

Atlanta Public Library District September 2019 Annual Meeting Agenda

Pursuant the Open Meetings Act notice is hereby given that the regular meeting of the Board of Trustees of the Atlanta Public Library District will be held on November 14, 2019, at 6:30pm in The Loft at Union Hall adjacent to the Atlanta Museum. A copy of the agenda, previous meeting minutes, and monthly financial report are available online at www.atlantapld.org 48 hours prior to the meeting.

The Atlanta Public Library District strives to be a service-driven community resource for learning, creativity and engagement. Its mission is to improve the quality of life of patrons by expanding their horizons, meeting their learning needs, and enhancing their interests in meaningful and entertaining ways.

CALL TO ORDER/ROLL CALL

PUBLIC COMMENTS

Public comments are limited to four minutes for each individual, with a total of 20 minutes allotted for all public comments. Anyone who wishes to address the Board should sign in prior to the meeting on the sheet provided. The Library's Rules for Public Comment are posted at the Library and Museum and available at all public meetings.

APPROVAL OF SEPTEMBER 19, 2019 BUDGET HEARING & REGULAR MEETING MINUTES

APPROVAL OF TREASURER'S REPORTS FOR SEPTEMBER AND OCTOBER 2019

CONSENT AGENDA

Acceptance of Directors' Reports

- Library
- Museum

Acceptance of Board Reports

OLD BUSINESS

NEW BUSINESS

- Tax Levy Ordinance 19-03
- Annual Financial Report (AFR)
- Round Table Discussion

Dated this 12th day of November, 2019

Cathy Maciariello, Library Director; Rachel Neisler, Museum Director

The annual budget hearing was called to order by President Jim Welchel. The hearing was held on September 19, 2019 at 6:15 PM in the Loft at Union Hall adjacent to the Atlanta Museum.

The roll was called with the following trustees present: Jim Welchel, Randy Brooks, Lori Cotton, Mary Hill and Karen Horn. Steve Dreyer and Marge Dyer were not present for the hearing. Also present were Cathy Maciariello and Rachel Neisler, directors.

There being no public comments or questions regarding the budget, Randy Brooks made a motion to close the hearing. Lori Cotton seconded the motion. The motion carried as follows: Jim Welchel (yes), Randy Brooks (yes), Lori Cotton (yes), Mary Hill (yes) and Karen Horn (yes). Steve Dreyer and Marge Dyer were not present and did not vote.

The public hearing was closed at 6:20 PM.

The September 19, 2019 meeting of the Board of Trustees for the Atlanta Public Library District was called to order by President Jim Welchel at 6:30 PM. The meeting was held in The Loft at Union Hall adjacent to the Atlanta Museum.

The roll was called with the following trustees present: Jim Welchel, Steve Dreyer, Randy Brooks, Lori Cotton, Mary Hill and Karen Horn. Marge Dyer was absent. Also present were Cathy Maciariello and Rachel Neisler, directors.

President Jim Welchel opened the meeting for public comments. There was one individual who spoke.

After review of the July 25, 2019 minutes, Lori Cotton moved to accept the minutes as written. Steve Dreyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Lori Cotton (yes), Mary Hill (yes) and Karen Horn (yes). Marge Dyer was absent and did not vote.

After review and discussion of the treasurer's reports for July and August 2019, Randy Brooks moved to accept the July and August 2019 treasurer's reports as presented. Steve Dreyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Lori Cotton (yes), Mary Hill (yes) and Karen Horn (yes). Marge Dyer was absent and did not vote.

Regarding the Library Report, Cathy Maciariello made some additional comments. The library received a \$5,000 grant from the Danner Trust, \$385 from the Illinois Arts Council for the November 15, 2019 Chris Vallillo program and a \$1,000 anonymous gift was received for the façade improvement project. Lori Cotton thanked Cathy for all her efforts on behalf of the library. Rachel Neisler made some additional comments regarding the Museum Report. The library hosted a September 4, 2019 meeting with the Illinois Humanities with the five other towns who hosted the Smithsonian Exhibit. In two years the Smithsonian will have another exhibit entitled Democracy. Randy Brooks moved to accept the Directors' reports. Steve Dreyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Lori Cotton

(yes), Mary Hill (yes) and Karen Horn (yes). Marge Dyer was absent and did not vote.

After review of the Board Reports, Lori Cotton moved to accept these reports. Steve Dreyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Lori Cotton (yes), Mary Hill (yes) and Karen Horn (yes). Marge Dyer was absent and did not vote.

The following items were discussed under Old Business:

Regarding approval of the budget and appropriation ordinance, Randy Brooks moved to approve Budget and Appropriation Ordinance No. 19-02. Steve Dreyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (res), Lori Cotton (yes), Mary Hill (yes) and Karen Horn (yes). Marge Dyer was absent and did not vote.

Regarding amendment to construction loan/authorization to sign loan documents, Randy Brooks made the following motion: "I move the Board of Trustees approve an amendment to the motion passed at the July 25, 2019 meeting authorizing the Library Board to enter into a loan agreement with the Atlanta National Bank at an annual interest rate of 4.5 percent. This motion covers the remaining construction loan amount and the additional funds for the gutter repair project and amends the interest rate from 4 percent to 4.5 percent. I further move that James E. Welchel and Randy L. Brooks be authorized to sign the promissory note with the bank on behalf of the Board of Trustees." Lori Cotton seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Lori Cotton (yes), Mary Hill (yes) and Karen Horn (yes). Marge Dyer was absent and did not vote.

Regarding fundraisers, Jim Welchel reported receiving about \$300 from the library's booth at the fall festival. Cathy Maciariello announced plans for a holiday back sale for December 21st. In addition, beginning December 1st people will be able to pre-order specialty items. Karen Horn volunteered to help and Mary Hill will check her availability. Karen will also check to see if Marge Dyer can help.

Cathy also mentioned a Soup & Salsa event on March 7, 2020 and a golf outing in April. Randy Brooks and Jim Welchel will be in charge of the golf outing.

The following items were discussed under New Business:

Regarding Illinois Prairie Community Foundation Field of Interest Agreement, Steve Dreyer explained this is a way for people to contribute funds which will allow the money to be invested and grow to be used for library projects. Approximately \$7,500 received from a bequest to the library will be deposited with Illinois Prairie Community Foundation to establish this fund. Steve Dreyer moved we set up the fund with the Illinois Prairie Community Foundation. Lori Cotton seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Lori Cotton (yes), Mary Hill (yes), Karen Horn (yes). Marge Dyer was absent and did not vote. A committee of six will oversee requests from the library for payouts from the Illinois Prairie Community Foundation. The individuals on the committee will be Jim Welchel, Randy Brooks, Cathy Maciariello, Rachel Neisler, Jayne Kindred and Jami Clark.

Regarding Security Work at Union Hall, Jim Welchel brought up the need for concrete barriers to protect the air conditioning units. Karen Horn would like to see the weeds behind the Palms Grill and Union Hall building cut and sprayed and white rock spread around and behind the storage building. Randy Brooks volunteered to get the rock. After some discussion, Steve Dreyer moved we get the concrete barriers and take care of the weed problem behind the buildings. Karen Horn seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Lori Cotton (yes), Mary Hill (yes) and Karen Horn (yes). Marge Dyer was absent and did not vote.

President Jim Welchel then stated we would go into closed session to discuss employee compensation. Steve Dreyer made the following motion: "Per ILCS 120/2 (C) (1), I move we go into closed session to discuss employee compensation." Mary Hill seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Lori Cotton (yes), Mary Hill (yes) and Karen Horn (yes). Marge Dyer was absent and did not vote.

At 7:40 PM Randy Brooks moved we reopen the regular meeting. Steve Dreyer seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Lori Cotton (yes), Mary Hill (yes) and Karen Horn (yes). Marge Dyer was absent and did not vote.

President Jim Welchel then opened the meeting for Round Table discussion, Mary Hill was the only trustee with comments. She had questions regarding financial and operational issues which were answered by the board and staff.

There being no further business to come before the board, Steve Dreyer moved to adjourn the meeting. Lori Cotton seconded the motion. The motion carried as follows: Jim Welchel (yes), Steve Dreyer (yes), Randy Brooks (yes), Lori Cotton (yes), Mary Hill (yes) and Karen Horn (yes). Marge Dyer was absent and did not vote. The meeting was adjourned at 7:45 PM.

Respectfully submitted,

Karen Horn, Secretary

**Atlanta Public Library District
Atlanta, Illinois**

**Statement of Assets, Liabilities & Fund Equities - Modified Cash Basis - Gov Funds
September 30, 2019**

	Current Year
ASSETS	
Current Assets	
Atlanta National Bank	\$ 92,955.18
Savings	10,952.11
Total Current Assets	103,907.29
Other Current Assets	
Certificates of Deposit	15,703.95
Total Other Assets	15,703.95
TOTAL ASSETS	\$ 119,611.24
LIABILITIES AND EQUITY	
Current Liabilities	
Fica/FWH Payable	\$ 1,159.45
SWH Payable	200.10
IMRF Payable	77.20
Accrued Unemployment Payable	29.93
Total Current Liabilities	1,466.68
Long-Term Liabilities	
Loan - Construction	153,418.73
Total Long-Term Liabilities	153,418.73
Total Liabilities	154,885.41
Net Assets	
Amt to be Provided for Loan	(153,418.73)
Unrestricted Net Assets	52,925.13
Res Net Assests - Social Security	2,065.41
Res Net Assets - IMRF	5,865.93
Change in Net Assets for the Year	57,288.09
Total Net Assets	(35,274.17)
TOTAL LIABILITIES AND NET ASSETS	\$ 119,611.24

Atlanta Public Library District
Atlanta, Illinois
Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Three Months Ended 09/30/19

	Current Month	Year-to-date	Annual Budget	Budget Variance
Revenues				
Property Taxes				
Corp Tax	\$ 36,042.67	\$ 106,196.02	\$ 140,204.00	\$ (34,007.98)
SS Tax	1,021.36	3,009.34	3,967.00	(957.66)
IMRF Tax	694.87	2,047.34	2,700.00	(652.66)
Audit Tax	258.31	761.08	1,000.00	(238.92)
Liability Tax	1,698.27	5,003.78	6,600.00	(1,596.22)
Bld/Equip & Maint Tax	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Property Tax Revenue	39,715.48	117,017.56	154,471.00	(37,453.44)
Fees				
Fax	0.00	8.00	150.00	(142.00)
Copies	0.00	69.85	645.00	(575.15)
Fines	0.00	16.64	100.00	(83.36)
Non-resident Library Cards	0.00	0.00	65.00	(65.00)
Hospitality	0.00	3.50	50.00	(46.50)
Program Registrations	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>(1,500.00)</u>
Total Fee Revenue	0.00	97.99	2,510.00	(2,412.01)
Merchandise				
Books	0.00	4.10	90.00	(85.90)
Merchandise Income	<u>0.00</u>	<u>5.00</u>	<u>0.00</u>	<u>5.00</u>
Total Merchandise Revenue	0.00	9.10	90.00	(80.90)
Grants				
Grants	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>(10,000.00)</u>
Total Grant Revenue	0.00	0.00	10,000.00	(10,000.00)
Contributions				
Program Sponsorships	750.00	1,050.00	500.00	550.00
Fundraising Events	0.00	0.00	2,000.00	(2,000.00)
Memorial Donations	0.00	0.00	350.00	(350.00)
Other Contributions	<u>0.00</u>	<u>1,010.00</u>	<u>500.00</u>	<u>510.00</u>
Total Contribution Revenue	750.00	2,060.00	3,350.00	(1,290.00)
Rentals				
Rent - Library Building	0.00	0.00	200.00	(200.00)
Rent - Union Hall Event Space	90.00	335.00	1,000.00	(665.00)
Rent - Union Hall Offices	525.00	1,575.00	6,300.00	(4,725.00)
Rent - Palms Grill	<u>300.00</u>	<u>900.00</u>	<u>3,600.00</u>	<u>(2,700.00)</u>
Total Rental Revenue	915.00	2,810.00	11,100.00	(8,290.00)
Misc. Income				
Interest	20.77	49.24	205.00	(155.76)
Miscellaneous Income	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>(100.00)</u>
Total Misc. Revenue	20.77	49.24	305.00	(255.76)
Total Revenues	<u>41,401.25</u>	<u>122,043.89</u>	<u>181,826.00</u>	<u>(59,782.11)</u>

Atlanta Public Library District
Atlanta, Illinois
Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Three Months Ended 09/30/19

	Currect Month	Year-to-date	Annual Budget	Budget Variance
Operating Expenditures				
Personnel				
Payroll	4,119.64	14,693.05	58,000.00	(43,306.95)
Fica/Med Expense	315.17	1,124.02	4,450.00	(3,325.98)
Unemployment Expense	3.27	29.98	200.00	(170.02)
IMRF Expense	<u>52.66</u>	<u>184.31</u>	<u>950.00</u>	<u>(765.69)</u>
Total Personnel Expenditures	4,490.74	16,031.36	63,600.00	(47,568.64)
Service Contracts & Fees				
Accounting and Audit	405.00	3,878.75	12,600.00	(8,721.25)
Legal	400.00	3,850.00	7,200.00	(3,350.00)
Copier	114.49	368.38	2,250.00	(1,881.62)
RSA/A.D.M.L.	0.00	1,810.00	1,810.00	0.00
Professional Services	0.00	25.98	0.00	25.98
Artist & Speaker Fees	<u>342.50</u>	<u>582.50</u>	<u>8,000.00</u>	<u>(7,417.50)</u>
Total Service Contract & Fees Expenditures	1,261.99	10,515.61	31,860.00	(21,344.39)
Licenses & Rentals				
ASCAP/BMI	0.00	0.00	500.00	(500.00)
Movie Licensing	0.00	0.00	350.00	(350.00)
P.O. Box & Safe Deposit Box Rental	<u>0.00</u>	<u>0.00</u>	<u>140.00</u>	<u>(140.00)</u>
Total Licenses & Rentals Expenditures	0.00	0.00	990.00	(990.00)
Dues & Memberships				
Dues & Memberships	<u>80.00</u>	<u>80.00</u>	<u>150.00</u>	<u>(70.00)</u>
Total Dues & Memberships Expenditures	80.00	80.00	150.00	(70.00)
Buildings & Grounds				
Cleaning Services	340.00	765.00	3,000.00	(2,235.00)
Groundskeeping	400.00	785.00	1,500.00	(715.00)
Dumpster/Garbage	94.08	282.66	1,200.00	(917.34)
Pest Control	40.00	205.00	820.00	(615.00)
Fire Inspections & Certificates	266.00	341.00	1,000.00	(659.00)
Library Elevator Inspections & Maintenance	0.00	300.00	500.00	(200.00)
Museum Elevator Inspections & Maintenance	0.00	0.00	3,000.00	(3,000.00)
Library Maintenance & Construction	0.00	0.00	2,000.00	(2,000.00)
Downey Building Maintenance & Construction	716.55	5,892.59	7,000.00	(1,107.41)
Union Hall Maintenance & Construction	0.00	1,315.22	7,000.00	(5,684.78)
Insurance	1,707.25	3,535.50	7,500.00	(3,964.50)
Construction Loan Repayment	<u>0.00</u>	<u>13,900.00</u>	<u>13,900.00</u>	<u>0.00</u>
Total Buildings & Grounds Expenditures	3,563.88	27,321.97	48,420.00	(21,098.03)
Equipment				
Computer & Software Purchase	0.00	114.83	1,000.00	(885.17)
Computer Maintenance	0.00	0.00	100.00	(100.00)
Other Equipment Purchase/Maintenance	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>
Total Equipment Expenditures	0.00	114.83	1,600.00	(1,485.17)

Atlanta Public Library District
Atlanta, Illinois
Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Three Months Ended 09/30/19

	Current Month	Year-to-date	Annual Budget	Budget Variance
Utilities				
Library Gas & Electric	267.65	833.62	4,000.00	(3,166.38)
Museum Gas & Electric	278.76	812.58	2,600.00	(1,787.42)
Union Hall Gas & Electric	807.77	2,547.42	7,500.00	(4,952.58)
Union Hall Water	56.00	168.00	700.00	(532.00)
Library Telephone & Internet	249.82	753.04	2,700.00	(1,946.96)
Museum Telephone & Internet	127.76	393.38	1,600.00	(1,206.62)
Union Hall Internet	76.89	230.67	925.00	(694.33)
Real Estate Taxes	0.00	601.34	600.00	1.34
Total Utilities Expenditures	<u>1,864.65</u>	<u>6,340.05</u>	<u>20,625.00</u>	<u>(14,284.95)</u>
Fund Raising Events				
Fundraising Events	0.00	0.00	500.00	(500.00)
Total Fund Raising Events Expenditures	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>
Materials				
Books/Audio Books	858.69	1,602.10	8,000.00	(6,397.90)
DVD's	137.14	137.14	1,000.00	(862.86)
Subscriptions & Publications	74.90	74.90	200.00	(125.10)
Museum Collections	0.00	0.00	750.00	(750.00)
Total Materials Expenditures	<u>1,070.73</u>	<u>1,814.14</u>	<u>9,950.00</u>	<u>(8,135.86)</u>
Marketing & Advertising				
Printing	0.00	0.00	150.00	(150.00)
General Advertising	0.00	0.00	30.00	(30.00)
Legal Announcements	139.50	139.50	600.00	(460.50)
Direct Mail	215.14	462.22	3,500.00	(3,037.78)
Total Marketing & Advertising Expenditures	<u>354.64</u>	<u>601.72</u>	<u>4,280.00</u>	<u>(3,678.28)</u>
Supplies				
Office Supplies	47.62	62.87	750.00	(687.13)
General Postage	2.45	131.80	400.00	(268.20)
Museum, Archival & Exhibit Supplies	52.70	52.70	500.00	(447.30)
Library Maintenance Supplies	0.00	6.50	150.00	(143.50)
Museum Maintenance Supplies	0.00	37.96	150.00	(112.04)
Arts & Craft Supplies	166.50	354.99	3,000.00	(2,645.01)
Decorations	0.00	0.00	150.00	(150.00)
Food & Refreshments/Hospitality	40.41	115.14	2,000.00	(1,884.86)
Prizes	102.95	102.95	500.00	(397.05)
Total Supplies Expenditures	<u>412.63</u>	<u>864.91</u>	<u>7,600.00</u>	<u>(6,735.09)</u>
Misc Expenditures				
Misc Expenditures	0.00	1,071.21	2,500.00	(1,428.79)
Transfer to Palms Grill	0.00	0.00	0.00	0.00
Total Misc Expenditures	<u>0.00</u>	<u>1,071.21</u>	<u>2,500.00</u>	<u>(1,428.79)</u>

Atlanta Public Library District
Atlanta, Illinois
Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Three Months Ended 09/30/19

	Current Month	Year-to-date	Annual Budget	Budget Variance
Total Operating Expenditures	<u>13,099.26</u>	<u>64,755.80</u>	<u>192,075.00</u>	<u>(127,319.20)</u>
Total Change in Net Assets	<u>\$ 28,301.99</u>	57,288.09	<u>\$ (10,249.00)</u>	<u>\$ 67,537.09</u>
Net Assets, Beginning of Year		<u>(92,562.26)</u>		
Net Assets, End of Year		<u>\$ (35,274.17)</u>		

Atlanta Public Library District General Ledger

September 1, 2019 - September 30, 2019

Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
1020 Atlanta National Bank				64,274.33			
09/03/19	awt		ANC Newspapers			74.90	
09/03/19	dep		Deposit - Palms Grill rent		300.00		
09/04/19	10256		Barnes & Noble Inc			548.41	
09/04/19	10257		Frontier			300.69	
09/04/19	10258		IL Labor Law Poster Service			79.50	
09/04/19	10259		Kim Vannoy			55.38	
09/04/19	10260		PALM'S GRILL			400.00	
09/04/19	10261		Resilient Premier Cleaning, LLC			170.00	
09/04/19	10262		Sam's Club			45.00	
09/04/19	10263		Tarter Brothers Inc			316.55	
09/06/19	dep		Deposit - Real Estate tax		39,715.48		
09/09/19	awt		IMRF			129.86	
09/09/19	dep		Interest Income		9.09		
09/10/19	awt		Mary Todds Hallmark			25.96	
09/10/19	awt		Walmart			81.76	
09/10/19	PAYROLL		Payroll Journal Entry			1,446.88	
09/12/19	awt		Illinois Humanities			75.00	
09/13/19	dep		Deposit		1,079.00		
09/16/19	10253		Illinois Department of Revenue			207.24	
09/16/19	10254		Internal Revenue Service			1,181.72	
09/16/19	dep		Interest Income		3.61		
09/17/19	awt		Walmart			7.37	
09/19/19	10267		April Fisher			52.50	
09/19/19	awt		Adobe Photography Plan			10.61	
09/19/19	awt		POSTMASTER			2.45	
09/20/19	10269		Ameren Illinois			1,354.18	
09/20/19	10270		American Pest Control			40.00	
09/20/19	10271		Ancel, Glink, Diamond, Bush Law Offices			400.00	
09/20/19	10272		B T Publications			60.00	
09/20/19	10273		Baker & Taylor			44.63	
09/20/19	10274		Center Point Large Print			66.74	
09/20/19	10275		CIRBN, LLC			153.78	
09/20/19	10276		City of Atlanta			56.00	
09/20/19	10277		GETZ FIRE EQUIPMENT			198.00	
09/20/19	10278		Hanover Insurance Group			1,821.25	
09/20/19	10279		PDC/Area Disposal			94.08	
09/20/19	10280		The Library Store			30.90	
09/20/19	10281		Traci Walters			200.00	
09/20/19	10282		Watts Copy System			255.80	
09/23/19	awt		amazon.com			73.83	
09/24/19	10289		Oba William King			215.00	
09/24/19	PAYROLL		Payroll Journal Entry			1,551.18	
09/25/19	awt		amazon.com			11.20	
09/25/19	awt		amazon.com			25.19	
09/25/19	awt		amazon.com			56.39	
09/26/19	awt		Dollar Tree			18.00	
09/27/19	awt		College Hills Meat Shop			19.48	
09/27/19	awt		Barnes & Noble Inc			72.91	
09/27/19	awt		Music Shoppe			144.89	
09/30/19	10291		Baker & Taylor			37.98	
09/30/19	10292		Center Point Large Print			45.75	
09/30/19	10293		GETZ FIRE EQUIPMENT			68.00	
09/30/19	10294		Resilient Premier Cleaning, LLC			170.00	
09/30/19	10295		Traci Walters			200.00	
09/30/19	awt		Dollar General			11.75	
09/30/19	awt		Landmarks Illinois			35.00	

**Atlanta Public Library District
General Ledger**

September 1, 2019 - September 30, 2019

Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
09/30/19	awt		Walmart			38.01	
09/30/19	awt		Walmart			52.70	
09/30/19	dep		Interest Income		8.07		
09/30/19	dep		Deposit - Rt 66 rent		400.00		
Totals for 1020					<u>41,515.25</u>	<u>12,834.40</u>	<u>92,955.18</u>
1025	Certificates of Deposit			15,703.95			
Totals for 1025					<u>0.00</u>	<u>0.00</u>	<u>15,703.95</u>
1045	Savings			10,952.11			
Totals for 1045					<u>0.00</u>	<u>0.00</u>	<u>10,952.11</u>
2010	Fica/FWH Payable			(1,181.72)			
09/10/19	PAYROLL		Payroll Journal Entry			570.44	
09/16/19	10254		Internal Revenue Service		1,181.72		
09/24/19	PAYROLL		Payroll Journal Entry			589.01	
Totals for 2010					<u>1,181.72</u>	<u>1,159.45</u>	<u>(1,159.45)</u>
2020	SWH Payable			(207.24)			
09/10/19	PAYROLL		Payroll Journal Entry			97.09	
09/16/19	10253		Illinois Department of Revenue		207.24		
09/24/19	PAYROLL		Payroll Journal Entry			103.01	
Totals for 2020					<u>207.24</u>	<u>200.10</u>	<u>(200.10)</u>
2025	IMRF Payable			(77.20)			
09/09/19	awt		IMRF		77.20		
09/10/19	PAYROLL		Payroll Journal Entry			38.60	
09/24/19	PAYROLL		Payroll Journal Entry			38.60	
Totals for 2025					<u>77.20</u>	<u>77.20</u>	<u>(77.20)</u>
2100	Accounts Payable			405.00			
09/30/19	APSUM		AP Summary Journal Entry			1,354.48	
09/30/19	APSUM		AP Summary Journal Entry		949.48		
Totals for 2100					<u>949.48</u>	<u>1,354.48</u>	<u>0.00</u>
2120	Accrued Unemployment Payable			(26.66)			
09/10/19	PAYROLL		Payroll Journal Entry			1.35	
09/24/19	PAYROLL		Payroll Journal Entry			1.92	
Totals for 2120					<u>0.00</u>	<u>3.27</u>	<u>(29.93)</u>
2515	Loan - Construction			(153,418.73)			
Totals for 2515					<u>0.00</u>	<u>0.00</u>	<u>(153,418.73)</u>
3100	Amount to be Provided for Loan			153,418.73			
Totals for 3100					<u>0.00</u>	<u>0.00</u>	<u>153,418.73</u>
3200	Unrestricted Net Assets			(52,925.13)			
Totals for 3200					<u>0.00</u>	<u>0.00</u>	<u>(52,925.13)</u>
3205	Res Net Assets - Social Security			(2,065.41)			
Totals for 3205					<u>0.00</u>	<u>0.00</u>	<u>(2,065.41)</u>
3209	Res Net Assets - IMRF			(5,865.93)			
Totals for 3209					<u>0.00</u>	<u>0.00</u>	<u>(5,865.93)</u>
4010	Corp Tax			(70,153.35)			
09/06/19	dep		Deposit - Real Estate tax			36,042.67	
Totals for 4010					<u>0.00</u>	<u>36,042.67</u>	<u>(106,196.02)</u>

**Atlanta Public Library District
General Ledger**

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Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
4015 SS Tax				(1,987.98)			
09/06/19	dep		Deposit - Real Estate tax			1,021.36	
			Totals for 4015		<u>0.00</u>	<u>1,021.36</u>	<u>(3,009.34)</u>
4020 IMRF Tax				(1,352.47)			
09/06/19	dep		Deposit - Real Estate tax			694.87	
			Totals for 4020		<u>0.00</u>	<u>694.87</u>	<u>(2,047.34)</u>
4025 Audit Tax				(502.77)			
09/06/19	dep		Deposit - Real Estate tax			258.31	
			Totals for 4025		<u>0.00</u>	<u>258.31</u>	<u>(761.08)</u>
4030 Liability Tax				(3,305.51)			
09/06/19	dep		Deposit - Real Estate tax			1,698.27	
			Totals for 4030		<u>0.00</u>	<u>1,698.27</u>	<u>(5,003.78)</u>
4080 Interest				(28.47)			
09/09/19	dep		Interest Income			9.09	
09/16/19	dep		Interest Income			3.61	
09/30/19	dep		Interest Income			8.07	
			Totals for 4080		<u>0.00</u>	<u>20.77</u>	<u>(49.24)</u>
4100 Fax				(8.00)			
			Totals for 4100		<u>0.00</u>	<u>0.00</u>	<u>(8.00)</u>
4105 Copies				(69.85)			
			Totals for 4105		<u>0.00</u>	<u>0.00</u>	<u>(69.85)</u>
4110 Fines				(16.64)			
			Totals for 4110		<u>0.00</u>	<u>0.00</u>	<u>(16.64)</u>
4120 Hospitality				(3.50)			
			Totals for 4120		<u>0.00</u>	<u>0.00</u>	<u>(3.50)</u>
4180 Books				(4.10)			
			Totals for 4180		<u>0.00</u>	<u>0.00</u>	<u>(4.10)</u>
4185 Merchandise Income				(5.00)			
			Totals for 4185		<u>0.00</u>	<u>0.00</u>	<u>(5.00)</u>
4300 Program Sponsorships				(300.00)			
09/13/19	dep		Deposit			750.00	
			Totals for 4300		<u>0.00</u>	<u>750.00</u>	<u>(1,050.00)</u>
4315 Other Contributions				(1,010.00)			
			Totals for 4315		<u>0.00</u>	<u>0.00</u>	<u>(1,010.00)</u>
4405 Rent - Union Hall Event Space				(245.00)			
09/13/19	dep		Deposit			90.00	
			Totals for 4405		<u>0.00</u>	<u>90.00</u>	<u>(335.00)</u>
4410 Rent - Union Hall Offices				(1,050.00)			
09/13/19	dep		Deposit			125.00	
09/30/19	dep		Deposit - Rt 66 rent			400.00	
			Totals for 4410		<u>0.00</u>	<u>525.00</u>	<u>(1,575.00)</u>
4415 Rent - Palms Grill				(600.00)			

**Atlanta Public Library District
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Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
09/03/19	dep		Deposit - Palms Grill rent			300.00	
			Totals for 4415		0.00	300.00	(900.00)
5010 Payroll				10,573.41			
09/10/19	PAYROLL		Payroll Journal Entry		2,000.01		
09/24/19	PAYROLL		Payroll Journal Entry		2,119.63		
			Totals for 5010		4,119.64	0.00	14,693.05
5030 Fica/Med Expense				808.85			
09/10/19	PAYROLL		Payroll Journal Entry		153.00		
09/24/19	PAYROLL		Payroll Journal Entry		162.17		
			Totals for 5030		315.17	0.00	1,124.02
5035 Unemployment Expense				26.71			
09/10/19	PAYROLL		Payroll Journal Entry		1.35		
09/24/19	PAYROLL		Payroll Journal Entry		1.92		
			Totals for 5035		3.27	0.00	29.98
5040 IMRF Expense				131.65			
09/09/19	awt		IMRF		52.66		
			Totals for 5040		52.66	0.00	184.31
5105 Accounting and Audit				3,473.75			
09/20/19	87381		JM Abbott & Associates		405.00		
			Totals for 5105		405.00	0.00	3,878.75
5115 Legal				3,450.00			
09/20/19	71795		Ancel, Glink, Diamond, Bush Law Offices		400.00		
			Totals for 5115		400.00	0.00	3,850.00
5120 Copier				253.89			
09/20/19	927713		Watts Copy System		114.49		
			Totals for 5120		114.49	0.00	368.38
5125 RSA/A.D.M.L.				1,810.00			
			Totals for 5125		0.00	0.00	1,810.00
5135 Professional Services				25.98			
			Totals for 5135		0.00	0.00	25.98
5140 Artist & Speaker Fees				240.00			
09/12/19	awt		Illinois Humanities		75.00		
09/19/19			April Fisher		52.50		
09/24/19	10289		Oba William King		215.00		
			Totals for 5140		342.50	0.00	582.50
5190 Dues & Memberships				0.00			
09/04/19			Sam's Club		45.00		
09/30/19	awt		Landmarks Illinois		35.00		
			Totals for 5190		80.00	0.00	80.00
5205 Cleaning Services				425.00			
09/04/19	August		Resilient Premier Cleaning, LLC		170.00		
09/30/19	092319		Resilient Premier Cleaning, LLC		170.00		
			Totals for 5205		340.00	0.00	765.00
5210 Groundskeeping				385.00			

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Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
09/20/19	August 19		Traci Walters		200.00		
09/30/19	Sept 19		Traci Walters		200.00		
			Totals for 5210		<u>400.00</u>	<u>0.00</u>	<u>785.00</u>
5215 Dumpster/Garbage				188.58			
09/20/19	4335385		PDC/Area Disposal		94.08		
			Totals for 5215		<u>94.08</u>	<u>0.00</u>	<u>282.66</u>
5220 Pest Control				165.00			
09/20/19	121325		American Pest Control		40.00		
			Totals for 5220		<u>40.00</u>	<u>0.00</u>	<u>205.00</u>
5225 Fire Inspections & Certificates				75.00			
09/20/19	I1-765996		GETZ FIRE EQUIPMENT		198.00		
09/30/19	I1-767471		GETZ FIRE EQUIPMENT		68.00		
			Totals for 5225		<u>266.00</u>	<u>0.00</u>	<u>341.00</u>
5230 Library Elevator Inspections & Maintenance				300.00			
			Totals for 5230		<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
5240 Downey Building Maintenance & Construction				5,176.04			
09/04/19			PALM'S GRILL		400.00		
09/04/19	92994		Tarter Brothers Inc		316.55		
			Totals for 5240		<u>716.55</u>	<u>0.00</u>	<u>5,892.59</u>
5245 Union Hall Maintenance & Construction				1,315.22			
			Totals for 5245		<u>0.00</u>	<u>0.00</u>	<u>1,315.22</u>
5250 Insurance				1,828.25			
09/13/19	dep		Deposit			114.00	
09/20/19			Hanover Insurance Group		1,821.25		
			Totals for 5250		<u>1,821.25</u>	<u>114.00</u>	<u>3,535.50</u>
5260 Construction Loan Repayment				13,900.00			
			Totals for 5260		<u>0.00</u>	<u>0.00</u>	<u>13,900.00</u>
5275 Computer & Software Purchase				114.83			
			Totals for 5275		<u>0.00</u>	<u>0.00</u>	<u>114.83</u>
5305 Library Gas & Electric				565.97			
09/20/19			Ameren Illinois		267.65		
			Totals for 5305		<u>267.65</u>	<u>0.00</u>	<u>833.62</u>
5310 Museum Gas & Electric				533.82			
09/20/19			Ameren Illinois		278.76		
			Totals for 5310		<u>278.76</u>	<u>0.00</u>	<u>812.58</u>
5315 Union Hall Gas & Electric				1,739.65			
09/20/19			Ameren Illinois		807.77		
			Totals for 5315		<u>807.77</u>	<u>0.00</u>	<u>2,547.42</u>
5320 Union Hall Water				112.00			
09/20/19			City of Atlanta		56.00		
			Totals for 5320		<u>56.00</u>	<u>0.00</u>	<u>168.00</u>
5325 Library Telephone & Internet				503.22			
09/04/19			Frontier		211.38		
09/20/19	7354		CIRBN, LLC		38.44		

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September 1, 2019 - September 30, 2019

Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
Totals for 5325					249.82	0.00	753.04
5330 Museum Telephone & Internet				265.62			
09/04/19			Frontier		89.31		
09/20/19	7354		CIRBN, LLC		38.45		
Totals for 5330					127.76	0.00	393.38
5332 Union Hall Internet				153.78			
09/20/19	7354		CIRBN, LLC		76.89		
Totals for 5332					76.89	0.00	230.67
5335 Real Estate Taxes				601.34			
Totals for 5335					0.00	0.00	601.34
5605 Books/Audio Books				743.41			
09/04/19	7300072		Barnes & Noble Inc		548.41		
09/20/19	1716186		Center Point Large Print		66.74		
09/20/19	2034759212		Baker & Taylor		17.00		
09/20/19	2034771002		Baker & Taylor		27.63		
09/25/19	awt		amazon.com		11.20		
09/25/19	awt		amazon.com		25.19		
09/25/19	awt		amazon.com		56.39		
09/27/19	awt		Barnes & Noble Inc		22.40		
09/30/19	1724778		Center Point Large Print		45.75		
09/30/19	2034806007		Baker & Taylor		37.98		
Totals for 5605					858.69	0.00	1,602.10
5610 DVD's				0.00			
09/04/19			Kim Vannoy		55.38		
09/10/19	awt		Walmart		81.76		
Totals for 5610					137.14	0.00	137.14
5620 Subscriptions & Publications				0.00			
09/03/19	awt		ANC Newspapers		74.90		
Totals for 5620					74.90	0.00	74.90
5680 Legal Announcements				0.00			
09/04/19			IL Labor Law Poster Service		79.50		
09/20/19			B T Publications		60.00		
Totals for 5680					139.50	0.00	139.50
5685 Direct Mail				247.08			
09/20/19	927713		Watts Copy System		141.31		
09/23/19	awt		amazon.com		73.83		
Totals for 5685					215.14	0.00	462.22
5705 Office Supplies				15.25			
09/17/19	awt		Walmart		4.97		
09/20/19	420069		The Library Store		30.90		
09/30/19	awt		Dollar General		11.75		
Totals for 5705					47.62	0.00	62.87
5706 General Postage				129.35			
09/19/19	awt		POSTMASTER		2.45		
Totals for 5706					2.45	0.00	131.80
5710 Museum, Archival & Exhibit Supplies				0.00			
09/30/19	awt		Walmart		52.70		

**Atlanta Public Library District
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Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
Totals for 5710					<u>52.70</u>	<u>0.00</u>	<u>52.70</u>
5715	Library Maintenance Supplies			6.50			
Totals for 5715					<u>0.00</u>	<u>0.00</u>	<u>6.50</u>
5720	Museum Maintenance Supplies			37.96			
Totals for 5720					<u>0.00</u>	<u>0.00</u>	<u>37.96</u>
5725	Arts & Craft Supplies			188.49			
09/19/19	awt		Adobe Photography Plan		10.61		
09/26/19	awt		Dollar Tree		11.00		
09/27/19	awt		Music Shoppe		<u>144.89</u>		
Totals for 5725					<u>166.50</u>	<u>0.00</u>	<u>354.99</u>
5735	Food & Refreshments/Hospitality			74.73			
09/17/19	awt		Walmart		2.40		
09/30/19	awt		Walmart		<u>38.01</u>		
Totals for 5735					<u>40.41</u>	<u>0.00</u>	<u>115.14</u>
5750	Prizes			0.00			
09/10/19	awt		Mary Todds Hallmark		25.96		
09/26/19	awt		Dollar Tree		7.00		
09/27/19	awt		College Hills Meat Shop		19.48		
09/27/19	awt		Barnes & Noble Inc		<u>50.51</u>		
Totals for 5750					<u>102.95</u>	<u>0.00</u>	<u>102.95</u>
5800	Misc Expenditures			1,071.21			
Totals for 5800					<u>0.00</u>	<u>0.00</u>	<u>1,071.21</u>
Report Total							<u>0.00</u>

Net Profit/(Loss)

Current Period	<u>28,301.99</u>
Year-to-Date	<u>57,288.09</u>

Distribution count = 153

Atlanta Public Library District Journals

September 1, 2019 - September 30, 2019

Date	Reference	Account	Payee ID	Description	1099	Amount
Journal: Cash Disbursements						
09/16/19	10253	1020		Illinois Department of Revenue		(207.24)
09/16/19	10253	2020		Illinois Department of Revenue		207.24
09/16/19	10254	1020	941	Internal Revenue Service		(1,181.72)
09/16/19	10254	2010	941	Internal Revenue Service		1,181.72
09/24/19	10289	1020		Oba William King		(215.00)
09/24/19	10289	5140		Oba William King		215.00
09/30/19	APSUM	1020		AP Summary Journal Entry		(7,265.12)
09/30/19	APSUM	2100		AP Summary Journal Entry		949.48
09/30/19	APSUM	5605		AP Summary Journal Entry		195.10
09/30/19	APSUM	5205		AP Summary Journal Entry		340.00
09/30/19	APSUM	5225		AP Summary Journal Entry		266.00
09/30/19	APSUM	5210		AP Summary Journal Entry		400.00
09/30/19	APSUM	5705		AP Summary Journal Entry		30.90
09/30/19	APSUM	5680		AP Summary Journal Entry		139.50
09/30/19	APSUM	5320		AP Summary Journal Entry		56.00
09/30/19	APSUM	5120		AP Summary Journal Entry		114.49
09/30/19	APSUM	5685		AP Summary Journal Entry		141.31
09/30/19	APSUM	5215		AP Summary Journal Entry		94.08
09/30/19	APSUM	5305		AP Summary Journal Entry		267.65
09/30/19	APSUM	5310		AP Summary Journal Entry		278.76
09/30/19	APSUM	5315		AP Summary Journal Entry		807.77
09/30/19	APSUM	5115		AP Summary Journal Entry		400.00
09/30/19	APSUM	5220		AP Summary Journal Entry		40.00
09/30/19	APSUM	5325		AP Summary Journal Entry		38.44
09/30/19	APSUM	5330		AP Summary Journal Entry		38.45
09/30/19	APSUM	5332		AP Summary Journal Entry		76.89
09/30/19	APSUM	5250		AP Summary Journal Entry		1,821.25
09/30/19	APSUM	5140		AP Summary Journal Entry		52.50
09/30/19	APSUM	5240		AP Summary Journal Entry		716.55
09/03/19	awt	1020		ANC Newspapers		(74.90)
09/03/19	awt	5620		ANC Newspapers		74.90
09/09/19	awt	1020	121	IMRF		(129.86)
09/09/19	awt	2025	121	IMRF		77.20
09/09/19	awt	5040	121	IMRF		52.66
09/10/19	awt	1020		Mary Todds Hallmark		(25.96)
09/10/19	awt	5750		Mary Todds Hallmark		25.96
09/10/19	awt	1020	239	Walmart		(81.76)
09/10/19	awt	5610	239	Walmart		81.76
09/12/19	awt	1020	112	Illinois Humanities		(75.00)
09/12/19	awt	5140	112	Illinois Humanities		75.00
09/17/19	awt	1020	239	Walmart		(7.37)
09/17/19	awt	5705	239	Walmart		4.97
09/17/19	awt	5735	239	Walmart		2.40
09/19/19	awt	1020	Adobe	Adobe Photography Plan		(10.61)
09/19/19	awt	5725	Adobe	Adobe Photography Plan		10.61
09/19/19	awt	1020	183	POSTMASTER		(2.45)
09/19/19	awt	5706	183	POSTMASTER		2.45
09/23/19	awt	1020	15	amazon.com		(73.83)
09/23/19	awt	5685	15	amazon.com		73.83
09/25/19	awt	1020	15	amazon.com		(11.20)
09/25/19	awt	5605	15	amazon.com		11.20
09/25/19	awt	1020	15	amazon.com		(25.19)
09/25/19	awt	5605	15	amazon.com		25.19
09/25/19	awt	1020	15	amazon.com		(56.39)
09/25/19	awt	5605	15	amazon.com		56.39
09/26/19	awt	1020	81	Dollar Tree		(18.00)
09/26/19	awt	5725	81	Dollar Tree		11.00
09/26/19	awt	5750	81	Dollar Tree		7.00

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Date	Reference	Account	Payee ID	Description	1099	Amount
09/27/19	awt	1020		College Hills Meat Shop		(19.48)
09/27/19	awt	5750		College Hills Meat Shop		19.48
09/27/19	awt	1020	33	Barnes & Noble Inc		(72.91)
09/27/19	awt	5605	33	Barnes & Noble Inc		22.40
09/27/19	awt	5750	33	Barnes & Noble Inc		50.51
09/27/19	awt	1020		Music Shoppe		(144.89)
09/27/19	awt	5725		Music Shoppe		144.89
09/30/19	awt	1020	80	Dollar General		(11.75)
09/30/19	awt	5705	80	Dollar General		11.75
09/30/19	awt	1020		Landmarks Illinois		(35.00)
09/30/19	awt	5190		Landmarks Illinois		35.00
09/30/19	awt	1020	239	Walmart		(38.01)
09/30/19	awt	5735	239	Walmart		38.01
09/30/19	awt	1020	239	Walmart		(52.70)
09/30/19	awt	5710	239	Walmart		52.70
Transaction Balance for Cash Disbursements						0.00

Transaction Totals

Total Debits	<u>9,836.34</u>
Total Credits	<u>9,836.34</u>
Account Hash Total	<u>278803.0000</u>

Transaction count = 40
Distribution count = 73

Atlanta Public Library District Journals

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Date	Reference	Account	Payee ID	Description	1099	Amount
Journal: Cash Receipts						
09/03/19	dep	1020		Deposit - Palms Grill rent		300.00
09/03/19	dep	4415		Deposit - Palms Grill rent		(300.00)
09/06/19	dep	1020		Deposit - Real Estate tax		39,715.48
09/06/19	dep	4010		Deposit - Real Estate tax		(36,042.67)
09/06/19	dep	4015		Deposit - Real Estate tax		(1,021.36)
09/06/19	dep	4020		Deposit - Real Estate tax		(694.87)
09/06/19	dep	4025		Deposit - Real Estate tax		(258.31)
09/06/19	dep	4030		Deposit - Real Estate tax		(1,698.27)
09/09/19	dep	1020		Interest Income		9.09
09/09/19	dep	4080		Interest Income		(9.09)
09/13/19	dep	1020		Deposit		1,079.00
09/13/19	dep	4410		Deposit		(125.00)
09/13/19	dep	4405		Deposit		(90.00)
09/13/19	dep	4300		Deposit		(750.00)
09/13/19	dep	5250		Deposit		(114.00)
09/16/19	dep	1020		Interest Income		3.61
09/16/19	dep	4080		Interest Income		(3.61)
09/30/19	dep	1020		Interest Income		8.07
09/30/19	dep	4080		Interest Income		(8.07)
09/30/19	dep	1020		Deposit - Rt 66 rent		400.00
09/30/19	dep	4410		Deposit - Rt 66 rent		(400.00)
Transaction Balance for Cash Receipts						0.00

Transaction Totals

Total Debits	<u>41,515.25</u>
Total Credits	<u>41,515.25</u>
Account Hash Total	<u>66670.0000</u>

Transaction count = 7
Distribution count = 21

Atlanta Public Library District Journals

September 1, 2019 - September 30, 2019

Date	Reference	Account	Payee ID	Description	1099	Amount
Journal: General						
09/30/19	APSUM	2100		AP Summary Journal Entry		(1,354.48)
09/30/19	APSUM	5105		AP Summary Journal Entry		405.00
09/30/19	APSUM	5190		AP Summary Journal Entry		45.00
09/30/19	APSUM	5325		AP Summary Journal Entry		211.38
09/30/19	APSUM	5330		AP Summary Journal Entry		89.31
09/30/19	APSUM	5605		AP Summary Journal Entry		548.41
09/30/19	APSUM	5610		AP Summary Journal Entry		55.38
Transaction Balance for General						0.00

Transaction Totals

Total Debits	1,354.48
Total Credits	1,354.48
Account Hash Total	34265.0000

Transaction count = 6
Distribution count = 7

Atlanta Public Library District Journals

September 1, 2019 - September 30, 2019

Date	Reference	Account	Payee ID	Description	1099	Amount
Journal: Payroll						
09/10/19	PAYROLL	1020		Payroll Journal Entry		(1,446.88)
09/10/19	PAYROLL	2010		Payroll Journal Entry		(570.44)
09/10/19	PAYROLL	2020		Payroll Journal Entry		(97.09)
09/10/19	PAYROLL	2025		Payroll Journal Entry		(38.60)
09/10/19	PAYROLL	2120		Payroll Journal Entry		(1.35)
09/10/19	PAYROLL	5010		Payroll Journal Entry		2,000.01
09/10/19	PAYROLL	5030		Payroll Journal Entry		153.00
09/10/19	PAYROLL	5035		Payroll Journal Entry		1.35
09/24/19	PAYROLL	1020		Payroll Journal Entry		(1,551.18)
09/24/19	PAYROLL	2010		Payroll Journal Entry		(589.01)
09/24/19	PAYROLL	2020		Payroll Journal Entry		(103.01)
09/24/19	PAYROLL	2025		Payroll Journal Entry		(38.60)
09/24/19	PAYROLL	2120		Payroll Journal Entry		(1.92)
09/24/19	PAYROLL	5010		Payroll Journal Entry		2,119.63
09/24/19	PAYROLL	5030		Payroll Journal Entry		162.17
09/24/19	PAYROLL	5035		Payroll Journal Entry		1.92
Transaction Balance for Payroll						0.00

Transaction Totals

Total Debits	4,438.08
Total Credits	4,438.08
Account Hash Total	48540.0000

Transaction count = 2
Distribution count = 16

**1359 - Atlanta Public Library District
Bank Account Reconciliation Worksheet**

Checking

September 1, 2019 - September 30, 2019

Reference	Date	GL Account	Description	Amount
Bank Statement Information				
			Beginning Bank Balance	67,321.01
Cleared Deposits & Additions				
dep	09/30/19	4080	Interest Income	8.07
dep	09/03/19	4415	Deposit - Palms Grill rent	300.00
dep	09/06/19	Multiple	Deposit - Real Estate tax	39,715.48
dep	09/09/19	4080	Interest Income	9.09
dep	09/13/19	4315	Deposit	1,079.00
dep	09/16/19	4080	Interest Income	3.61
dep	09/30/19	4410	Deposit - Rt 66 rent	400.00
			Total	41,515.25
			Statement Total	41,515.25
			Difference	0.00
Cleared Checks & Payments				
10246	08/21/19	2100	Tom Parks	130.23
10253	09/16/19	2020	Illinois Department of Revenue	207.24
10254	09/16/19	2010	Internal Revenue Service	1,181.72
10255	08/29/19	2100	Logan County Collector	300.67
10256	09/04/19	2100	Barnes & Noble Inc	548.41
10257	09/04/19	2100	Frontier	300.69
10258	09/04/19	2100	IL Labor Law Poster Service	79.50
10259	09/04/19	2100	Kim Vannoy	55.38
10260	09/04/19	2100	PALM'S GRILL	400.00
10261	09/04/19	2100	Resilient Premier Cleaning, LLC	170.00
10262	09/04/19	2100	Sam's Club	45.00
10263	09/04/19	2100	Tarter Brothers Inc	316.55
10264	09/10/19	5010	Maciariello, Catherine direct deposit allocation	521.70
10265	09/10/19	5010	Neisler, Rachel direct deposit allocation	676.42
10266	09/10/19	5010	Vannoy, Christina N direct deposit allocation	248.76
10267	09/19/19	2100	April Fisher	52.50
10268	07/24/19	2100	JM Abbott & Associates	900.00
10269	09/20/19	2100	Ameren Illinois	1,354.18
10270	09/20/19	2100	American Pest Control	40.00
10273	09/20/19	2100	Baker & Taylor	44.63
10275	09/20/19	2100	CIRBN, LLC	153.78
10277	09/20/19	2100	GETZ FIRE EQUIPMENT	198.00
10279	09/20/19	2100	PDC/Area Disposal	94.08
10280	09/20/19	2100	The Library Store	30.90
10281	09/20/19	2100	Traci Walters	200.00
10282	09/20/19	2100	Watts Copy System	255.80
10283	09/24/19	5010	Godfrey, Jennifer P. direct deposit allocation	129.56
10284	09/24/19	5010	Maciariello, Catherine direct deposit allocation	521.69
10285	09/24/19	5010	Neisler, Rachel direct deposit allocation	676.41
10286	09/24/19	5010	Vannoy, Christina N direct deposit allocation	223.52
awt	09/30/19	5710	Walmart	52.70
awt	09/27/19	Multiple	Barnes & Noble Inc	72.91
awt	09/12/19	5140	Illinois Humanities	75.00
awt	09/30/19	5190	Landmarks Illinois	35.00
awt	09/10/19	5750	Mary Todds Hallmark	25.96
awt	09/19/19	5725	Adobe Photography Plan	10.61
awt	09/23/19	5685	amazon.com	73.83
awt	09/25/19	5605	amazon.com	25.19
awt	09/03/19	5620	ANC Newspapers	74.90
awt	09/25/19	5605	amazon.com	11.20
awt	09/10/19	5610	Walmart	81.76
awt	09/17/19	Multiple	Walmart	7.37
awt	09/25/19	5605	amazon.com	56.39

**1359 - Atlanta Public Library District
Bank Account Reconciliation Worksheet**

Checking

September 1, 2019 - September 30, 2019

Reference	Date	GL Account	Description	Amount	
awt	09/30/19	5735	Walmart	38.01	
awt	09/09/19	Multiple	IMRF	129.86	
awt	09/26/19	Multiple	Dollar Tree	18.00	
awt	09/27/19	5725	Music Shoppe	144.89	
awt	09/19/19	5706	POSTMASTER	2.45	
awt	08/15/19	2020	Illinois Dept of Rev	190.78	
awt	09/27/19	5750	College Hills Meat Shop	19.48	
awt	09/30/19	5705	Dollar General	11.75	
				Total	<u>11,215.36</u>
				Statement Total	<u>11,215.36</u>
				Difference	<u>0.00</u>
				Ending Bank Balance	<u><u>97,620.90</u></u>
Reconciled Bank Information					
				Ending Bank Balance	97,620.90
Open Deposits & Additions					
				Total	<u>0.00</u>
Open Checks & Payments					
10004	02/06/19	2100	Jasmine Green	25.00	
10193	07/08/19	2100	RSA NFP	1,500.00	
10271	09/20/19	2100	Ancel, Glink, Diamond, Bush Law Offices	400.00	
10272	09/20/19	2100	B T Publications	60.00	
10274	09/20/19	2100	Center Point Large Print	66.74	
10276	09/20/19	2100	City of Atlanta	56.00	
10278	09/20/19	2100	Hanover Insurance Group	1,821.25	
10289	09/24/19	5140	Oba William King	215.00	
10291	09/30/19	2100	Baker & Taylor	37.98	
10292	09/30/19	2100	Center Point Large Print	45.75	
10293	09/30/19	2100	GETZ FIRE EQUIPMENT	68.00	
10294	09/30/19	2100	Resilient Premier Cleaning, LLC	170.00	
10295	09/30/19	2100	Traci Walters	200.00	
				Total	<u>4,665.72</u>
				Reconciled Bank Balance	<u><u>92,955.18</u></u>
General Ledger Information					
				Unadjusted General Ledger Balance	92,955.18
Adjustments					
				Total	<u>0.00</u>
				Adjusted General Ledger Balance	<u><u>92,955.18</u></u>
Bank Account Reconciliation Summary					
Bank Statement Information					
Beginning Bank Balance				67,321.01	
+ Cleared Deposits & Additions				41,515.25	
- Cleared Checks & Payments				<u>11,215.36</u>	
Ending Bank Balance				97,620.90	
Reconciled Bank Information					
+ Open Deposits & Additions				0.00	
- Open Checks & Payments				<u>4,665.72</u>	
Reconciled Bank Balance				<u><u>92,955.18</u></u>	

1359 - Atlanta Public Library District
Bank Account Reconciliation Worksheet

Checking

September 1, 2019 - September 30, 2019

Reference	Date	GL Account	Description	Amount
General Ledger Information				
			Unadjusted General Ledger Balance	92,955.18
			+/- Total Adjustments	<u>0.00</u>
			Adjusted General Ledger Balance	<u><u>92,955.18</u></u>
			Unreconciled Amount	<u><u>0.00</u></u>

**Atlanta Public Library District
Atlanta, Illinois**

**Statement of Assets, Liabilities & Fund Equities - Modified Cash Basis - Gov Funds
October 31, 2019**

	Current Year
ASSETS	
Current Assets	
Atlanta National Bank	\$ 83,014.29
Savings	10,952.11
Total Current Assets	93,966.40
Other Current Assets	
Certificates of Deposit	15,703.95
Total Other Assets	15,703.95
TOTAL ASSETS	\$ 109,670.35
LIABILITIES AND EQUITY	
Current Liabilities	
Fica/FWH Payable	\$ 1,223.96
SWH Payable	217.66
IMRF Payable	83.20
Accrued Unemployment Payable	5.19
Total Current Liabilities	1,530.01
Long-Term Liabilities	
Loan - Construction	153,418.73
Total Long-Term Liabilities	153,418.73
Total Liabilities	154,948.74
Net Assets	
Amt to be Provided for Loan	(153,418.73)
Unrestricted Net Assets	52,925.13
Res Net Assets - Social Security	2,065.41
Res Net Assets - IMRF	5,865.93
Change in Net Assets for the Year	47,283.87
Total Net Assets	(45,278.39)
TOTAL LIABILITIES AND NET ASSETS	\$ 109,670.35

Atlanta Public Library District
Atlanta, Illinois
Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Four Months Ended 10/31/19

	Current Month	Year-to-date	Annual Budget	Budget Variance
Revenues				
Property Taxes				
Corp Tax	\$ 0.00	\$ 106,196.02	\$ 140,204.00	\$ (34,007.98)
SS Tax	0.00	3,009.34	3,967.00	(957.66)
IMRF Tax	0.00	2,047.34	2,700.00	(652.66)
Audit Tax	0.00	761.08	1,000.00	(238.92)
Liability Tax	0.00	5,003.78	6,600.00	(1,596.22)
Bid/Equip & Maint Tax	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Property Tax Revenue	0.00	117,017.56	154,471.00	(37,453.44)
Fees				
Fax	7.00	15.00	150.00	(135.00)
Copies	30.25	100.10	645.00	(544.90)
Fines	4.00	20.64	100.00	(79.36)
Non-resident Library Cards	0.00	0.00	65.00	(65.00)
Hospitality	2.00	5.50	50.00	(44.50)
Program Registrations	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>(1,500.00)</u>
Total Fee Revenue	43.25	141.24	2,510.00	(2,368.76)
Merchandise				
Books	16.00	20.10	90.00	(69.90)
Merchandise Income	<u>385.00</u>	<u>390.00</u>	<u>0.00</u>	<u>390.00</u>
Total Merchandise Revenue	401.00	410.10	90.00	320.10
Grants				
Grants	<u>385.00</u>	<u>385.00</u>	<u>10,000.00</u>	<u>(9,615.00)</u>
Total Grant Revenue	385.00	385.00	10,000.00	(9,615.00)
Contributions				
Program Sponsorships	0.00	1,050.00	500.00	550.00
Fundraising Events	0.00	0.00	2,000.00	(2,000.00)
Memorial Donations	0.00	0.00	350.00	(350.00)
Other Contributions	<u>0.00</u>	<u>1,010.00</u>	<u>500.00</u>	<u>510.00</u>
Total Contribution Revenue	0.00	2,060.00	3,350.00	(1,290.00)
Rentals				
Rent - Library Building	0.00	0.00	200.00	(200.00)
Rent - Union Hall Event Space	30.00	365.00	1,000.00	(635.00)
Rent - Union Hall Offices	525.00	2,100.00	6,300.00	(4,200.00)
Rent - Palms Grill	<u>300.00</u>	<u>1,200.00</u>	<u>3,600.00</u>	<u>(2,400.00)</u>
Total Rental Revenue	855.00	3,665.00	11,100.00	(7,435.00)
Misc. Income				
Interest	20.11	69.35	205.00	(135.65)
Miscellaneous Income	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>(100.00)</u>
Total Misc. Revenue	20.11	69.35	305.00	(235.65)
Total Revenues	<u>1,704.36</u>	<u>123,748.25</u>	<u>181,826.00</u>	<u>(58,077.75)</u>

Atlanta Public Library District
Atlanta, Illinois
Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Four Months Ended 10/31/19

	Current Month	Year-to-date	Annual Budget	Budget Variance
Operating Expenditures				
Personnel				
Payroll	4,523.89	19,216.94	58,000.00	(38,783.06)
Fica/Med Expense	346.07	1,470.09	4,450.00	(2,979.91)
Unemployment Expense	5.21	35.19	200.00	(164.81)
IMRF Expense	58.66	242.97	950.00	(707.03)
Total Personnel Expenditures	<u>4,933.83</u>	<u>20,965.19</u>	<u>63,600.00</u>	<u>(42,634.81)</u>
Service Contracts & Fees				
Accounting and Audit	450.00	4,328.75	12,600.00	(8,271.25)
Legal	50.00	3,900.00	7,200.00	(3,300.00)
Copier	0.00	368.38	2,250.00	(1,881.62)
RSA/A.D.M.L.	0.00	310.00	1,810.00	(1,500.00)
Professional Services	0.00	25.98	0.00	25.98
Artist & Speaker Fees	550.00	1,132.50	8,000.00	(6,867.50)
Total Service Contract & Fees Expenditures	<u>1,050.00</u>	<u>10,065.61</u>	<u>31,860.00</u>	<u>(21,794.39)</u>
Licenses & Rentals				
ASCAP/BMI	0.00	0.00	500.00	(500.00)
Movie Licensing	0.00	0.00	350.00	(350.00)
P.O. Box & Safe Deposit Box Rental	0.00	0.00	140.00	(140.00)
Total Licenses & Rentals Expenditures	<u>0.00</u>	<u>0.00</u>	<u>990.00</u>	<u>(990.00)</u>
Dues & Memberships				
Dues & Memberships	85.00	165.00	150.00	15.00
Total Dues & Memberships Expenditures	<u>85.00</u>	<u>165.00</u>	<u>150.00</u>	<u>15.00</u>
Buildings & Grounds				
Cleaning Services	0.00	765.00	3,000.00	(2,235.00)
Groundskeeping	0.00	785.00	1,500.00	(715.00)
Dumpster/Garbage	94.55	377.21	1,200.00	(822.79)
Pest Control	40.00	245.00	820.00	(575.00)
Fire Inspections & Certificates	0.00	341.00	1,000.00	(659.00)
Library Elevator Inspections & Maintenance	125.00	425.00	500.00	(75.00)
Museum Elevator Inspections & Maintenance	0.00	0.00	3,000.00	(3,000.00)
Library Maintenance & Construction	0.00	0.00	2,000.00	(2,000.00)
Downey Building Maintenance & Construction	18.48	5,911.07	7,000.00	(1,088.93)
Union Hall Maintenance & Construction	87.50	1,402.72	7,000.00	(5,597.28)
Insurance	2,359.25	5,894.75	7,500.00	(1,605.25)
Construction Loan Repayment	0.00	13,900.00	13,900.00	0.00
Total Buildings & Grounds Expenditures	<u>2,724.78</u>	<u>30,046.75</u>	<u>48,420.00</u>	<u>(18,373.25)</u>
Equipment				
Computer & Software Purchase	0.00	114.83	1,000.00	(885.17)
Computer Maintenance	0.00	0.00	100.00	(100.00)
Other Equipment Purchase/Maintenance	0.00	0.00	500.00	(500.00)
Total Equipment Expenditures	<u>0.00</u>	<u>114.83</u>	<u>1,600.00</u>	<u>(1,485.17)</u>

**Atlanta Public Library District
Atlanta, Illinois**

**Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Four Months Ended 10/31/19**

	Current Month	Year-to-date	Annual Budget	Budget Variance
Utilities				
Library Gas & Electric	242.91	1,076.53	4,000.00	(2,923.47)
Museum Gas & Electric	0.00	812.58	2,600.00	(1,787.42)
Union Hall Gas & Electric	546.81	3,094.23	7,500.00	(4,405.77)
Union Hall Water	56.00	224.00	700.00	(476.00)
Library Telephone & Internet	249.83	1,002.87	2,700.00	(1,697.13)
Museum Telephone & Internet	127.75	521.13	1,600.00	(1,078.87)
Union Hall Internet	76.89	307.56	925.00	(617.44)
Real Estate Taxes	0.00	601.34	600.00	1.34
Total Utilities Expenditures	<u>1,300.19</u>	<u>7,640.24</u>	<u>20,625.00</u>	<u>(12,984.76)</u>
Fund Raising Events				
Fundraising Events	0.00	0.00	500.00	(500.00)
Total Fund Raising Events Expenditures	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>
Materials				
Books/Audio Books	372.56	1,974.66	8,000.00	(6,025.34)
DVD's	0.00	137.14	1,000.00	(862.86)
Subscriptions & Publications	41.00	115.90	200.00	(84.10)
Museum Collections	0.00	0.00	750.00	(750.00)
Total Materials Expenditures	<u>413.56</u>	<u>2,227.70</u>	<u>9,950.00</u>	<u>(7,722.30)</u>
Marketing & Advertising				
Printing	319.36	319.36	150.00	169.36
General Advertising	0.00	0.00	30.00	(30.00)
Legal Announcements	0.00	139.50	600.00	(460.50)
Direct Mail	199.72	661.94	3,500.00	(2,838.06)
Total Marketing & Advertising Expenditures	<u>519.08</u>	<u>1,120.80</u>	<u>4,280.00</u>	<u>(3,159.20)</u>
Supplies				
Office Supplies	0.00	62.87	750.00	(687.13)
General Postage	70.40	202.20	400.00	(197.80)
Museum, Archival & Exhibit Supplies	97.23	149.93	500.00	(350.07)
Library Maintenance Supplies	0.00	6.50	150.00	(143.50)
Museum Maintenance Supplies	0.00	37.96	150.00	(112.04)
Arts & Craft Supplies	58.57	413.56	3,000.00	(2,586.44)
Decorations	0.00	0.00	150.00	(150.00)
Food & Refreshments/Hospitality	5.94	121.08	2,000.00	(1,878.92)
Prizes	0.00	102.95	500.00	(397.05)
Total Supplies Expenditures	<u>232.14</u>	<u>1,097.05</u>	<u>7,600.00</u>	<u>(6,502.95)</u>
Misc Expenditures				
Misc Expenditures	1,950.00	3,021.21	2,500.00	521.21
Transfer to Palms Grill	0.00	0.00	0.00	0.00
Total Misc Expenditures	<u>1,950.00</u>	<u>3,021.21</u>	<u>2,500.00</u>	<u>521.21</u>

Atlanta Public Library District
Atlanta, Illinois
Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -
Governmental Funds
For the One Month and Four Months Ended 10/31/19

	Current Month	Year-to-date	Annual Budget	Budget Variance
Total Operating Expenditures	<u>13,208.58</u>	<u>76,464.38</u>	<u>192,075.00</u>	<u>(115,610.62)</u>
Total Change in Net Assets	<u>\$ (11,504.22)</u>	47,283.87	<u>\$ (10,249.00)</u>	<u>\$ 57,532.87</u>
Net Assets, Beginning of Year		<u>(92,562.26)</u>		
Net Assets, End of Year		<u>\$ (45,278.39)</u>		

**Atlanta Public Library District
Bank Account Reconciliation Worksheet**

Checking

October 1, 2019 - October 31, 2019

Reference	Date	GL Account	Description	Amount
Bank Statement Information				
			Beginning Bank Balance	97,620.90
Cleared Deposits & Additions				
dep	10/01/19	Multiple	Deposits	984.25
dep	10/01/19	4415	Deposit - Palms Grill rent	300.00
dep	10/07/19	4080	Interest Income	8.80
dep	10/15/19	4080	Interest Income	3.49
dep	10/28/19	4410	Deposit - Rt 66 rent	400.00
dep	10/31/19	4080	Interest Income	7.82
			Total	<u>1,704.36</u>
			Statement Total	<u>1,704.36</u>
			Difference	<u>0.00</u>
Cleared Checks & Payments				
10271	09/20/19	2100	Ancel, Glink, Diamond, Bush Law Offices	400.00
10272	09/20/19	2100	B T Publications	60.00
10274	09/20/19	2100	Center Point Large Print	66.74
10276	09/20/19	2100	City of Atlanta	56.00
10278	09/20/19	2100	Hanover Insurance Group	1,821.25
10287	10/15/19	2020	Illinois Department of Revenue	200.10
10288	10/15/19	2010	Internal Revenue Service	1,159.45
10289	09/24/19	5140	Oba William King	215.00
10291	09/30/19	2100	Baker & Taylor	37.98
10292	09/30/19	2100	Center Point Large Print	45.75
10293	09/30/19	2100	GETZ FIRE EQUIPMENT	68.00
10294	09/30/19	2100	Resilient Premier Cleaning, LLC	170.00
10295	09/30/19	2100	Traci Walters	200.00
10296	10/08/19	5010	Godfrey, Jennifer P. direct deposit allocation	129.56
10297	10/08/19	5010	Gordon, Ruth direct deposit allocation	22.86
10298	10/08/19	5010	Maciariello, Catherine direct deposit allocation	521.70
10299	10/08/19	5010	Neisler, Rachel direct deposit allocation	676.42
10300	10/08/19	5010	Vannoy, Christina N direct deposit allocation	270.40
10301	10/16/19	2100	Ameren Illinois	789.72
10302	10/16/19	2100	Ancel, Glink, Diamond, Bush Law Offices	50.00
10303	10/16/19	2100	City of Atlanta	56.00
10304	10/16/19	2100	Frontier	300.69
10305	10/16/19	2100	Hanover Insurance Group	1,629.25
10306	10/16/19	2100	Illinois Library Association	85.00
10307	10/16/19	2100	JM Abbott & Associates	450.00
10308	10/16/19	2100	Lifts of Illinois	125.00
10309	10/16/19	2100	PDC/Area Disposal	94.55
10310	10/16/19	2100	Rachel Neisler	115.71
10311	10/16/19	2100	Watts Copy System	319.36
10312	10/22/19	5010	Godfrey, Jennifer P. direct deposit allocation	148.71
10313	10/22/19	5010	Gordon, Ruth direct deposit allocation	22.85
10314	10/22/19	5010	Maciariello, Catherine direct deposit allocation	521.70
10315	10/22/19	5010	Neisler, Rachel direct deposit allocation	676.42
10316	10/22/19	5010	Orrick, Lynda direct deposit allocation	43.26
10317	10/22/19	5010	Vannoy, Christina N direct deposit allocation	317.26
10318	10/21/19	2100	American Pest Control	40.00
10320	10/21/19	2100	Baker & Taylor	15.87
10321	10/21/19	2100	CIRBN, LLC	153.78
10324	10/21/19	2100	Kevin Wilson	30.00
10325	10/21/19	2100	Rick Tackett	30.00
10326	10/21/19	2100	SELECTIVE	730.00
awt	10/02/19	5605	amazon.com	12.91
awt	10/21/19	5800	Transfer	1,950.00
awt	10/07/19	5605	Old South Trading Post	160.50

Atlanta Public Library District
Bank Account Reconciliation Worksheet

Checking
 October 1, 2019 - October 31, 2019

Reference	Date	GL Account	Description	Amount	
awt	10/09/19	Multiple	IMRF	129.86	
awt	10/28/19	5725	Dollar Tree	15.16	
awt	10/15/19	5605	Dauphin Island	39.60	
awt	10/01/19	5605	amazon.com	19.49	
awt	10/21/19	5245	Family Custom Cleaners	87.50	
awt	10/25/19	5685	US Postal Service	199.72	
awt	10/11/19	5605	Dauphin Island	124.19	
awt	10/21/19	5725	Adobe Photography Plan	10.61	
awt	10/28/19	5706	US Postal Service	70.40	
awt	10/24/19	Multiple	Walmart	38.74	
				Total	<u>15,725.02</u>
				Statement Total	<u>15,725.02</u>
				Difference	<u>0.00</u>
				Ending Bank Balance	<u><u>83,600.24</u></u>
Reconciled Bank Information					
				Ending Bank Balance	83,600.24
Open Deposits & Additions					
				Total	<u>0.00</u>
Open Checks & Payments					
10004	02/06/19	2100	Jasmine Green	25.00	
10319	10/21/19	2100	B T Publications	41.00	
10322	10/21/19	2100	Danny Tackett	30.00	
10323	10/21/19	2100	Jim Birkey	30.00	
10327	10/29/19	2100	Cam Cross	50.00	
10328	10/29/19	2100	Christian Lloyd	50.00	
10329	10/29/19	2100	Dejuan Stewart	50.00	
10330	10/29/19	2100	Jose Gobbo	80.00	
10331	10/29/19	2100	Nicholas Cunningham	50.00	
10332	10/29/19	2100	Rashann Ford	50.00	
10333	10/29/19	2100	Sean Sheldon	50.00	
10334	10/29/19	2100	Shannon Cabit	50.00	
PAYMENT	10/31/19	Multiple	Director of Employment Security	29.95	
				Total	<u>585.95</u>
				Reconciled Bank Balance	<u><u>83,014.29</u></u>
General Ledger Information					
				Unadjusted General Ledger Balance	83,014.29
Adjustments					
				Total	<u>0.00</u>
				Adjusted General Ledger Balance	<u><u>83,014.29</u></u>
Bank Account Reconciliation Summary					
Bank Statement Information					
Beginning Bank Balance				97,620.90	
+ Cleared Deposits & Additions				1,704.36	
- Cleared Checks & Payments				<u>15,725.02</u>	
Ending Bank Balance				83,600.24	
Reconciled Bank Information					
+ Open Deposits & Additions				0.00	
- Open Checks & Payments				<u>585.95</u>	

Atlanta Public Library District
Bank Account Reconciliation Worksheet

Checking
October 1, 2019 - October 31, 2019

Reference	Date	GL Account	Description	Amount
Reconciled Bank Balance				<u>83,014.29</u>
General Ledger Information				
Unadjusted General Ledger Balance				83,014.29
+/- Total Adjustments				<u>0.00</u>
Adjusted General Ledger Balance				<u>83,014.29</u>
Unreconciled Amount				<u>0.00</u>

Cleared Deposits & Additions count = 6
Cleared Checks & Payments count = 54
Open Deposits & Additions count = 0
Open Checks & Payments count = 13
General Ledger Adjustment count = 0

LIBRARY REPORT 11.14.19

Grants, Sponsorships & Contributions

We received a check for \$2,500 from Landmarks Illinois for the gutter project, and we also received confirmation of a \$5,000 grant from the Danner Trust for the same project. Those funds will be paid once the project is complete. We still have not received our per capita grant, but the status of the grant on the Comptroller's website has been updated to "pending." That's progress.

We also received a grant from the Illinois Arts Council of \$250.00 to support the performance by the Lincoln College Jazz Ensemble on 11-1-19. As mentioned in the last report, we also received \$385.00 from the Arts Council for Chris Vallillo's "Music of the Movements" Dinner Program 11-15-19. We are only permitted to apply for two grants annually.

We received two new sponsorships: Susan Hoblit (*Fireside Fridays* and the Larry Kanfer Dinner Program on February 21, 2020) and Clemens Insurance (Dinner Program with Tiffany McBride on February 7).

Programs

In general, programs are going well. Eighteen people read 40 books as part of *September's Blind Date with a Book* event, and 14 people attended the concluding party for *Blind Date*. Feedback about the books and the program were enthusiastic. We have had three Dinner Programs so far, with another scheduled for November 15 (Chris Vallillo). Total attendance for these three programs was 230. One program on October 18 was canceled due to a family issue for the presenter. We will try and reschedule this program for a future date. The first Spirit Guides Book Group event was held on November 14. Five people are participating in this reading group.

Children's programs have had a disappointing and mixed response. A total of 11 children attended the first Lego-building event on September 21, and six are signed up so far for the event on November 23. Only two children signed up for the drumming program on September 28, and we had to cancel that program because the presenter had car trouble. We will reschedule that event later. Six children signed up for pumpkin painting, but only four attended that event. So far, no one has attended two different *StoryCraft* programs for kids ages 3-6. Another is scheduled for November 16, and if attendance does not pick up, we will cancel remaining *StoryCraft* programs for the year. We did have 40 children and parents at the Mad Science of St. Louis program on November 9.

We continue to evaluate what to do about children's programs. We publicize extensively: calendars to every resident in the District; postings on our Website; announcements on the Library Facebook page and the Atlanta Facebook page; flyers sent home with every child at Olympia South, press releases, and flyers posted around town. We have tried many different ways to get feedback from parents about kinds of programs, days of the week, times, etc. but that feedback has been conflicting and not particularly useful. We are trying something new later in the year—we will offer one of our programs (Harriet Tubman) as a school assembly for 4th and 5th-graders in order to guarantee a built-in attendance. If this is successful, we may consider offering our major programs in this way next year. We can coordinate with the school curriculum and help augment activities for students at Oly South. At the end of the year as we work on the FY21 budget, it will be a good idea for the Board to consider the reach and cost of these programs.

ORDINANCE 19 - 03

ORDINANCE LEVYING AND ASSESSING TAX FOR ATLANTA PUBLIC LIBRARY DISTRICT OF THE COUNTY OF LOGAN, STATE OF ILLINOIS, FOR THE FISCAL YEAR BEGINNING THE 1ST DAY OF JULY, 2019 AND ENDING THE 30TH DAY OF JUNE, 2020

WHEREAS, the President and Board of Trustees of the Atlanta Public Library District, in the County of Logan and State of Illinois, did on the 19th day of September, 2019, pass the Annual Budget and Appropriation Ordinance (Ordinance No. 19-02) for said Library District for the fiscal year commencing on July 1, 2019, and ending June 30, 2020; and

WHEREAS, said Annual Budget and Appropriation Ordinance was duly published as provided by law after its passage;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE ATLANTA PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF LOGAN AND STATE OF ILLINOIS, as follows:

Section 1: That the total sum of ONE HUNDRED NINETY-THREE THOUSAND NINE HUNDRED SEVENTY-FIVE DOLLARS (\$193,975.00) composed as follows: The sum of ONE HUNDRED SEVENTY-NINE THOUSAND EIGHTY DOLLARS (\$179,080.00), being the amount deemed required for the necessary corporate purposes of the Atlanta Public Library District, Logan County, Illinois; the sum of FOUR THOUSAND FOUR HUNDRED FIFTY (\$4,450.00) being required for the payment of employer contributions of Atlanta Public Library District to the Social Security Fund; the sum of NINE HUNDRED FORTY-FIVE DOLLARS (\$945.00), being required for the payment of employer contributions of Atlanta Public Library District to the Illinois Municipal Retirement Fund; the sum of TWO THOUSAND DOLLARS

(\$2,000.00), being required for the payment of the professional opinion of an accountant and other auditing expenses from an Audit Fund; the sum of SEVEN THOUSAND, FIVE HUNDRED DOLLARS (\$7,500.00) for the purpose of payments of premiums due for the purchase of liability insurance, property damage (fire) insurance and legal fees for defending or otherwise protecting itself against liability from a Liability Fund, be and the same is hereby levied and assessed upon and against all taxable property within this Library District according to the full fair value as established and ascertained for State and County purpose for the fiscal year beginning July 1, 2019 and ending June 30, 2020 and the Board of Trustees of the Atlanta Public Library District having on the 19th day of September, 2019 duly passed and adopted the Annual Budget and Appropriation Ordinance for the fiscal year beginning July 1, 2019 and ending June 30, 2020 and said Ordinance having been duly published in a newspaper of general circulation within this Public Library District, this Board finds that the specific purposes and the specific amounts provided for in said Annual Budget and Appropriation Ordinance, a copy of which is attached hereto and by this reference made a part hereof, are required to be levied for the necessary purposes of the Atlanta Public Library District.

Section 2: The Secretary of the Board of Trustees of the Atlanta Public Library District is hereby directed to file a duly certified copy of this Ordinance with the County Clerk of Logan County, Illinois, in accordance with the laws of the State of Illinois on or before the last Tuesday of December 2019; and said County Clerk is hereby authorized and directed to extend the said

tax so levied by this Ordinance, according to law, against all taxable property within the Atlanta Public Library District. The Secretary of the Atlanta Public Library District shall also file on or before the last Tuesday of December 2019, duly certified copies of the Annual Budget and Appropriation Ordinance and this Ordinance with the Atlanta Public Library where they shall be available for public inspection as provided by law.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the Board of Trustees of the Atlanta Public Library District and approved by the President thereof this 14th day of November, 2019.

BOARD OF TRUSTEES OF ATLANTA PUBLIC LIBRARY DISTRICT

By: _____

James Welchel, President

ATTEST:

Karen Horn, Secretary

STATE OF ILLINOIS)

COUNTY OF LOGAN)

CERTIFICATE OF LEVY

I, Karen Horn, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Atlanta Public Library District in the County of Logan and State of Illinois; that attached hereto is a true and correct copy of the Tax Levy Ordinance No. 19-03 as passed by the Board of Trustees of said Library District at our meeting held on the 14th day of November, 2019; and that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof.

I further certify that annexed hereto as a part of said Tax Levy Ordinance No. 19-03 is a correct copy of the Annual Budget and Appropriation Ordinance No. 19-03 as passed by the Board of Trustees of said Library District on the 19th day of September 2019; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof; and that thereafter said Annual Budget and Appropriation Ordinance was published in a public secular newspaper with general circulation in said Library District.

I further certify that the Atlanta Public Library District requires the sum of \$193,975.00 as is more fully shown in said Tax Levy Ordinance No. 19-03 and the Annual Budget and Appropriation Ordinance to be levied on the taxable property in said District for the year 2019-20.

I further certify that said Ordinances have not been otherwise amended or repealed but remain in full force and effect at this time.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Atlanta Public Library District, at Atlanta, Illinois, this 14th day of November, 2019.

Secretary, Atlanta Public
Library District

ORDINANCE 19 - 02

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL
YEAR BEGINNING THE FIRST DAY OF JULY, 2019 AND ENDING
THE 30TH DAY OF JUNE 2020

WHEREAS, The Board of Trustees of the Atlanta Public Library District, of the County of Logan, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2019 and ending June 30, 2020 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on September 19, 2019, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Atlanta Public Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Atlanta Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE ATLANTA PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF LOGAN AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2019 and ending June 30, 2020; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

- | | |
|---|-------------|
| 1. For salaries & unemployment | \$58,200.00 |
| 2. For professional service contracts,
Excluding audit | |
| a. legal | \$ 7,800.00 |
| b. copier | \$ 2,250.00 |
| c. RSA/A.D.M.L. | \$ 1,810.00 |
| d. bookkeeping | \$10,600.00 |
| 3. For licenses, rentals | \$ 990.00 |
| 4. For dues, memberships & travel | \$ 150.00 |
| 5. For building maintenance: | |
| a. general maintenance | \$ 1,820.00 |
| b. grounds keeping service | \$ 1,500.00 |

c.	cleaning services	\$ 3,000.00
d.	dumpster	\$ 1,200.00
e.	elevators	\$ 3,500.00
f.	construction loan	\$13,900.00
6.	For building renovation	\$16,000.00
7.	For equipment	\$ 2,500.00
8.	For utilities & taxes	\$15,400.00
9.	For telephone & internet	\$ 5,230.00
10.	For programming expenses	\$10,000.00
11.	For fundraising events and programs	\$ 500.00
12.	For materials & collections	\$ 9,950.00
13.	For marketing, notices and ads	\$ 3,680.00
14.	For supplies	\$ 6,600.00
15.	For miscellaneous expenditures	\$ 2,500.00

TOTAL \$179,080

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

1.	Social Security Taxes	\$4,450.00
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FOR ILL. MUNICIPAL RETIREMENT FUND [40 ILCS 5/7-105; 7-171]:

1.	Illinois Municipal Retirement Fund	\$ 945.00
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FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

1.	Contractual Services-Audit	\$ 2,000.00
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FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE,
[745 ILCS 10/9-107]:

1. Insurance (public liability
insurance, property damage (fire)
and unemployment insurance) \$ 7,500.00

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1. Special Reserve Fund Plan \$ -0-

TOTAL EXPENSES \$193,975.00

Section 2: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Unrestricted cash on hand July 1, 2018 \$ 36,203.00

Certificates of Deposit \$ 15,704.00

Restricted from Social Security Fund balance \$ 4,261.00

Restricted from Ill. Municipal Retirement
Fund balance \$ 6,230.00

Restricted from the Audit Fund balance \$ -0-

TOTAL CASH ON HAND \$ 62,398.00

Rental Income \$ 11,100.00

Interest Income \$ 205.00

Special purpose grants \$ 10,500.00

Miscellaneous gifts and donations \$ 950.00

Community events \$ 3,500.00

Fees (Photocopy, fax, and miscellaneous \$ 1,100.00

Tax for General Corporate Library purposes \$140,204.00

Tax for Social Security purposes \$ 3,967.00

Tax for Ill. Municipal Retirement Fund \$ 2,700.00

Tax for Audit purposes	\$ 1,000.00
Tax for Liability and Insurance	\$ 6,600.00
TOTAL REVENUE	\$ 244,224.00
EXPECTED CASH ON HAND JUNE 30, 2020	\$ 50,249.00

Section 3: Any unexpended balances in the General Library Tax Fund will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Atlanta Public Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

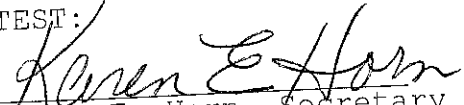
Section 5: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Atlanta Public Library District and approved by the President thereof this 19th day of September, 2019.

BOARD OF TRUSTEES OF ATLANTA
PUBLIC LIBRARY DISTRICT

By: 
James Welchel, President

ATTEST:


Karen E. Horn, Secretary

STATE OF ILLINOIS)
) SS.
COUNTY OF LOGAN)

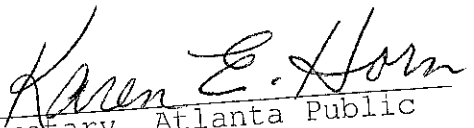
CERTIFICATE

I, KAREN E. HORN, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Atlanta Public Library District in the County of Logan and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 19-02 for the fiscal year July 1, 2019 to June 30, 2020.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 19th day of September, 2019; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Atlanta Public Library District in the fiscal year.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Atlanta Public Library District, at Atlanta, Illinois, this 19th day of September, 2019.


Secretary, Atlanta Public
Library District

TRUTH IN TAXATION CERTIFICATE OF COMPLIANCE

I, the undersigned, hereby certify that I am the presiding officer of the ATLANTA PUBLIC LIBRARY DISTRICT, and as such presiding officer, I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions Sections 18-60 through 18-85 of the "Truth in Taxation" law.

CHECK ONE OF THE CHOICES BELOW

- 1) The taxing district published a notice in the newspaper and conducted a hearing, meeting the requirements of the Truth in Taxation Law.
- 2) The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, notice and a hearing were not necessary.
- 3) The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.
- 4) The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

Certificate applies to the 2017 levy.

Date: November 15, 2018

Presiding Officer: _____

Randy L. Brooks, President

ORDINANCE NO. 19-02
ATLANTA PUBLIC LIBRARY DISTRICT
ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR THE FISCAL YEAR
BEGINNING THE FIRST DAY OF JULY, 2019 AND
ENDING THE 30TH DAY OF JUNE 2020

WHEREAS, The Board of Trustees of the Atlanta Public Library District, of the County of Logan, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2019 and ending June 30, 2020 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on September 19, 2019, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Atlanta Public Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Atlanta Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE ATLANTA PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF LOGAN AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2019 and ending June 30, 2020; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

<u>FOR CORPORATE PURPOSES (75 ILCS 16/35-5):</u>	
1. For salaries & unemployment	\$58,200.00
2. For professional service contracts, excluding audit	
a. legal	7,800.00
b. copier	2,250.00
c. RSA/A.D.M.L.	1,810.00
d. bookkeeping	10,600.00
3. For licenses, rentals	990.00
4. For dues, memberships & travel	150.00
5. For Building Maintenance:	
a. general maintenance	1,820.00
b. grounds keeping service	1,500.00
c. cleaning services	3,000.00
d. dumpster	1,200.00
e. elevators	3,500.00
f. construction loan	13,900.00
6. For building renovation	16,000.00
7. For equipment	2,500.00
8. For utilities & taxes	15,400.00
9. For telephone & internet	5,230.00
10. For programming expenses	10,000.00
11. For fundraising events and programs	500.00
12. For materials & collections	9,950.00
13. For marketing, notices and ads	3,680.00
14. For supplies	6,600.00
15. For miscellaneous expenditures	2,500.00
TOTAL	<u>\$179,080.00</u>

<u>FOR SOCIAL SECURITY FUND PURPOSES</u> (40 ILCS 5/21-110; 21-110.1):	
1. Social Security Taxes	\$4,450.00

<u>FOR ILL. MUNICIPAL RETIREMENT FUND</u> (40 ILCS 5/7-105; 7-171):	
1. Illinois Municipal Retirement Fund	\$945.00

<u>FOR AUDIT PURPOSES</u> (75 ILCS 16/30-45 and 50 ILCS 310/9):	
1. Contractual Services -Audit	\$2,000.00

<u>FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE</u> (745 ILCS 10/9-107):	
1. Insurance (public liability insurance, property damage (fire) & unemployment insurance)	\$7,500.00
<u>FOR SPECIAL RESERVE FUND (75 ILCS 16/40-50):</u>	
1. Special Reserve Fund Plan	\$-0-
TOTAL EXPENSES	\$193,975.00

Section 2: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Unrestricted cash on hand July 1, 2019	\$36,203.00
Certificates of Deposit	15,704.00
Restricted from Social Security Fund balance	4,261.00
Restricted from Ill. Municipal Retirement Fund balance	6,230.00
Restricted from the Audit Fund balance	-0-
TOTAL CASH ON HAND	62,398.00
Rental Income	\$11,100.00
Interest Income	205.00
Special purpose grants	10,500.00
Miscellaneous gifts and donations	950.00
Community events	3,500.00
Fees (Photocopy, fax, and miscellaneous)	1,100.00
Tax for General Corporate Library purposes	140,204.00
Tax for Social Security purposes	3,967.00
Tax for Ill. Municipal Retirement Fund	2,700.00
Tax for Audit purposes	1,000.00
Tax for Liability and Insurance	6,600.00
TOTAL REVENUE	244,224.00
EXPECTED CASH ON HAND JUNE 30, 2020	50,249.00

Section 3: Any unexpended balances in the General Library Tax Fund will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Atlanta Public Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Atlanta Public Library District and approved by the President thereof this 19th day of September, 2019.

BOARD OF TRUSTEES OF ATLANTA
PUBLIC LIBRARY DISTRICT
By: James Welchel, President

ATTEST:
Karen Horn, Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF LOGAN)

CERTIFICATE

I, KAREN E. HORN, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Atlanta Public Library District in the County of Logan and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 19-02 for the fiscal year July 1, 2019 to June 30, 2020.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 19th day of September, 2019; that said Ordinance was duly passed by ye and nay vote thereon with at least a majority of all the Board of Trustees having voted ye on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Atlanta Public Library District in the fiscal year.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Atlanta Public Library District, at Atlanta, Illinois, this 19th day of September, 2019.

Karen E. Horn, Secretary, Atlanta Public Library District



STATE OF ILLINOIS
COMPTROLLER

SUSANA A. MENDOZA

FY 2019 Annual Financial Report

Special Purpose Long Form

CCIF Copy - 10/21/2019 10:39:35 AM

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MAKE SURE YOU HAVE CLICKED THE SUBMIT BUTTON IN
THE COMPTROLLER CONNECT PROGRAM. THIS WILL
PROVIDE THE COMPTROLLER'S OFFICE WITH A COPY
OF YOUR ANNUAL FINANCIAL REPORT.

Unit Name : Atlanta Public Library District

County : Logan

Unit Code : 054/001/10

I attest that, to the best of my knowledge, this report represents a complete and accurate statement of the financial position, the Contact Information, the TIF status, the FEIN status, the Total Appropriations, and the Legal Debt Limitation of Atlanta Public Library District as of the end of this fiscal year.

Written signature of government official
Randy Brooks, Administrator

Please Sign : _____

Date : _____

Unit Name : Atlanta Public Library District
 Unit Code : 054/001/10

Please be sure to fill out this section accurately. The information you provide below is (1) our primary way of contacting your government, (2) the information we supply to external agencies, and (3) is the name and title we will list on our website. This section should NOT contain ANY of your Accounting Professional's information.

STEP 1: ENTER CONTACT INFORMATION

Is the following information correct and complete? _____ Yes _____ No

A. Contact Person (elected or appointed official responsible for filling out this form.)		B. Chief Executive Officer (Enter your name here ONLY if you are the elected or appointed official responsible for the EXECUTIVE ADMINISTRATION, i.e. mayor, supervisor, or chairman. Your name will be listed with this responsibility on our website.)		C. Chief Financial Officer (Enter your name here ONLY if you are the elected or appointed official responsible for MAINTAINING THE GOVERNMENT'S FINANCIAL RECORDS. Your name will be listed with this responsibility on our website.)	
Cathy	Maciariello	James	Welch	Randy	Brooks
Administrator		President		Treasurer	
PO Box 568		PO Box 568		PO Box 568	
Atlanta		Atlanta		Atlanta	
IL 61723		IL 61723		IL 61723	
Phone: (217) 648-2112 Ext.		Phone: (217) 648-2112 Ext.		Phone: (217) 648-2112 Ext.	
Fax:		Fax:		Fax:	
E-Mail: apdllibrary@gmail.com		E-Mail: reacherman333@gmail.com		E-Mail: brooksrf4@frontier.net	
D. Purchasing Agent (Enter the Purchasing Agent or if there is no Purchasing Agent, the name of the person responsible for oversight of all competitively bid contracts should be listed.)		E. FOIA Officer (Enter the FOIA Officer or if there is no FOIA Officer, the name of the person responsible for oversight of all FOIA requests should be listed.)			
Cathy	Maciariello	Rachel	Neisler		
Purchasing Agent		Manager			
PO Box 568		PO Box 568			
Atlanta		Atlanta			
IL 61723		IL 61723			
Phone: (217) 648-2112 Ext.		Phone: (217) 648-2112 Ext.			
Fax:		Fax:			
E-Mail: apdllibrary@gmail.com		E-Mail: apidmuseum@gmail.com			

If the Chief Executive Officer and the Chief Financial Officer are the same person as the Contact Person, please check this box and skip to Step 2.

STEP 2: VERIFY FISCAL YEAR END

FY END DATE: 6/30/2019

If the fiscal year end date listed above is incorrect, follow the steps outlined in the Comptroller Connect application to provide your official documentation that confirms your fiscal year end date. Upon receipt and approval of this documentation, your fiscal year end date can be officially amended.

STEP 3: GASB 34, ACCOUNTING SYSTEM, DEBT, UTILITY, HOME RULE, TIF, AND PENSION / RETIREMENT BENEFITS

P1. Has your government commenced dissolution proceedings? Yes No Dissolution Filing Date
A. Has your government implemented GASB 34 in FY 2019 reporting or in previous reporting years? Yes No

B. Which type of accounting system does Atlanta Public Library District use?

Cash - with no assets (Cash Basis) Modified Accrual/Accrual
 Cash - with assets (Modified Cash Basis) Combination (Explain) _____

C. Does the government have bonded debt this reporting fiscal year?

If "Yes", indicate the type(s) of debt and complete the Statement of Indebtedness and Debt Limitations and Future Debt pages, located on page F5 and F6.
 G.O.Bonds Revenue Bonds Alternative Revenue Bonds
Yes No

D. Does the government have debt, other than bonded debt this reporting fiscal year?

If "Yes", indicate the type(s) of debt and complete the Statement of Indebtedness and Debt Limitations and Future Debt pages, located on page F5 and F6.
 Contractual Commitments Other (Explain) _____
Yes No

E. Does the government own or operate a public utility company?

If "Yes", indicate the type(s) of utilities and enter the expenditures in Code 271.
 Water/Sewer Electric/Gas/Transit 911 Telephone/Telecommunications Other _____
Yes No

F. Does the government have a pension funds or other retirement benefits this reporting fiscal year?

If Yes, indicate the type(s) of pension funds or other retirement benefits and complete the Pension Funds/Retirement Benefits section.
 Illinois Municipal Retirement Fund (IMRF) Police Pension Fire Pension Sheriff's Law Enforcement Personnel Plan (SLEP)
 Other Pension _____ Other Post Employment Benefits (OPEB) _____
Yes No

STEP 4: POPULATION, EAV AND EMPLOYEES

What is the total population of Atlanta Public Library District? [^]	2,283
What is the total EAV of Atlanta Public Library District?	\$45,537,668
How many full time employees are paid?*	0
How many part time employees are paid?*	6
What is the total salary paid to all employees?	\$56,385

- [^] Or provide estimated population.
- * Do not include contractual employees.

STEPS 5 AND 6: COMPONENT UNITS AND APPROPRIATIONS

Provide the appropriation for the primary government listed in the first row of the table below.

In the remaining rows, provide the names of all component units along with their appropriations. Indicate if the component units are blended or discretely presented, its fiscal year end date and if the component unit was funded with governmental fund types or enterprise fund types. If the component units are already indicated, that data is based on forms submitted last year. If you have more component units than the rows provided below, please indicate them on an attachment.

If you need assistance with the terms indicated below, refer to the *Chart of Accounts and Definitions* and the *How to Fill Out An AFR* documents.

Name of Unit/Component	FUNDS SHOULD NOT BE LISTED HERE*	Appropriation [^]	Type of Component Unit (Blended or Discretely Presented)	Fiscal Year End	Enterprise Fund Type or Governmental Fund Type
Atlanta Public Library District		\$234,609		06/30	
Total Appropriations		\$234,609			

- * Do not enter funds such as Joint Bridge, Permanent Road, Town Fund, Equipment, Water & Sewer, General Assistance, etc. These funds should be included in Step 8.

[^] If the Primary Government or Component Unit does NOT budget or levy taxes, please enter the unit's TOTAL EXPENDITURES.

Unit Name : Atlanta Public Library District

Unit Code : 054/001/10

STEP 7: OTHER GOVERNMENTS

Indicate any payments Atlanta Public Library District made to other governments for services or programs (include programs performed on a reimbursement, cost-sharing basis or federal payroll taxes).

Intergovernmental agreements - indicate how much was paid	\$0
Federal government payroll taxes	\$3,979
All other intergovernmental payments	\$125

STEP 8: FUND LISTING & ACCOUNT GROUPS

A. List all funds and how much was spent in FY 2019 for each fund. Also, indicate the Fund Type (Fund Types are at the top of each column beginning on page F1). If any fund names appear below, the data is based on forms submitted last year. Please make all necessary corrections. If you have more fund names than the rows provided below, please indicate them on an attachment.

Fund Name	Expenditure	Fund Type	FY End
Audit	\$2,416	Special Revenue Fund	06/30
General Fund	\$179,100	General Fund	06/30
Liability Insurance	\$5,816	Special Revenue Fund	06/30
Palms Grill	\$1	Enterprise Fund	06/30
Retirement	\$847	Special Revenue Fund	06/30
Social Security	\$3,979	Special Revenue Fund	06/30
Total Expenditures	\$192,159		

B. Does Atlanta Public Library District have assets or liabilities that should be recorded as a part of Account Groups? See Chart of Accounts and Definitions and the How to Fill Out An AFR documents for more information about Account Groups.

Yes No

Unit Name : Atlanta Public Library District
 Unit Code : 054/001/10

STEP 9: GOVERNMENTAL ENTITIES

List of governmental entities that are part of or related to the primary government. Exclude component units detailed in Steps 5 & 6. Most small governments do not have governmental entities.

Entity Name	Relationship

STEP 10: REPORTING

Check any state or local entity where financial reports are filed.

STATE AGENCIES	
<input type="checkbox"/> - Board of Education	<input type="checkbox"/> - Board of Higher Education
<input type="checkbox"/> - DCEO	<input type="checkbox"/> - Department of Insurance
OTHER STATE OR LOCAL OFFICES	
<input checked="" type="checkbox"/> - Illinois Comptroller	<input type="checkbox"/> - Secretary of State
<input type="checkbox"/> - General Assembly - House	<input type="checkbox"/> - General Assembly - Senate
<input checked="" type="checkbox"/> - County Clerk	<input type="checkbox"/> - Circuit Clerk
<input type="checkbox"/> - Governor's Office	<input type="checkbox"/> - Other - _____

Statement of Financial Position

All Funds and Discretely Presented Component Units

Code	Enter All Amounts in Whole Numbers	Report In Whole Numbers										Discretely Presented Component Units	
		General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Account Groups				
Assets													
101t	Cash and Cash Equivalent	\$51,907	\$10,491	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
102t	Investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
115t	Receivables	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
109t	Inventories	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
111t	Fixed Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
112t	Other Assets (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
113t	Amount available for retirement of long-term debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
114t	Amount to be provided for payment of long-term debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
120t	Total Assets	\$51,907	\$10,491	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$161,019	\$0
Liabilities													
122t	All Payables	\$1,541	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132t	Deferred Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
133t	Debt Service Payable - Principal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$161,019	\$0
134t	Debt Service Payable - Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
128t	Other Liabilities (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
135t	Total Liabilities	\$1,541	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$161,019	\$0
Equity													
136t	Fund Balance - Reserved	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
137t	Fund Balance - Unreserved	\$50,366	\$10,491	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
138t	Retained Earnings - Reserved	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
139t	Retained Earnings - Unreserved	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
140t	Contributed Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
141t	Investment in General Fixed Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
142t	Total Equity	\$50,366	\$10,491	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
145t	Total Liability and Equity	\$51,907	\$10,491	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$161,019	\$0

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 FY 2019 AFR
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Revenues and Receipts

Code	Enter All Amounts in Whole Numbers	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
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Local Taxes

Report In Whole Numbers

201t	Property Tax	\$133,969	\$13,328	\$0	\$0	\$0	\$0	\$0	\$0
203t	Utilities Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
204t	Other Taxes (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Intergovernmental Receipts & Grants

212t	State Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
213t	State Motor Fuel Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
214t	State Replacement Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
205t	State Gaming Tax(es)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215t	Other State Sources (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
225t	Federal Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
216t	Other Intergovernmental Sources (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Local Sources

231t	Licenses and Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
233t	Fines and Forfeitures	\$109	\$0	\$0	\$0	\$0	\$0	\$0	\$0
234t	Charges for Services	\$849	\$0	\$0	\$0	\$0	\$0	\$0	\$0
235t	Interest	\$205	\$0	\$0	\$0	\$1	\$0	\$0	\$0
236t	Miscellaneous (Explain)	\$25,756	\$0	\$0	\$0	\$0	\$0	\$0	\$0

240t	Total Receipts and Revenue	\$160,888	\$13,328	\$0	\$0	\$1	\$0	\$0	\$0
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Office of the Comptroller, Susana A. Mendoza
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Disbursements, Expenditures and Expenses

Code	Enter All Amounts in Whole Numbers	Report in Whole Numbers							Discretely Presented Component Units
		General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	
251t	General Government	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
252t	Public Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
254t	Judiciary and Legal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
255t	Transportation and Public Works	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
256t	Social Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
257t	Culture and Recreation	\$140,979	\$13,058	\$0	\$0	\$0	\$0	\$0	\$0
258t	Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
275t	Environment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
259t	Debt	\$13,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0
271t	Public Utility Company	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
272t	Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
280t	Capital Outlay	\$24,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0
260t	Other Expenditures/Expenses (Explain)	\$0	\$0	\$0	\$0	\$1	\$0	\$0	\$0
270t	Total Expenditures/Expense	\$179,101	\$13,058	\$0	\$0	\$1	\$0	\$0	\$0

Office of the Comptroller, Susana A. Mendoza
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Fund Balances and Other Financing Sources (Uses)

Code	Enter All Amounts in Whole Numbers	Report in Whole Numbers							
		General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Fiduciary	Discretely Presented Component Units
301t	Excess of receipts/revenues over (under) expenditures/expenses (240t-270t)	(\$18,213)	\$270	\$0	\$0	\$0	\$0	\$0	\$0
302t	Operating transfers in	\$0	\$0	\$0	\$0	\$142	\$0	\$0	\$0
303t	Operating transfers out	(\$142)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
304t	Bond proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
305t	Other long term debt (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
306t	Net increase (decrease) in fund balance (301t + 302t - 303t + 304t + 305t)	(\$18,355)	\$270	\$0	\$0	\$142	\$0	\$0	\$0
307t	Previous year fund balance	\$68,721	\$10,221	\$0	\$0	(\$142)	\$0	\$0	\$0
308t	Other (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
310t	Current Year Ending Fund Balance (306t + 307t + 308t)	\$50,366	\$10,491	\$0	\$0	\$0	\$0	\$0	\$0

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Statement of Indebtedness (Governmental & Proprietary combined)

Debt Instruments for All Funds	Code	Outstanding Beginning of Year	Code	Issued Current Fiscal Year	Code	Retired Current Fiscal Year	Code	Outstanding End of Year	Original Issue Amount	Final Maturity Date	Interest Rate Ranges-Lowest	Interest Rate Ranges-Highest
General Obligation Bonds	400	\$0	406	\$0	412	\$0	418	\$0	\$0		0.00%	0.00%
Revenue Bonds	401	\$0	407	\$0	413	\$0	419	\$0	\$0		0.00%	0.00%
Alternate Revenue Bonds	402	\$0	408	\$0	414	\$0	420	\$0	\$0		0.00%	0.00%
Contractual Commitments	403	\$167,961	409	\$0	415	\$6,942	421	\$161,019	\$188,521	08/01/2019	4.00%	4.00%
Other (Explain)	404	\$0	410	\$0	416	\$0	422	\$0	\$0		0.00%	0.00%
Total Debt	405	\$167,961	411	\$0	417	\$6,942	423	\$161,019				

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Debt Limitations and Future Debt

I certify that Atlanta Public Library District does not have Legal Debt Limitation

Based on Statute

Based on Other

Total Legal Debt Limitation: \$562,500

Total Debt Applicable to the limit: \$161,019

Legal Debt Margin: \$401,481

Legal Debt Margin (%): 71.37%

Future Debt Service Requirements for Bonded Debt listed above

Year Ending	Principal	Interest	Total
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
2022	\$0	\$0	\$0
2023	\$0	\$0	\$0
2024	\$0	\$0	\$0
2025-2029	\$0	\$0	\$0
2030-2034	\$0	\$0	\$0
2035-2039	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0

Please provide a summary of the authorized debt limitations, including any statutory references.

75 ILCS 16/40-25 allows a public library district to have a mortgage for remodeling a building, up to 75% of the value of the building. The value of the building is approximately \$750,000.

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Pension Funds / Retirement Benefits

Code	Enter All Amounts in Whole Numbers	IMRF			Police Pension			Fire Pension		
		2016	2017	2018	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
500	Actuarial Valuation Date (VD)	12/31/2016	12/31/2017	12/31/2018						
500a	Reporting Date (RD)	12/31/2016	12/31/2017	12/31/2018						
500b	Measurement Date (MD)	12/31/2016	12/31/2017	12/31/2018						
501	Total Pension Liability (TPL)	\$7,059	\$10,271	\$13,867	\$0	\$0	\$0	\$0	\$0	\$0
502	Plan Fiduciary Net Position (FNP)	\$10,094	\$14,624	\$15,710	\$0	\$0	\$0	\$0	\$0	\$0
503	Net Pension Liability (NPL)	(\$3,035)	(\$4,353)	(\$1,843)	\$0	\$0	\$0	\$0	\$0	\$0
504	Plan Fiduciary Net Position as a Percentage of Total Pension Liability	142.99%	142.38%	113.29%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
505	Net Pension Obligation/ Net OPEB Obligation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Enter All Amounts in Whole Numbers

Code	Enter All Amounts in Whole Numbers	SLEP			Other Pension			OPEB (Net)		
		Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
500	Actuarial Valuation Date (VD)									
500a	Reporting Date (RD)									
500b	Measurement Date (MD)									
501	Total Pension Liability (TPL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
502	Plan Fiduciary Net Position (FNP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
503	Net Pension Liability (NPL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
504	Plan Fiduciary Net Position as a Percentage of Total Pension Liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
505	Net Pension Obligation / Net OPEB Obligation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay*

Code	Function	These are not funds	
		Construction	Land, Structures, and Equipment
601t	General Government	\$0	\$0
602t	Law Enforcement	\$0	\$0
603t	Corrections	\$0	\$0
604t	Fire	\$0	\$0
605t	Sewerage	\$0	\$0
606t	Sanitation and Wastewater	\$0	\$0
607t	Parks and Recreation	\$0	\$0
608t	Housing and Community Development	\$0	\$0
609t	Highways, Roads and Bridges	\$0	\$0
610t	Parking Facilities	\$0	\$0
611t	Welfare	\$0	\$0
612t	Hospital	\$0	\$0
613t	Water	\$0	\$0
614t	Nursing Homes	\$0	\$0
615t	Conservation and Natural Resources	\$0	\$0
616t	Libraries	\$0	\$24,722
617t	Other	\$0	\$0

*This page should only be filled out if you have spent funds for capital projects or development.

*The Capital Outlay page is requested by the U.S. Census Bureau and is considered optional by the State Comptroller.

*If you complete this page you WILL NOT have to complete the Survey of Government Finances from the U.S. Census Bureau.

*If you do NOT complete this page the U.S. Census Bureau will contact you for further information.

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Type	Explanation
236t	Miscellaneous Income, General Fund Grants & Donations \$12,408 Rental Income \$11,710 Sales of Books \$93 Misc. \$1,545 Total \$25,756
260t	Misc. Exp \$1
AuthDebtLimit	75 ILCS 16/40-25 allows a public library district to have a mortgage for remodeling a building, up to 75% of the value of the building. The value of the building is approximately \$750,000.
GEN	Page F7, Line 505, Net Pension Obligation is zero for all 3 years in the IMRF fund as the Library has paid their entire amount due to IMRF.

Office of the Comptroller, Susana A. Mendoza
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