2	3	4	9	7	2			63
Other	2	11	11	5	10	5	13	7	9	0	0			94
DVD/Audio	62	58	28	29	24	34	85	71	23	14	10			713
COLLECTION														
Number of Items	10,772	10,642	10,372	10,386	10,389	10,446	10,522	10,555	10,604	10,634	10,652			10,736
Missing Items	60	66	79	83	64	62	72	104	86	82	73			59
Overdue Books	84	86	120	92	88	91	78	101	91	83	82			75
USERS														
New Users	6	3	3	1	3	2	8	6	4	0	0			77
Cards Renewed	5	7	7	2	2	1	8	2	1	0	0			47
Expired Users	1,005	1,010	1,029	1,031	1,038	1,039	1,037	1,042	1,054	1,063	1,082			995
Active Cards	424	422	405	404	400	401	411	412	404	395	376			428
Total Users	1,429	1,432	1,434	1,435	1,438	1,440	1,448	1,454	1,458	1,458	1,458			1,423
INTER-LIBRARY LOAN														
Loaned	84	89	88	63	62	54	81	81	41	3	4			813
Number of Libraries	45	40	44	37	36	33	44	47	28	3	3			
Borrowed	60	77	34	73	32	46	50	40	14	1	0			365
Number of Libraries	38	46	22	19	25	26	33	32	14	1	0			
LAPTOP USE														
Number of Uses	163	212	161	157	92	51	81	82	33	0	0			1,636
Number of People	50	76	54	52	44	26	42	33	24	0	0			
VISITORS														
Total Domestic	114	49	46	31	4	7	2	3	2	0	0			461
Number of States	12	10	14	10	2	4	1	3	1	0	0			
Total Foreign	6	8	21	11	2	0	0	0	0	0	0			79
Number of Countries	2	3	7	7	1	0	0	0	0	0	0			

Atlanta Public Library
Museum Director's Annual Report 06.25.2020

- Visitor numbers remained steady last year at the Museum with a total of 2539 visiting between April 1, 2019 and September 30, 2019. A detailed report is attached.
- In July of 2019, the museum also began gathering digital visitor information via an iPad provided by the Logan County Tourism Bureau as part of the county-wide visitor center project. Collecting this information will help guide marketing efforts for Atlanta and the county.
- Collection inventory is almost complete. A detailed report is attached.
- Due to restrictions surrounding the Covid-19 pandemic, the Museum will not open for the Summer 2020 season. In addition to usual intake/inventory procedures, Rachel will be using this time to complete the collection inventory, set up a genealogy research room, and plan for future exhibits to be completed by Spring of 2021.
- The outdoor Route 4/Original Route 66 project started construction this spring. This project should be completed by Fall of 2020. Research also continues for the interpretive exhibit at the Coal Mine.
- Purple Martins have returned to roost for the fourth year in a row in the Martin houses on the Library lawn.

Submitted by: Rachel Neisler

Museum Visitors	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	AVG
Jan	21	10	0	0	0	0	0	0	0	0	3.1
Feb	41	0	0	0	0	0	0	0	0	0	4.1
Mar	38	33	0	20	0	0	0	108	47	32	24.6
Apr	93	112	127	79	30	85	0	133	96	105	75.5
May	173	176	177	174	219	225	396	397	289	315	215.2
Jun	186	193	170	186	306	179	313	536	423	467	249.2
Jul	323	209	141	166	182	153	411	390	377	402	235.2
Aug	233	278	202	256	200	141	390	565	392	468	265.7
Sep	161	188	208	199	197	158	524	593	403	426	263.1
Oct	109	138	179	80	50	0	75	175	268	324	107.4
Nov	23	4	0	0	55	0	0	60	0	0	14.2
Dec	10	4	0	0	0	0	0	0	0	0	1.4
Total Visitors for Year	1411	1345	1204	1160	1134	941	2034	2957	2295	2539	1448.1

ATLANTA PUBLIC LIBRARY
FACILITIES TEAM ANNUAL REPORT JUNE 25, 2020

The Building Facilities Team reports the following activities for 2019-20:

- Gutters and downspouts were replaced at the Library by Parks Construction.
- The façade of Union Hall was repaired by Parks Construction.
- Repairs were made to the roof of the Museum by Collins Roofing.
- John Ford built a new bookcase at the Library.

Submitted by: Randy Brooks, Jim Welchel

ATLANTA PUBLIC LIBRARY
INSURANCE TEAM ANNUAL REPORT JUNE 25, 2020

Our Business Owners and Workers Compensation policies have renewed with Hanover Insurance effective July 6, 2020. The premiums are as follows:

Business Owners - \$6,560 (2019 premium - \$6,140)/Business Owners includes a \$1,000,000 umbrella

Workers Compensation - \$353 (2019 premium - \$354)

Directors & Officers Liability - \$730 (renews October 9, 2020)

A claim has been submitted for the roof damage on the Downey Building which occurred on April 26, 2020. The adjuster was here on June 15. We should hear from them within the next two weeks.

Submitted by: Karen Horn

ATLANTA PUBLIC LIBRARY

FUNDING & FINANCE TEAM ANNUAL REPORT JUNE 25, 2020

Despite the programming and service disruptions caused by the COVID-19 outbreak, the Library is ending the year in a very strong position. This is primarily due to exceptional efforts to secure available grants—which resulted in an increase of nearly \$19,000 over our approved budget. These efforts also allowed us to reduce our projected additional construction borrowing from the Atlanta National Bank for the gutter project. In addition, there were savings in various expense areas due to the Library being closed from March 16 – June 1.

Among the most significant grants received were: Illinois Prairie Community Foundation (\$4,000); Landmarks Illinois (\$2,500); Danner Trust (\$5,000); Atlanta National Bank (\$2,500); Illinois Humanities (\$2,500); City of Atlanta (\$2,000); State of Illinois Per Capita (\$2,853.75).

As of May 31, 2020, the Library had \$63,489.81 in its checking account at the Atlanta National Bank, and \$10,974.98 in its savings account. The Library also has unrestricted funds of \$15,704 in CDs at the Atlanta National Bank and \$1,343 in its IPCF Fund. Taking June expenditures into consideration, we are currently projecting to end FY20 with cash funds on hand totaling approximately \$82,000. A small portion of this money will be restricted to cover future insurance and unemployment costs, but the majority will be available to us to allocate toward our FY21 budget; expand programming and service projects; invest in our interest-bearing fund at the IPCF; undertake additional capital projects; and/or pay down a portion of our construction loan. We recommend that the Board of Trustees discuss these options at its July meeting once our property tax revenue position becomes clearer.

In response to new State legislation regarding financial investment policies, we are working with our attorneys to review our current ordinances and to determine whether changes need to be made to ensure we are compliant with State law. We expect to discuss that with the Board over the next several months.

In August, we renegotiated our construction loan with the Atlanta National Bank. Currently, there are 15 years remaining on the loan, and the interest rate is 4 percent. Our annual payment is \$19,571 due in August.

In October, we established the Atlanta Library & Museum Fund at the Illinois Prairie Community Foundation with a \$7,577.89 bequest from Nancy McCullough. We used \$6,000 for the gutter project and paid fees of \$75. The fund earned \$265.91 for the three-month period ending December 31, 2019. There is currently a balance of \$1,343 in the Fund. We have also set up a program with the Foundation that will enable us to receive gifts of grain. We plan to initiate that program this Fall and put the contributions into the IPCF Fund to support future capital needs. We might also consider transferring funds from our CDs to this Fund when the CDs mature this year, as the interest earned is significantly higher than what we earn at the bank.

A preliminary budget for 2020-21 is included with this report. This is a draft only; the budget will be finalized as soon as we have the June 30 financial reports, and a budget ordinance will be presented at our July meeting. The public hearing on the budget will precede our September Board meeting.

The staff deserve commendation for managing the Library's resources to maximum advantage.

Submitted by: Steve Dreyer, Randy Brooks

ATLANTA PUBLIC LIBRARY
PLANNING TEAM ANNUAL REPORT JUNE 25, 2020

The Planning Team did not undertake projects during the year.

Submitted by:

Jim Welchel, Steve Dreyer

ATLANTA PUBLIC LIBRARY
PERSONNEL TEAM ANNUAL REPORT JUNE 25, 2020

The Personnel Team reports the following:

- Minimum wage will rise to \$10.00 per hour on July 1, 2020, and to \$11.00 per hour on January 1, 2021.
- Although the Library was closed from March 16 – June 1 due to the COVID-19 outbreak, we were able to retain and pay our staff who staggered their hours on site so as not to have multiple people in the building at the same time. While the Library was closed, staff worked on a number of projects, including weeding the collection, re-labeling books whose spine labels had faded, reorganizing the Children's Library, and other similar activities. Directors' responsibilities did not change during this period.

Submitted by: Jim Welchel

ATLANTA PUBLIC LIBRARY

PROGRAMS & SERVICES TEAM ANNUAL REPORT JUNE 25, 2020

The Program Team reports the following:

- The attached calendars of events document the Library's programming for 2019-20. We held 25 adult programs and 15 children's programs. Because of COVID-19, all programs scheduled after March 16 were canceled, including the summer arts camp. We will hold three children's programs in June and July.
- The Illinois Prairie Community Foundation provided a grant of \$4,000 to support our programs; we also raised \$1,500 in program sponsorships.
- Overall, our programs and events attracted 148 children and 613 adults. Feedback on our programs continues to be extremely positive. Moving to larger "event" programs for children, such as the Scovill Zoo and the *Sounds Like Science* Show seems to be the best approach, as these events typically attract larger audiences; sadly two of these had to be canceled because of the Library and school closures. Our more targeted programs for children, such as Lego-building and StoryCraft, attract small numbers. Participants really enjoy the activities, even though the audiences are small. Adults love Blind Date with a Book, January Tea Time, Dinner Programs at the Palms Grill, Danny Tackett *Chicken 'n Pickin*, and book groups.

Submitted by: Marge Dyer, Karen Horn

ATLANTA PUBLIC LIBRARY SEPTEMBER-OCTOBER 2019

TRUSTEES: James Welchel, President; Steve Dreyer, Vice President; Karen Horn, Secretary; Randy Brooks, Treasurer; Lori Cotton, Marjory Dyer, Mary Hill, Trustees

DIRECTORS: Cathy Maciariello, Library; Rachel Neisler, Museum

Tuesday / Thursday 10-7
Wednesday / Friday 10-4:30
Saturday 9-3
247-648-2112

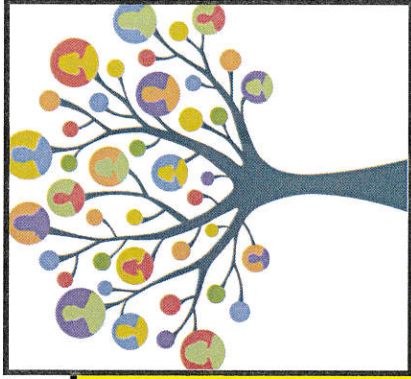
aplinfo@atlantapld.org
www.atlantapld.org

Next Board meeting:
September 19, 6:30PM
The Loft at Union Hall
Budget Hearing 6:15PM

WELCOME TO A NEW SEASON AT YOUR LIBRARY!

BUILDING AN IDEA(L) COMMUNITY

We invite you to join us as we explore what it means to be a community; the role learning, dialogue and citizenship play in building community; and the ways arts, culture and ideas contribute to our shared experience of living together! Get active! Get involved!



**Blind
Date**
with a book!

The ever-popular *Blind Date with a Book* is back again in September! Join us for all the fun! Library staff have selected over 60 books—from popular and historical fiction to mysteries, thrillers and great non-fiction—and wrapped them all up in secret packages. Come in, read the enticing “personal ads,” and choose a book that appeals to you—sight unseen! For every “blind date” you take, enter for a chance to win prizes at the end of the month. Then join us Monday, September 30, at 6:00PM at the Library to enjoy refreshments, share your reading experiences, and even recommend your “blind dates” to a fellow reader. The more you read, the more chances you have to win!

Community programs are supported by a generous grant from the
Illinois Prairie Community Foundation Mirza Arts & Culture Fund.

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Introducing StoryCraft!

Stories and crafts for KIDS AGES 3-5!

September 28, October 26, 10:30AM

The Discovery Box at Union Hall

114 Arch Street **FREE!**

Coming in November: More *StoryCraft!* And Sounds Like Science: *Fire and Ice* with Mad Science of St. Louis!

DINNER PROGRAMS

Dinner begins at 5:30PM at the Palms Grill Café. Program follows at 7:00PM in the Loft at Union Hall. For reservations call 217-648-2112 or 217-648-5077. Admission to the program is free with dinner. Program only: \$10.00/pay at the door.

OCTOBER 18: I am Route 66. Three simple questions and a black and white portrait. That's the basis of Jim Livingston's "I Am Route 66" art project. Come hear Jim's story of the people who live, work and pursue their dreams on Route 66.

OCTOBER 24: Danny Tackett & the Chicken & Pickin' Orchestra. Danny and the band return for another evening of great gospel and country music.

NOVEMBER 1: The Jump Blues Era. Back for more! Join musicians and singers of the Lincoln College Jazz Group as they recreate the swinging small band and blues music made popular by Louis Jordan from 1942-1949. A toe-tappin' event!

The Library also offers yoga with Carmen Chapman, Zumba with Chris Thomas, and ThriveFitness with Jackie Pavelick. Call the Library for schedules and more information.

Adult Programs

*Do you like to read? Talk?
Hang out with friends?*

Come join our Worldviews Book Group. We'll have an organizational meeting at the Library on September 17 at 6:30PM. Bring suggestions of books you would like to read. The group meets periodically from October through May for refreshments and conversation..

MORE FOR KIDS—

September 21, LEGO LAND with April Fisher. Come build with us! Legos provided. Ages 6-12

September 28, DRUMMING with Tiffany McBride. Learn all about rhythm and how to use drums to communicate!

Come make some noise! Ages 6-12.

October 26, PUMPKIN PAINTING.

Ages 6-12. Pumpkins & paint provided.

All programs are at 10:30 AM at Union Hall, 114 Arch Street. Programs are FREE, but registration is required. Call the Library to sign up. (217-648-2112)

Volunteers needed for our Pre-K Reading Program!

Do you enjoy reading to children? Then consider joining our team of readers who read to pre-K classes at Olympia South every Friday at 9:00AM and 12:30PM. It's fun, rewarding, and only takes 15 minutes!

Reading will start in October!

Call the Library at 217-648-2112 to sign up!

Read as seldom or as often as you like!

ATLANTA PUBLIC LIBRARY NOVEMBER DECEMBER 2019

*Special thanks to Quiram Peasley Funeral
Home for sponsoring this calendar mailing*

Tuesday /Thursday 10-7
Wednesday /Friday 10-4:30
Saturday 9-3
217-648-2112

aplidinformation@gmail.com
www.atlantapld.org

Next Board Meeting November 14, 6:30 PM
The Loft at Union Hall, 114 Arch Street
CLOSED Nov.28, 29, Dec .24, 25, 31

BUILDING AN IDEA(L) COMMUNITY

We invite you to join us as we explore what it means to be a community; the role learning, dialogue and citizenship play in building community; and the ways arts, culture and ideas contribute to our shared experience of living together!

*Community programs are supported by a generous grant from the
Illinois Prairie Community Foundation Mirza Arts & Culture Fund.*

TRUSTEES: James Welchel, President; Steve Dreyer, Vice President;
Karen Horn, Secretary; Randy Brooks, Treasurer; Lori Cotton,
Marjory Dyer, Mary Hill, Trustees

DIRECTORS: Cathy Maciariello, Library; Rachel Neisler, Museum



Mad Science of St. Louis

sponsored by

Atlanta National Bank

Thank you!!

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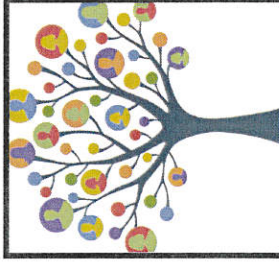
November 9, 10:30AM, all ages. *Sounds Like Science: Fire and Ice*. Imaginative science fun with Mad Science of St. Louis. *Sponsored by the Atlanta National Bank*

November 16, 10:30AM, ages 3-8. **StoryCraft**. Thanksgiving stories and crafts for kids ages 3-6

November 23, 10:30AM, ages 5-13. Group Lego building project with April Fisher

December 5, 6:30PM and December 7, 10:30AM, ages 5-13. **Holiday Candy Houses**. Come make your own candy house. Advance registration **REQUIRED**. 217-648-2112

December 14, 10:30AM, ages 5-13. **Lego Christmas Ornaments** with April Fisher. This is a "make and take" event. Advance registration **REQUIRED**. 217-648-2112.



**All children's programs are held
at Union Hall, 114 Arch Street.**

Programs are FREE!

LOCAL POSTAL CUSTOMER



Adult Programs

Spirit Guides Reading Group

November 14. Hallelujah Anyway: Rediscovering Mercy by Anne Lamott. In this insightful, encouraging book, Lamott helps us navigate an increasingly complex world and understand our place in it.

December 12. Turn My Mourning Into Dancing by Henri Nouwen. Drawn from Nouwen's experience as a pastor, teacher and renowned spiritual thinker, this deeply comforting book focuses on how we can live fully in the midst of hard times.

Group meets at 1:00PM at the Library. Sign up in advance for books. 217-648-2112.

DINNER PROGRAMS

Dinner begins at 5:30PM at the Palms Grill Café. Program follows at 7:00PM in the Loft at Union Hall. For reservations call 217-648-2112 or 217-648-5077. Admission to the program is free with dinner. Program only: \$10.00/pay at the door.

NOVEMBER 1: Jump Blues! Join the talented musicians and singers of the Lincoln College Jazz Group as they recreate the swinging small band and blues music made popular by Louis Jordan from 1942-49. A toe-tappin' event! *This program is sponsored by the Illinois Arts Council Agency.*

NOVEMBER 14: Danny Tackett and the Chicken & Pickin' Orchestra. Danny and the band join us for another special evening of great country and gospel music, along with delicious fried chicken, homemade mashed potatoes & gravy, sautéed green beans, dinner salad & homemade desserts. Dinner service for this program begins at 5:00pm.

NOVEMBER 15: Music of the Movements: Music As Living History. Singer-songwriter Chris Vallillo was here last year for his well-received program *The Farmer is the Man*. Chris returns with a program developed especially for us! Bring back the past and look to the future as Chris sings songs of our important historical moments—from war to women's suffrage, the Civil Rights movement to Woodstock! *This program is sponsored by the Illinois Arts Council Agency.*

GET FIT!! *The Library offers yoga with Carmen Chapman, Zumba with Chris Thomas, and ThriveFitness with Jackie Pavelick. Call the Library for schedules and more information.*

BAKE SALE!

The Library will hold a holiday bake sale on December 21 from 9AM-3PM. at the Library. Lots of traditional treats and an opportunity to "pick and choose" your favorite cookies! We will also offer a select variety of very special items available by advance order beginning December 1, including things like Christmas Red Velvet Cake, Spicy Rum Cake, Pecan Pies, and other specialty items. Watch Facebook for more information



ATLANTA PUBLIC LIBRARY JANUARY-FEBRUARY 2020

TRUSTEES: James Welchel, President; Steve Dreyer, Vice President; Karen Horn, Secretary; Randy Brooks, Treasurer; Lori Cotton, Marjory Dyer, Mary Hill, Trustees

DIRECTORS: Cathy Maciariello, Library; Rachel Neisler, Museum



Tuesday /Thursday 10-7
Wednesday /Friday 10-4:30
Saturday 9-3

217-648-2112

apldinformation@gmail.com
www.atlantapld.org

Next Board Meeting February 13, 6:30 PM

Palms Grill Back Room

CLOSED Jan. 1, 2, 20; Feb. 17

January 11, 10:30AM, all ages. *Lego Building with April Fisher.* Younger children should have an adult present.

January 18, 10:30AM, ages 3-8. *StoryCraft: Going Fishing!* Join us for some "fishy" stories and make your own colorful fish to take home!

January 25, 10AM and 11AM. *Visit the Zoo.* Folks and animals from the Scovill Zoo will be here. This is always a popular event, and you MUST sign up for the time you wish to attend. Call 217-648-2112.

February 22, 10:30AM, ages 3-8. *StoryCraft: Dog on a Frog!* Join us for some great stories and "froggy" crafts!

Scovill Zoo

sponsored by

Lane Insurance

Thank you!!

ADULTS! GET FIT!! The Library offers yoga with Carmen Chapman, Zumba with Chris Thomas, and ThriveFitness with Jackie Pavelick. Call the Library for schedules and more information.

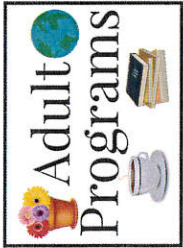
Community programs are supported by a generous grant from the Illinois Prairie Community Foundation Mirza Arts & Culture Fund.

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All children's programs are held
at Union Hall, 114 Arch Street.

Programs are FREE!

LOCAL POSTAL CUSTOMER



Afternoon Tea sponsored by
Quiram Peasley Funeral Home

Afternoon Tea Returns!

January 8, 15, 22, 29/3:00-4:30pm

Come lounge by the fire & enjoy a cuppa and a jigsaw puzzle! We will also have several special guests:

January 8—Cellist Chet Lord-Remmert performs

January 15—ANB's Neil Stimpert shows us how to avoid fraud.

January 22—Guest TBA

January 29—Dr. Paul Kasa discusses his trip to Machu Picchu.



Fireside Friday!

Fight off the cold weather by the fire at the Library. Join us for refreshments and stories selected for adults! A great way to pass a winter's evening with friends!

6:30PM January 31, February 28

Sponsored by Susan Hoblit

DINNER PROGRAMS

Dinner begins at 5:30PM at the Palms Grill Café. Program follows at 7:00PM in the Loft at Union Hall. For reservations call 217-648-2112 or 217-648-5077. Admission to the program is free with dinner. Program only: \$10.00/pay at the door.

JANUARY 11: Calling All Dog Lovers! Come meet Skylar Copeland who has been training dogs since 2013 and has been competing nationally since 2014. She will be joined by two of her exceptional furry students!

JANUARY 23: Danny Tackett and the Chicken & Pickin' Orchestra. Danny and the band join us for another special evening of great country and gospel music, along with delicious fried chicken, homemade mashed potatoes & gravy, sautéed green beans, dinner salad & homemade desserts. Dinner service for this program begins at 5:00pm.

FEBRUARY 7: Speaking in Drums. Clinical psychologist and drummer Tiffany McBride will give us an exciting demonstration of the popular practice of drum circles. Used by Native Americans as a means of communication, drum circles are now a widespread means of music therapy. Bring something to bang on!

FEBRUARY 21: A Magical Sense of Beauty. Acclaimed photographic artist Larry Kanfer joins us from Champaign to discuss his award-winning *Prairiescapes*. **Sponsored by Susan Hoblit**

FEBRUARY 27: Danny Tackett and the Chicken & Pickin' Orchestra. Danny and the band join us for another special evening of great country and gospel music, along with delicious fried chicken, homemade mashed potatoes & gravy, sautéed green beans, dinner salad & homemade desserts. Dinner service for this program begins at 5:00pm.

New Book Group Starts February 6

"Brilliant, fascinating, timely & important..." —that's how critics describe Jon Meacham's terrific and easily readable book The Soul of America in which he explores presidential leaders like Lincoln, Roosevelt, Eisenhower, and Wilson as well as influential civic activists. NOTE: This is NOT a political book or a political discussion. We will read a chapter each week for 8 weeks. Call to sign up and get a book!

Spirit Guides Reading Group

January 23. An Altar in the World by Barbara Brown Taylor. In this touching and thoughtful book, Taylor reveals meaningful ways to discover the sacred in the small things we do and see.

Group meets at 1:00PM at the Library. Sign up in advance for books: 217-648-2112.

ATLANTA PUBLIC LIBRARY

March & April 2020

BOARD OF TRUSTEES: James Welchel, President; Steve Dreyer, Vice President; Karen Horn, Secretary; Randy Brooks, Treasurer; Marjory Dyer, Trustee

DIRECTORS: Cathy Maciariello, Library; Rachel Neisler, Museum

Community programs are supported by a generous grant from the Illinois Prairie Community Foundation Mirza Arts & Culture Fund

DINNER PROGRAMS

Dinner begins at 5:30PM at the Palms Grill Café. Program follows at 7:00PM in the Loft at Union Hall. For reservations call 217-648-2112 or 217-648-5077. Admission to the program is free with dinner. Program only: \$10.00/pay at the door.

MARCH 6: Inside the FBI with agent Andrew Huckstadt. Have you ever wanted to meet an FBI agent? Now is your chance! Andrew Huckstadt joined the FBI in 2008 and has worked on a variety of national security and criminal matters, including counterterrorism, violent crimes, drugs, child exploitation, white-collar crimes, and public corruption. FREE

MARCH 20: Ride the Underground Railroad with Kathryn Harris as she portrays the iconic Harriet Tubman who led 300 slaves to freedom. Harris has portrayed Harriet Tubman for over 20 years. Sponsored by J.M. Abbott & Associates. FREE

MARCH 27: The Magic of Stories. Join the magical Oba William King for an evening of stories and music. King is a nationally known storyteller and musician who splits his time between Chicago and Texas. FREE Sponsored by Susan Hoblit

APRIL 25: Danny Tackett and the Chicken & Pickin' Orchestra. Danny and the band join us for a final time this year! Enjoy great country and gospel music, along with delicious fried chicken, homemade mashed potatoes & gravy, sautéed green beans, dinner salad & homemade desserts. Dinner service for this program begins at 5:00pm. \$16.95 per person

ADULTS! GET FIT! The Library offers yoga with Carmen Chapman, Zumba with Chris Thomas, and ThriveFitness with Jackie Pavelick. Call the Library for schedules and more information.

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KIDS' PROGRAMS

March 7, 10:30AM, all ages. Lego Building with April Fisher. Younger children should have an adult present.

March 20 (Time TBA) AT OLYMPIA SOUTH, 4th & 5th graders. Travel the Underground Railroad as Kathryn Harris portrays Harriet Tubman. Sponsored by J. M. Abbott & Associates

March 21, 10:30AM. Hugs & Bugs & Other Growing Things with Chicago Storyteller Lynne Clayton

March 28, 10:30AM, ages 3-8. StoryCraft: Lucy Ladybug Join us for some great stories and crafts!

Book Group Meeting Times Never too late to join!

The Soul of America book group continues through March 26. Thursdays at noon at the Library. Feel free to bring a sack lunch!

Spirit Guides will meet at 1pm on March 17 to discuss Anthony Bloom's Beginning to Pray. Call the Library for a book.

LOCAL POSTAL CUSTOMER

Family Play Day! April 25!

Sponsored by The Atlanta Betterment Fund and Mattingly Automotive

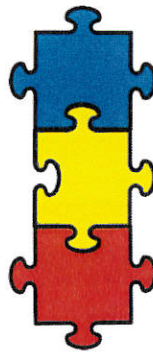
Kids' Make & Take Lego Fun!

10:30AM, CreateSpace at Union Hall
\$5.00/ Sign up by APRIL 20, 648-2112



Team Jigsaw Puzzle Competition!

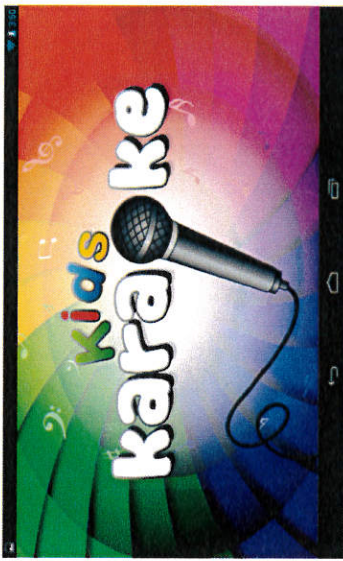
11AM—1PM, The Visitor Welcome Center, 114 Arch St.
Teams of four adults/teens will compete to see who can assemble a 500-piece puzzle first! Prizes!
\$40 per team/Sign up by APRIL 1, 648-2112



*Danny Tackett and the
Chicken n' Pickin' Orchestra*
5PM, The Palms Grill & The Loft
\$16.95 per person! Details other side!

Kids' Karaoke Contest

2:00PM, The Loft at Union Hall
\$5.00/Prizes!!

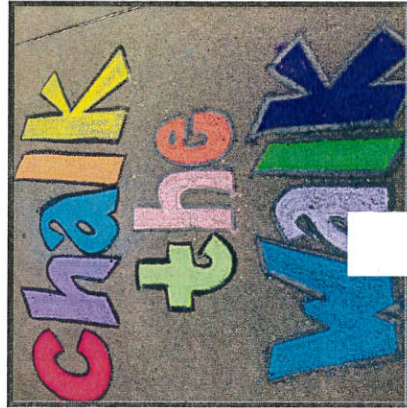


Family "Chalk the Walk"

11:30AM—1:00PM

\$5.00 per square/chalk provided

Let's fill all the Library's sidewalk squares with unique designs! Sign up by APRIL 20, 648-2112



Painting with Christine!

2—4PM, The Visitor Welcome Center
114 Arch Street

Come paint sunflowers on a 16x20 wood pallet. All skill levels welcome!

\$35.00

Sign up by APRIL 20, 648-2112



4-person Team Scramble Golf Tournament

\$240 per team/includes lunch/\$900 in prizes!

Shotgun starts at
8am & 1pm

Call North Greens
217-648-5500



ATLANTA PUBLIC LIBRARY
TECHNOLOGY TEAM ANNUAL REPORT JUNE 25, 2020

The Technology Team has nothing to report.

Submitted by: Catherine Maciariello (for Lori Cotton)

ATLANTA PUBLIC LIBRARY
COMPLIANCE TEAM ANNUAL REPORT JUNE 25, 2020

The Board of Directors of the Atlanta Public Library District met on the following dates between July 1, 2019 and June 30, 2020:

Regular Meetings

- July 25, 2019
- September 19, 2019
- November 14, 2019
- February 20, 2020
- June 25, 2020

Special Meetings

- May 21, 2020

Ordinances and Resolutions

The following ordinances and resolutions were passed by the Atlanta Public Library Board of Trustees between July 1, 2019 and June 30, 2020. All ordinance were posted and filed as required.

- No. 19-02 – Annual Budget and Appropriation Ordinance (adopted 09-19-19)
- No. 19-03 – Tax Levy Ordinance (adopted 11-14-19)
- No. 20-01 – Ordinance Establishing Meeting Dates (scheduled to adopt 06-25-20)

Review of Closed Meeting Minutes

There were two closed meetings held between January 1, 2020 and June 25, 2020 (pending). A review of closed meeting minutes is required semi-annually, and we will complete that review prior to our next Board meeting.

Policies and Procedures

In February, the Board adopted a new policy on preventing sexual harassment in the workplace. All Trustees and staff are required to complete State-mandated training. That process is currently underway. We are now working with our attorney to update our investment policies to reflect new State standards.

Board of Trustees/Elections/Appointments

Mary Hill (who was the Trustee assigned to the Compliance function of the Board) and Lori Cotton (who was the Trustee assigned to Technology) resigned as Trustees in February 2020.

At the May Special Board meeting Kayla Craig was appointed to fill Lori's remaining term which expires in May; Diane Devore was appointed to fill Mary Hill's term. She will serve until May 2021, at which time the remaining two years of Mary's term will be up for election. Steve Dreyer's six-year term also expires in 2021, so there will be three Board positions available for election.

Submitted by: Catherine Maciariello (for Mary Hill)

Ordinance No. 20-01

Be it ordained that the regular meeting of the Board of Trustees of the Atlanta Public Library District shall be held at 6:30PM in The Loft at Union Hall, 114 Arch Street, Atlanta, Illinois on the following dates:

July 23, 2020

September 17, 2020

November 12, 2020

February 18, 2021

April 15, 2021

June 24, 2021 (Annual Meeting)

This ordinance is effective immediately upon adoption.

Adopted at the Regular Meeting of the Board of Trustees on June 25, 2020

POSTED: June 26, 2019

Board of Trustees, Atlanta Public Library District

James E. Welchel, President

ATTEST:

Karen E. Horn, Secretary

Line Items	Budget FY21	Projected FY20	Budget FY20
INCOME			
4010	137,066	137,066	140,204
4015	3,884	3,884	3,967
4020	2,642	2,642	2,700
4025	982	982	1,000
4030	6,458	6,458	6,600
4035	0	0	0
4080	240	240	205
4100	100	75	150
4105	400	350	645
4110	0	50	100
4115	0	0	65
4120	0	14	50
4125	750	90	1,500
4180	0	31	90
4185	0	391	0
4220	8,354	28,989	10,000
4250	0	0	100
4300	500	1,500	500
4305	0	1,411	2,000
4310	0	0	350
4315	1,000	1,469	500
4400	0	0	200
4405	500	1,200	1,000
4410	6,300	6,175	6,300
4415	0	2,700	3,600
	82,984	51,907	51,907
	0	53,591	10,491
TOTAL CASH AVAILABLE	252,160	301,215	244,224

EXPENSES			
5010	57,782	57,782	58,000
5030	4,421	4,421	4,450
5035	200	200	200
5040	875	875	950
5105	11,000	10,736	12,600
5115	4,000	4,901	7,200
5120	2,000	1,393	2,250
5125	2,000	1,810	1,810
5135	0	26	0
5140	5,000	3,434	8,000
5160	500	562	500
5165	0	0	350
5170	200	200	140
5190	400	384	150
5205	2,500	1,945	3,000
5210	1,500	1,500	1,500
5215	1,200	946	1,200
5220	820	820	820
5225	1,100	1,066	1,000
5230	1,000	1,770	500

5231	Museum Elevator Inspections/Maintenance	2,500	2,222	3,000
5235	Library Maintenance & Construction	7,000	58,175	2,000
5240	Downey Bldg. Maintenance & Construction	7,000	6,328	7,000
5245	U.H. Maintenance & Construction	40,000	6,563	7,000
5250	Insurance	8,250	7,334	7,500
5260	Construction Loan Payment (required \$19,571)	25,000	13,900	13,900
5275	Computer & Software Purchase	500	413	1,000
5280	Computer Maintenance	100	0	100
5285	Other Equip. Purchase & Maintenance	500	350	500
5305	Library Gas & Electric	4,000	3,320	4,000
5310	Museum Gas & Electric	2,600	2,585	2,600
5315	Union Hall Gas & Electric	6,500	6,562	7,500
5320	Union Hall Water	700	763	700
5325	Library Telephone & Internet	1,200	2,781	2,700
5330	Museum Telephone & Internet	1,700	1,473	1,600
5332	U.H. Internet	925	923	925
5335	Real Estate Taxes	914	601	600
5475	Fundraising Events	0	27	500
5605	Books/Audio Books	8,000	4,500	8,000
5610	DVDs	1,000	484	1,000
5620	Subscriptions & Publications	150	116	200
5640	Museum Collections	750	0	750
5670	Printing	325	319	150
5675	General Advertising	30	0	30
5680	Legal Announcements	600	560	600
5685	Direct Mail	2,000	1,343	3,500
5705	Office Supplies	700	350	750
5706	General Postage	400	400	400
5710	Museum Achival & Exhibit Supplies	500	300	500
5715	Library Maintenance Supplies	300	200	150
5720	Museum Maintenance Supplies	100	38	150
5725	Arts & Craft Supplies	1,000	700	3,000
5730	Decorations	0	0	150
5735	Food & Refreshments (Programs)	700	678	2,000
5737	Hospitality	0	478	0
5750	Prizes	500	500	500
5800	Miscellaneous	1,000	1,171	2,500

TOTAL EXPENSES	223,942	221,228	192,825
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Net Revenue After Expenses	28,218	79,987	51,399
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NOTES ON BUDGET

**Unrestricted funds available for FY21 (Total \$82,984):

- \$1,343 at Illinois Prairie Community Foundation
- \$54,962 checking account (estimated)
- \$10,975 savings account
- \$15,704 CDs

Budgeted allocations of cash carried forward:

- \$40,000 for Downey Building roof
- \$5,000 for Library maintenance and construction
- \$5,000 for Union Hall maintenance and construction
- \$5,429 in additional construction loan payment
- \$27,555 for cash flow to start fiscal year

Atlanta Public Library District

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DIRECTORS

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347-681-6906

Rachel Neisler (Museum)

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217-979-3171

BOARD OF TRUSTEES

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Karen Horn, Secretary

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James Welchel, President

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ATLANTA PUBLIC LIBRARY
BOARD MEMBER RESPONSIBILITIES 2020-21*

PLANNING: Jim Welchel, Randy Brooks

FACILITIES & GROUNDS: Randy Brooks, Steve Dreyer

FUNDING & FINANCE: Jim Welchel, Randy Brooks

INSURANCE: Karen Horn

PROGRAMS & SERVICES: Kayla Craig, Diane Devore

COMPLIANCE: Karen Horn, Marge Dyer

PERSONNEL: Jim Welchel, Steve Dreyer

***Responsibilities are assigned annually by the President**