

## **Atlanta Public Library District July 2019 Annual Meeting Agenda**

Pursuant the Open Meetings Act notice is hereby given that the Annual Meeting of the Board of Trustees of the Atlanta Public Library District will be held on July 25, 2019, at 6:30pm in The Loft at Union Hall adjacent to the Atlanta Museum. A copy of the agenda, previous meeting minutes, and monthly financial report are available online at [www.atlantapld.org](http://www.atlantapld.org) 48 hours prior to the meeting.

*The Atlanta Public Library District strives to be a service-driven community resource for learning, creativity and engagement. Its mission is to improve the quality of life of patrons by expanding their horizons, meeting their learning needs, and enhancing their interests in meaningful and entertaining ways.*

### **CALL TO ORDER/ROLL CALL**

### **PUBLIC COMMENTS**

Public comments are limited to four minutes for each individual, with a total of 20 minutes allotted for all public comments. Anyone who wishes to address the Board should sign in prior to the meeting on the sheet provided. The Library's Rules for Public Comment are posted at the Library and Museum and available at all public meetings.

### **OFFICERS' OATHS OF OFFICE FOR 2019-20**

### **APPROVAL OF JUNE 20, 2019 ANNUAL MEETING MINUTES**

### **APPROVAL OF TREASURER'S REPORT FOR JUNE 2019**

### **CONSENT AGENDA**

#### Acceptance of Directors' Reports

- Library
- Museum

#### Acceptance of Board Reports

- Facilities
- Finance/Budget

### **OLD BUSINESS**

- Fundraiser

### **NEW BUSINESS**

- Review of Closed Meeting Minutes
- Update Banking Resolution
- Out-of-District Card Fee for FY2020
- Construction Loan Renewal/Gutter Repair Financing
- Upgrade of Union Hall Back Room

Dated this 23rd day of July, 2019

Cathy Maciariello, Library Director; Rachel Neisler, Museum Director

The June 20, 2019 meeting of the Atlanta Public Library District was held in the Loft of the Union Hall adjacent to the Atlanta Museum. The meeting was called to order at 6:30 PM by President Randy Brooks. Secretary Karen Horn called the roll with the following trustees present: Randy Brook, Steve Dreyer, Jim Welchel, Marge Dyer and Karen Horn. Lori Cotton and Mary Hill were absent. Also present was Cathy Maciariello, library director.

President Randy Brooks opened the meeting for public comments. Only one person spoke and questioned the profitability of the Palms Grill.

After review of the minutes of the April 25, 2019 board meeting, Karen Horn moved to accept the minutes as written. Steve Dreyer seconded the motion. The motion carried as follows: Randy Brooks (yes), Steve Dreyer (yes), Jim Welchel (yes), Marge Dyer (yes) and Karen Horn (yes). Lori Cotton and Mary Hill were absent and did not vote.

After review of the financial reports for April and May 2019, Steve Dreyer moved to accept the financial reports as presented. Jim Welchel seconded the motion. The motion carried as follows: Randy Brooks (yes), Steve Dreyer (yes), Jim Welchel (yes), Marge Dyer (yes) and Karen Horn (yes). Lori Cotton and Mary Hill were absent and did not vote.

President Randy Brooks presented the following slate of officers for the 2019/2020 board year: President, Jim Welchel; Vice-President, Steve Dreyer; Treasurer, Randy Brooks and Secretary, Karen Horn. Steve Dreyer moved to accept the slate of officers as presented. Marge Dyer seconded the motion. The motion carried as follows: Randy Brooks (yes), Steve Dreyer (yes), Jim Welchel (yes), Marge Dyer (yes) and Karen Horn (yes). Lori Cotton and Mary Hill were absent and did not vote.

Jim Welchel moved to go into closed session under 5 ILCS 120/2 Section C Subsection 11. Steve Dreyer seconded the motion. The motion carried as follows: Randy Brooks (yes), Steve Dreyer (yes), Jim Welchel (yes), Marge Dyer (yes) and Karen Horn (yes). Lori Cotton and Mary Hill were absent and did not vote.

After the closed session, Steve Dreyer moved to re-open the regular meeting. Randy Brooks seconded the motion. The motion carried as follows: Randy Brooks (yes), Steve Dreyer (yes), Jim Welchel (yes), Marge Dyer (yes) and Karen Horn (yes). Lori Cotton and Mary Hill were absent and did not vote.

Steve Dreyer moved to accept the Directors' Annual Reports (Library/Museum) as presented. Karen Horn seconded the motion. The motion carried as follows: Randy Brooks (yes), Steve Dreyer (yes), Jim Welchel (yes), Marge Dyer (yes) and Karen Horn (yes). Lori Cotton and Mary Hill were absent and did not vote.

Randy Brooks moved to accept all board annual reports as presented. Steve Dreyer seconded the motion. The motion carried as follows: Randy Brooks (yes), Steve Dreyer (yes), Jim Welchel (yes), Marge Dyer (yes) and Karen Horn (yes). Lori Cotton and Mary Hill were absent and did not vote.

There was no Old Business.

The following items were discussed under New Business:

Regarding Downey Building Roof Repairs, Steve Dreyer reported receiving three bids for the work. Bids were received as follows: Parks Construction - \$6,800; Collins Roofing - \$5,126 and Litwiller - \$23,000. Steve Dreyer moved to accept the Collins Roofing bid for \$5,126. Randy Brooks seconded the motion. The motion carried as follows: Randy Brooks (yes), Steve Dreyer (yes), Jim Welchel (yes), Marge Dyer (yes) and Karen Horn (yes). Lori Cotton and Mary Hill were absent and did not vote.

Regarding the Draft Preliminary Budget 2019-20, Cathy Maciariello reported that the budget is for review only. The final budget ordinance will be presented in July after the June financials are received. A public hearing on the budget will be held prior to the September meeting. The final budget will be voted on at the September 19, 2019 meeting. She mentioned that we should end this fiscal year with an excess of about \$14,000. The new budget will take into account minimum wage going up to \$9.25 in January.

Regarding Settlement of Edgar County Watchdogs Lawsuit, Steve Dreyer reported a settlement had been reached in the amount of \$3,000. Steve Dreyer moved to settle the lawsuit for \$3,000 and to authorize payment to Lovey and Lovey, attorneys for the watchdogs. Marge Dyer seconded the motion. The motion carried as follows: Randy Brooks (yes), Steve Dreyer (yes), Jim Welchel (yes), Marge Dyer (yes) and Karen Horn (yes). Lori Cotton and Mary Hill were absent and did not vote.

Steve Dreyer reported that a patron fell in May at the Loft during a party. The person was not seriously injured and the family offered \$500 for repair of the floor if the library would match that amount. Steve Dreyer and Randy Brooks will each donate \$250 to match the family's offer.

Cathy made a brief report on the Arts Camp which was attended by 23 children. These camps are so important to the children who attend. She also expressed her disappointment that so much of the tax payers' money was wasted on lawyer fees during the past year. This is money that could be spent for other library projects.

There being no further business to come before the board, Steve Dreyer moved to adjourn the meeting. Randy Brooks seconded the motion. The motion carried as follows: Randy Brooks (yes), Steve Dreyer (yes), Jim Welchel (yes), Marge Dyer (yes) and Karen Horn (yes). Lori Cotton and Mary Hill were absent and did not vote. The meeting was adjourned.

Respectfully submitted,

Karen Horn, Secretary



The  
**Atlanta  
National  
Bank**

PO Box 459  
Atlanta, IL 61723

PHONE 217-648-2315

**customer statement**



ATLANTA PUBLIC LIBRARY  
RANDY BROOKS  
PO BOX 568  
ATLANTA IL 61723

INTEREST RECEIVED TO DATE		CUSTOMER NUMBER anbai	
		1160	
INTEREST TO DATE		FROM DATE	TO DATE
		05/31	06/28/2019
SSN		PAGE	2

**MEMBER FDIC**

Please examine your statement at once and report any discrepancy within ten days. See reverse side for important information.

**NUMBERED CHECKS**

#	Date.....	Amount	#	Date.....	Amount	#	Date.....	Amount
10134	06/11	865.62	10140	06/10	342.00	10158	06/28	56.00
10135	06/11	153.78	10141	06/11	90.00	10163*	06/28	495.00
10136	06/05	23.23	10142	06/11	51.40	10164	06/27	25.00
10137	06/11	19.97	10150*	06/28	25.00	10168*	06/28	94.78
10138	06/10	65.98	10152*	06/28	40.00	10173*	06/27	250.00
10139	06/13	170.00	10157*	06/28	153.78	10174	06/27	117.66

**DAILY BALANCE INFORMATION**

Date.....	Balance	Date.....	Balance	Date.....	Balance
06/03	45,065.43	06/04	44,898.92	06/05	44,795.04
06/06	44,665.18	06/07	44,669.27	06/10	44,261.29
06/11	43,001.32	06/13	42,792.32	06/14	42,785.82
06/17	39,595.27	06/19	39,584.66	06/27	39,680.16
06/28	39,218.86				

*****	PASSBOOK SAVINGS	*****#	10629	PREVIOUS BALANCE	10,952.11
	AMOUNT		AMOUNT	DATE	BALANCE
				06/28	10,952.11

INTEREST EARNED \$2.10  
DAYS IN PERIOD 28  
ANNUAL PERCENTAGE YIELD EARNED .25%

EFFECTIVE JULY 1, 2019, AN INACTIVE FEE OF \$5.00 WILL BE CHARGED TO YOUR SAVINGS ACCOUNT AFTER 2 YEARS WITHOUT ACTIVITY.

ACCOUNT	PREVIOUS BALANCE	TOTAL DEBITS		TOTAL CREDITS		FEE	CLOSING BALANCE	ENCL
		NUM	AMOUNT	NUM	AMOUNT			
CHECKING	46,449.82	45	8,428.17	6	1,197.21		39,218.86	19
SAVINGS	10,952.11						10,952.11	0



DATE	DESCRIPTION	AMOUNT	BALANCE
6/27/19	CREDIT	488.16	488.16
	DEBIT	16.00	472.16
	DEBIT	14.16	458.00
	DEBIT	1.85	456.15
	DEBIT	2.25	453.90
	DEBIT	70.00	383.90
	DEBIT	25.00	358.90
	DEBIT	100.00	258.90
	DEBIT	5.00	253.90
	TOTAL DEBIT	249.26	
	TOTAL CREDIT	488.16	
	<b>TOTAL</b>	<b>488.16</b>	<b>488.16</b>

ACCOUNT NUMBER: \*100013  
TOTAL DEPOSIT: 488.16

Acct #100013, Credit, 6/27/2019, \$488.16

Atlanta Public Library District  
PO Box 568  
100 SE Race Street  
Atlanta, IL 61723

Atlanta National Bank 10134  
01107563

Check date: 06/03/19

Pay to the order of: **Ameron Illinois** \$ \*\*\*\*\*865.62

\*\*\*\*\*Eight Hundred Sixty-Five And 62/100 Dollars\*\*\*\*\*

Ameron Illinois  
PO Box 86034  
Chicago, IL 60680-1034

*Randy L Brooks*

#0000010134# ⑆07⑆107563⑆ 100013#

Acct #100013, Ck #10134, 6/11/2019, \$865.62

Atlanta Public Library District  
PO Box 568  
100 SE Race Street  
Atlanta, IL 61723

Atlanta National Bank 10135  
01107563

Check date: 06/03/19

Pay to the order of: **CIRBN, LLC** \$ \*\*\*\*\*153.78

\*\*\*\*\*One Hundred Fifty-Three And 78/100 Dollars\*\*\*\*\*

CIRBN, LLC  
PO Box 3807  
Bloomington, IL 61702-3807

*Randy L Brooks*

#0000010135# ⑆07⑆107563⑆ 100013#

Acct #100013, Ck #10135, 6/11/2019, \$153.78

Atlanta Public Library District  
PO Box 568  
100 SE Race Street  
Atlanta, IL 61723

Atlanta National Bank 10136  
01107563

Check date: 06/03/19

Pay to the order of: **James Welchel** \$ \*\*\*\*\*23.23

\*\*\*\*\*Twenty-Three And 23/100 Dollars\*\*\*\*\*

James Welchel

*Randy L Brooks*

#0000010136# ⑆07⑆107563⑆ 100013#

Acct #100013, Ck #10136, 6/5/2019, \$23.23

Atlanta Public Library District  
PO Box 568  
100 SE Race Street  
Atlanta, IL 61723

Atlanta National Bank 10137  
01107563

Check date: 06/03/19

Pay to the order of: **Karen Horn** \$ \*\*\*\*\*19.97

\*\*\*\*\*Nineteen And 97/100 Dollars\*\*\*\*\*

Karen Horn  
P.O. Box 603  
Atlanta, IL 61723

*Randy L Brooks*

#0000010137# ⑆07⑆107563⑆ 100013#

Acct #100013, Ck #10137, 6/11/2019, \$19.97

Atlanta Public Library District  
PO Box 568  
100 SE Race Street  
Atlanta, IL 61723

Atlanta National Bank 10138  
01107563

Check date: 06/03/19

Pay to the order of: **Office Depot** \$ \*\*\*\*\*65.98

\*\*\*\*\*Sixty-Five And 98/100 Dollars\*\*\*\*\*

Office Depot  
PO Box 88940  
Chicago, IL 60680-1040

*Randy L Brooks*

#0000010138# ⑆07⑆107563⑆ 100013#

Acct #100013, Ck #10138, 6/10/2019, \$65.98

Atlanta Public Library District  
PO Box 568  
100 SE Race Street  
Atlanta, IL 61723

Atlanta National Bank 10139  
01107563

Check date: 06/03/19

Pay to the order of: **Rackliff Premier Cleaning, LLC** \$ \*\*\*\*\*170.00

\*\*\*\*\*One Hundred Seventy And 00/100 Dollars\*\*\*\*\*

Rackliff Premier Cleaning, LLC  
303 Sangamon St.  
P.O. Box 881  
Lincoln, IL 62556

*Randy L Brooks*

#0000010139# ⑆07⑆107563⑆ 100013#

Acct #100013, Ck #10139, 6/13/2019, \$170.00

Atlanta Public Library District  
PO Box 568  
100 SE Race Street  
Atlanta, IL 61723

Atlanta National Bank 10140  
01107563

Check date: 06/03/19

Pay to the order of: **Swank Movie Licensing USA** \$ \*\*\*\*\*342.00

\*\*\*\*\*Three Hundred Forty-Two And 00/100 Dollars\*\*\*\*\*

Swank Movie Licensing USA  
2844 Poppyline Circle  
Chicago, IL 60674

*Randy L Brooks*

#0000010140# ⑆07⑆107563⑆ 100013#

Acct #100013, Ck #10140, 6/10/2019, \$342.00

Atlanta Public Library District  
PO Box 568  
100 SE Race Street  
Atlanta, IL 61723

Atlanta National Bank 10141  
01107563

Check date: 06/03/19

Pay to the order of: **Terminix Processing Center** \$ \*\*\*\*\*90.00

\*\*\*\*\*Ninety And 00/100 Dollars\*\*\*\*\*

Terminix Processing Center  
P.O. Box 742892  
Cincinnati, OH 45274-2892

*Randy L Brooks*

#0000010141# ⑆07⑆107563⑆ 100013#

Acct #100013, Ck #10141, 6/11/2019, \$90.00

Atlanta Public Library District  
PO Box 568  
100 SE Race Street  
Atlanta, IL 61723

Atlanta National Bank 10142  
01107563

Check date: 06/03/19

Pay to the order of: **Tom Parks** \$ \*\*\*\*\*51.40

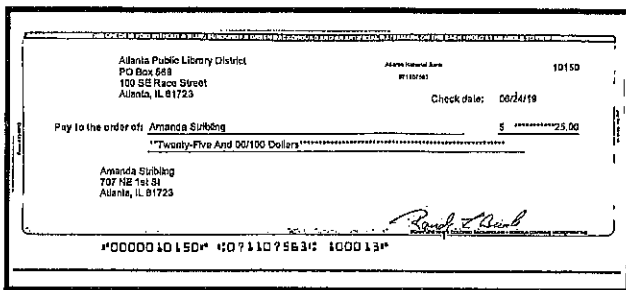
\*\*\*\*\*Fifty-One And 40/100 Dollars\*\*\*\*\*

Tom Parks  
501 Suena Vista  
Atlanta, IL 61723

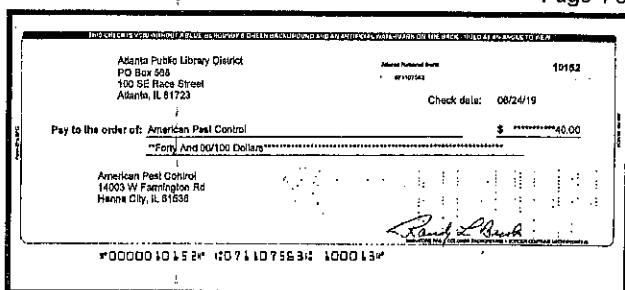
*Randy L Brooks*

#0000010142# ⑆07⑆107563⑆ 100013#

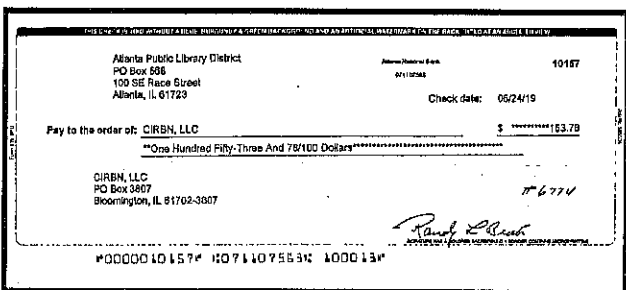
Acct #100013, Ck #10142, 6/11/2019, \$51.40



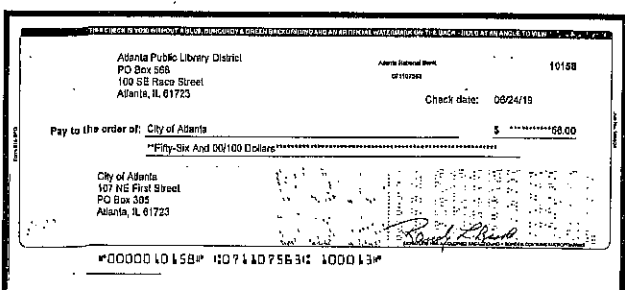
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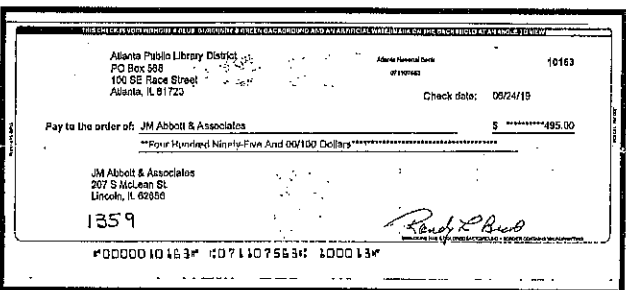
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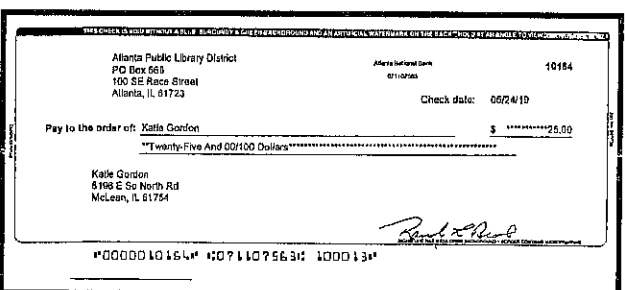
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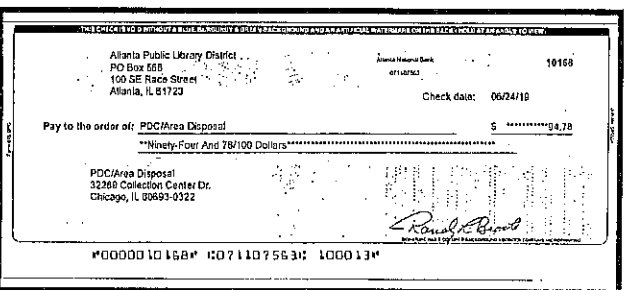
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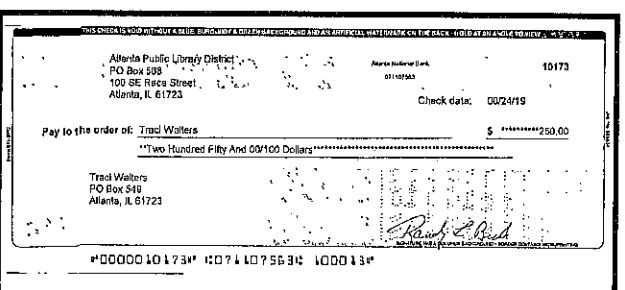
Acct #100013, Ck #10163, 6/28/2019, \$495.00



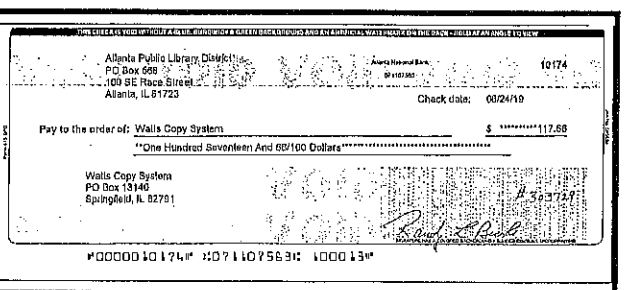
Acct #100013, Ck #10164, 6/27/2019, \$25.00



Acct #100013, Ck #10168, 6/28/2019, \$94.78



Acct #100013, Ck #10173, 6/27/2019, \$250.00



Acct #100013, Ck #10174, 6/27/2019, \$117.66



**Atlanta Public Library District  
Atlanta, Illinois**

**Statement of Assets, Liabilities & Fund Equities - Modified Cash Basis - Gov Funds  
June 30, 2019**

	<u>Current Year</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Atlanta National Bank	\$ 35,741.43
Savings	10,952.11
<b>Total Current Assets</b>	<b>46,693.54</b>
<b>Other Current Assets</b>	
Certificates of Deposit	15,703.95
<b>Total Other Assets</b>	<b>15,703.95</b>
<b>TOTAL ASSETS</b>	<b>\$ 62,397.49</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Current Liabilities</b>	
Fica/FWH Payable	\$ 1,190.15
SWH Payable	210.10
IMRF Payable	77.20
Accrued Unemployment Payable	63.57
<b>Total Current Liabilities</b>	<b>1,541.02</b>
<b>Long-Term Liabilities</b>	
Loan - Construction	161,019.14
<b>Total Long-Term Liabilities</b>	<b>161,019.14</b>
<b>Total Liabilities</b>	<b>162,560.16</b>
<b>Net Assets</b>	
Amt to be Provided for Loan	(161,019.14)
Unrestricted Net Assets	65,891.15
Res Net Assets - Social Security	6,456.69
Res Net Assets - IMRF	6,593.75
Change in Net Assets for the Year	(18,085.12)
<b>Total Net Assets</b>	<b>(100,162.67)</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 62,397.49</b>

Atlanta Public Library District  
Atlanta, Illinois

Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -  
Governmental Funds

For the One Month and Twelve Months Ended 06/30/19

	Current Month	Year-to-date	Annual Budget	Budget Variance
<b>Revenues</b>				
<b>Property Taxes</b>				
Corp Tax	\$ 0.00	\$ 133,969.06	\$ 134,610.00	\$ (640.94)
SS Tax	0.00	4,365.58	3,925.00	440.58
IMRF Tax	0.00	2,657.69	2,651.00	6.69
Audit Tax	0.00	488.00	397.00	91.00
Liability Tax	0.00	5,816.46	5,888.00	(71.54)
Bld/Equip & Maint Tax	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Property Tax Revenue</b>	0.00	147,296.79	147,471.00	(174.21)
<b>Fees</b>				
Fax	18.50	153.75	125.00	28.75
Copies	24.70	644.80	550.00	94.80
Fines	7.50	109.45	120.00	(10.55)
Non-resident Library Cards	0.00	50.00	50.00	0.00
Hospitality	0.75	50.90	75.00	(24.10)
Program Registrations	<u>(55.00)</u>	<u>1,329.00</u>	<u>1,250.00</u>	<u>79.00</u>
<b>Total Fee Revenue</b>	(3.55)	2,337.90	2,170.00	167.90
<b>Merchandise</b>				
Books	2.50	93.25	50.00	43.25
Merchandise Income	<u>2.50</u>	<u>94.50</u>	<u>50.00</u>	<u>44.50</u>
<b>Total Merchandise Revenue</b>	5.00	187.75	100.00	87.75
<b>Grants</b>				
Illinois Prairie Community Foundation	0.00	4,000.00	6,000.00	(2,000.00)
Per Capita	0.00	0.00	1,772.00	(1,772.00)
MOMS	0.00	3,430.00	4,000.00	(570.00)
Grants	<u>0.00</u>	<u>900.00</u>	<u>1,500.00</u>	<u>(600.00)</u>
<b>Total Grant Revenue</b>	0.00	8,330.00	13,272.00	(4,942.00)
<b>Contributions</b>				
Program Sponsorships	0.00	1,200.00	500.00	700.00
Fundraising Events	0.00	320.00	3,000.00	(2,680.00)
Memorial Donations	0.00	1,345.00	250.00	1,095.00
Other Contributions	<u>100.00</u>	<u>1,213.49</u>	<u>650.00</u>	<u>563.49</u>
<b>Total Contribution Revenue</b>	100.00	4,078.49	4,400.00	(321.51)
<b>Rentals</b>				
Rent - Library Building	60.00	220.00	300.00	(80.00)
Rent - Union Hall Event Space	125.00	1,040.00	1,000.00	40.00
Rent - Union Hall Offices	400.00	6,850.00	6,300.00	550.00
Rent - Palms Grill	<u>300.00</u>	<u>3,600.00</u>	<u>3,600.00</u>	<u>0.00</u>
<b>Total Rental Revenue</b>	885.00	11,710.00	11,200.00	510.00
<b>Misc. Income</b>				
Interest	22.69	205.20	200.00	5.20
Miscellaneous Income	<u>16.71</u>	<u>69.58</u>	<u>100.00</u>	<u>(30.42)</u>
<b>Total Misc. Revenue</b>	39.40	274.78	300.00	(25.22)
<b>Total Revenues</b>	<u>1,025.85</u>	<u>174,215.71</u>	<u>178,913.00</u>	<u>(4,697.29)</u>

**Atlanta Public Library District  
Atlanta, Illinois**

**Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -  
Governmental Funds**

**For the One Month and Twelve Months Ended 06/30/19**

	Current Month	Year-to-date	Annual Budget	Budget Variance
<b>Operating Expenditures</b>				
<b>Personnel</b>				
Payroll	4,321.77	56,385.15	58,725.00	(2,339.85)
Fica/Med Expense	330.66	3,978.89	3,967.00	11.89
Unemployment Expense	20.52	125.10	400.00	(274.90)
IMRF Expense	<u>52.66</u>	<u>846.72</u>	<u>2,700.00</u>	<u>(1,853.28)</u>
<b>Total Personnel Expenditures</b>	4,725.61	61,335.86	65,792.00	(4,456.14)
<b>Service Contracts &amp; Fees</b>				
Accounting and Audit	495.00	10,196.25	7,800.00	2,396.25
Legal	350.00	6,324.50	5,000.00	1,324.50
Copier	117.66	2,180.43	2,000.00	180.43
RSA/A.D.M.L.	0.00	1,760.00	1,760.00	0.00
Professional Services	0.00	0.00	250.00	(250.00)
Artist & Speaker Fees	<u>0.00</u>	<u>860.00</u>	<u>0.00</u>	<u>860.00</u>
<b>Total Service Contract &amp; Fees Expenditures</b>	962.66	21,321.18	16,810.00	4,511.18
<b>Licenses &amp; Rentals</b>				
ASCAP/BMI	0.00	421.00	600.00	(179.00)
Movie Licensing	342.00	342.00	350.00	(8.00)
PO & Safe Deposit Box Rental	<u>0.00</u>	<u>136.00</u>	<u>120.00</u>	<u>16.00</u>
<b>Total Licenses &amp; Rentals Expenditures</b>	342.00	899.00	1,070.00	(171.00)
<b>Dues &amp; Memberships</b>				
Dues & Memberships	<u>0.00</u>	<u>130.00</u>	<u>300.00</u>	<u>(170.00)</u>
<b>Total Dues &amp; Memberships Expenditures</b>	0.00	130.00	300.00	(170.00)
<b>Buildings &amp; Grounds</b>				
Cleaning Services	23.69	2,041.19	3,500.00	(1,458.81)
Groundskeeping	269.97	1,314.97	1,500.00	(185.03)
Dumpster/Garbage	94.78	1,072.46	1,000.00	72.46
Pest Control	130.00	640.00	560.00	80.00
Fire Inspections & Certificates	0.00	876.50	210.00	666.50
Library Elevator Inspections & Maintenance	0.00	3,230.03	2,500.00	730.03
Museum Elevator Inspections & Maintenance	0.00	0.00	0.00	0.00
Library Maintenance & Construction	12.41	43.49	1,000.00	(956.51)
Downey Building Maintenance & Construction	10.82	2,859.09	1,500.00	1,359.09
Union Hall Maintenance & Construction	44.94	28,228.80	35,000.00	(6,771.20)
Insurance	0.00	6,450.00	6,600.00	(150.00)
Construction Loan Repayment	<u>0.00</u>	<u>13,900.00</u>	<u>13,900.00</u>	<u>0.00</u>
<b>Total Buildings &amp; Grounds Expenditures</b>	586.61	60,656.53	67,270.00	(6,613.47)
<b>Equipment</b>				
Computer & Software Purchase	21.22	242.08	2,500.00	(2,257.92)
Computer Maintenance	0.00	53.01	750.00	(696.99)
Other Equipment Purchase/Maintenance	<u>0.00</u>	<u>111.16</u>	<u>1,000.00</u>	<u>(888.84)</u>
<b>Total Equipment Expenditures</b>	21.22	406.25	4,250.00	(3,843.75)

**Atlanta Public Library District  
Atlanta, Illinois**

**Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -  
Governmental Funds**

**For the One Month and Twelve Months Ended 06/30/19**

	Current Month	Year-to-date	Annual Budget	Budget Variance
<b>Utilities</b>				
Library Gas & Electric	530.22	3,800.50	4,500.00	(699.50)
Museum Gas & Electric	430.67	2,476.93	2,500.00	(23.07)
Union Hall Gas & Electric	810.84	7,080.60	6,000.00	1,080.60
Union Hall Water	0.00	754.71	675.00	79.71
Library Telephone & Internet	291.64	2,887.23	1,800.00	1,087.23
Museum Telephone & Internet	176.12	1,260.07	1,750.00	(489.93)
Union Hall Internet	153.78	845.79	1,800.00	(954.21)
Real Estate Taxes	<u>0.00</u>	<u>291.31</u>	<u>600.00</u>	<u>(308.69)</u>
<b>Total Utilities Expenditures</b>	2,393.27	19,397.14	19,625.00	(227.86)
<b>Grant Expenditures</b>				
IPCF	1,879.41	11,096.66	27,650.00	(16,553.34)
Per Capita	0.00	0.00	1,772.00	(1,772.00)
MOMS	0.00	7,760.68	7,500.00	260.68
Other Grant Expense	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>(1,500.00)</u>
<b>Total Grant Expenditures</b>	1,879.41	18,857.34	38,422.00	(19,564.66)
<b>Fund Raising Events</b>				
Fundraising Events	<u>0.00</u>	<u>0.00</u>	<u>600.00</u>	<u>(600.00)</u>
<b>Total Fund Raising Events Expenditures</b>	0.00	0.00	600.00	(600.00)
<b>Materials</b>				
Books/Audio Books	374.89	4,427.88	7,000.00	(2,572.12)
DVD's	0.00	422.16	1,000.00	(577.84)
Subscriptions & Publications	0.00	201.40	1,000.00	(798.60)
Museum Collections	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>(1,000.00)</u>
<b>Total Materials Expenditures</b>	374.89	5,051.44	10,000.00	(4,948.56)
<b>Marketing &amp; Advertising</b>				
Printing	0.00	0.00	300.00	(300.00)
General Advertising	0.00	30.00	100.00	(70.00)
Legal Announcements	(79.50)	515.00	270.00	245.00
Direct Mail	<u>0.00</u>	<u>1,130.66</u>	<u>3,000.00</u>	<u>(1,869.34)</u>
<b>Total Marketing &amp; Advertising Expenditures</b>	(79.50)	1,675.66	3,670.00	(1,994.34)
<b>Supplies</b>				
Office Supplies	65.98	699.09	1,500.00	(800.91)
General Postage	0.00	286.95	500.00	(213.05)
Museum, Archival & Exhibit Supplies	0.00	203.11	750.00	(546.89)
Library Maintenance Supplies	0.00	135.84	700.00	(564.16)
Museum Maintenance Supplies	0.00	0.00	0.00	0.00
Arts & Craft Supplies	0.00	99.57	500.00	(400.43)
Decorations	51.40	122.62	200.00	(77.38)
Food & Refreshments/Hospitality	0.00	327.90	500.00	(172.10)
Prizes	<u>0.00</u>	<u>63.10</u>	<u>150.00</u>	<u>(86.90)</u>
<b>Total Supplies Expenditures</b>	117.38	1,938.18	4,800.00	(2,861.82)
<b>Misc Expenditures</b>				
Misc Expenditures	0.00	332.25	2,000.00	(1,667.75)
Transfer to Palms Grill	<u>0.00</u>	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>
<b>Total Misc Expenditures</b>	0.00	632.25	2,000.00	(1,367.75)

Atlanta Public Library District  
Atlanta, Illinois

Statement of Revenues, Expenditures, and Changes in Net Assets - Modified Cash Basis -  
Governmental Funds

For the One Month and Twelve Months Ended 06/30/19

	Current Month	Year-to-date	Annual Budget	Budget Variance
Total Operating Expenditures	<u>11,323.55</u>	<u>192,300.83</u>	<u>234,609.00</u>	<u>(42,308.17)</u>
Total Change in Net Assets	<u>\$ (10,297.70)</u>	(18,085.12)	<u>\$ (55,696.00)</u>	<u>\$ 37,610.88</u>
Net Assets, Beginning of Year		<u>(82,077.55)</u>		
Net Assets, End of Year		<u>\$ (100,162.67)</u>		

# Atlanta Public Library District

## Bank Account Reconciliation Worksheet

Checking  
June 1, 2019 - June 30, 2019

Reference	Date	GL Account	Description	Amount
<b>Bank Statement Information</b>				
			<b>Beginning Bank Balance</b>	46,449.82
<b>Cleared Deposits &amp; Additions</b>				
dep	06/03/19	4415	Deposits-Rent Palms Grill	300.00
dep	06/15/19	4080	Interest Income	1.70
dep	06/07/19	4080	Interest Income	4.09
dep	06/27/19	Multiple	Deposits	488.16
dep	06/28/19	4410	Deposits-Rent Rt 66	400.00
dep	06/28/19	4080	Interst Income	3.26
void	06/30/19		Void check #9483-never cleared the bank	79.50
void	06/30/19		Void checks to Bill Martin from 2013	131.02
void	06/30/19		Void checks to Julia Ware from 2013	15.29
			<b>Total</b>	1,423.02
			<b>Statement Total</b>	1,197.21
			<b>Difference</b>	225.81
<b>Cleared Checks &amp; Payments</b>				
7498	06/30/13		Bill Martin	43.67
7532	07/15/13		Bill Martin	43.67
7539	07/31/13		Bill Martin	43.68
7755	12/15/13		Julia Ware	15.29
9483	10/31/18	2100	IL Labor Law Poster Service	79.50
10127	06/17/19	2020	Illinois Department of Revenue	217.66
10128	06/17/19	2010	Internal Revenue Service	1,222.78
10129	06/04/19	5010	Godfrey, Jennifer P. direct deposit allocation	86.52
10130	06/04/19	5010	Letterly, Elizabeth L. direct deposit allocation	122.59
10131	06/04/19	5010	Maciariello, Catherine direct deposit allocation	521.69
10132	06/04/19	5010	Neisler, Rachel direct deposit allocation	676.41
10133	06/04/19	5010	Vannoy, Christina N direct deposit allocation	129.79
10134	06/03/19	2100	Ameren Illinois	865.62
10135	06/03/19	2100	CIRBN, LLC	153.78
10136	06/03/19	2100	James Welchel	23.23
10137	06/03/19	2100	Karen Horn	19.97
10138	06/03/19	2100	Office Depot	65.98
10139	06/03/19	2100	Resilient Premier Cleaning, LLC	170.00
10140	06/03/19	2100	Swank Movie Licensing USA	342.00
10141	06/03/19	2100	Terminix Processing Center	90.00
10142	06/03/19	2100	Tom Parks	51.40
10143	06/18/19	5010	Godfrey, Jennifer P. direct deposit allocation	21.63
10144	06/18/19	5010	Letterly, Elizabeth L. direct deposit allocation	90.13
10145	06/18/19	5010	Maciariello, Catherine direct deposit allocation	521.70
10146	06/18/19	5010	Neisler, Rachel direct deposit allocation	676.42
10147	06/18/19	5010	Vannoy, Christina N direct deposit allocation	328.08
10150	06/24/19	2100	Amanda Stribling	25.00
10152	06/24/19	2100	American Pest Control	40.00
10157	06/24/19	2100	CIRBN, LLC	153.78
10158	06/24/19	2100	City of Atlanta	56.00
10163	06/24/19	2100	JM Abbolt & Associates	495.00
10164	06/24/19	2100	Katie Gordon	25.00
10168	06/24/19	2100	PDC/Area Disposal	94.78
10173	06/24/19	2100	Traci Walters	250.00
10174	06/24/19	2100	Watts Copy System	117.66
adj	06/30/19		Payroll Tax adj	0.02
awt	06/12/19	5505	Dollar General	6.50
awt	06/03/19	5605	amazon.com	22.00
awt	06/03/19	5605	amazon.com	16.45
awt	06/19/19	5275	Adobe Photography	10.61
awt	06/14/19	5505	Walmart	113.83

# Atlanta Public Library District Bank Account Reconciliation Worksheet

Checking  
June 1, 2019 - June 30, 2019

Reference	Date	GL Account	Description	Amount	
awt	06/03/19	5505	Walmart	166.51	
awt	06/06/19	Multiple	IMRF	129.86	
awt	06/03/19	5605	amazon.com	48.13	
awt	06/03/19	5605	amazon.com	26.10	
awt	06/03/19	5605	amazon.com	19.73	
awt	06/12/19	5505	Dollar Tree	39.00	
awt	06/05/19	5605	amazon.com	80.65	
awt	06/14/19	5245	Walmart	44.94	
awt	06/03/19	5605	amazon.com	14.98	
awt	06/12/19	5505	Walmart	34.26	
				<b>Total</b>	<u>8,653.98</u>
				<b>Statement Total</b>	<u>8,428.17</u>
				<b>Difference</b>	<u>225.81</u>
				<b>Ending Bank Balance</b>	<u><u>39,218.86</u></u>

**Reconciled Bank Information**

**Ending Bank Balance** 39,218.86

**Open Deposits & Additions**

**Total** 0.00

**Open Checks & Payments**

8484	09/15/15		Jennifer Godfrey	126.57	
10004	02/06/19	2100	Jasmine Green	25.00	
10151	06/24/19	2100	Ameren Illinois	850.11	
10153	06/24/19	2100	Ancel, Glink, Diamond, Bush Law Offices	350.00	
10154	06/24/19	2100	Baker & Taylor	15.87	
10155	06/24/19	2100	Center Point Large Print	110.98	
10156	06/24/19	2100	Chase Card Services	10.61	
10159	06/24/19	2100	Danny Tackett	30.00	
10160	06/24/19	2100	Deborah Siltman	45.00	
10161	06/24/19	2100	Frontier	313.98	
10162	06/24/19	2100	Jim Birkey	30.00	
10165	06/24/19	2100	Kevin Wilson	30.00	
10166	06/24/19	2100	LaDonna Simpson	40.00	
10167	06/24/19	2100	Laughing Dog Graphics	276.00	
10169	06/24/19	2100	Rick Tackett	30.00	
10170	06/24/19	2100	Sally Linski	25.00	
10171	06/24/19	2100	Sandra Rae Pitcher	1,123.31	
10172	06/24/19	2100	Sarah Bartnott	25.00	
awt	06/28/19	5605	Beat by Beat	20.00	
				<b>Total</b>	<u>3,477.43</u>

**Reconciled Bank Balance** 35,741.43

**General Ledger Information**

**Unadjusted General Ledger Balance** 35,741.43

**Adjustments**

**Total** 0.00

**Adjusted General Ledger Balance** 35,741.43

**Bank Account Reconciliation Summary**

**Bank Statement Information**

Beginning Bank Balance	46,449.82
+ Cleared Deposits & Additions	1,197.21

**Atlanta Public Library District**  
**Bank Account Reconciliation Worksheet**

Checking  
 June 1, 2019 - June 30, 2019

Reference	Date	GL Account	Description	Amount
-			Cleared Checks & Payments	8,428.17
			Ending Bank Balance	<u>39,218.86</u>
<b>Reconciled Bank Information</b>				
+			Open Deposits & Additions	0.00
-			Open Checks & Payments	<u>3,477.43</u>
<b>Reconciled Bank Balance</b>				<u><u>35,741.43</u></u>
<b>General Ledger Information</b>				
			Unadjusted General Ledger Balance	35,741.43
			+/- Total Adjustments	<u>0.00</u>
<b>Adjusted General Ledger Balance</b>				<u><u>35,741.43</u></u>
<b>Unreconciled Amount</b>				<u><u>0.00</u></u>

Cleared Deposits & Additions count = 9  
 Cleared Checks & Payments count = 51  
 Open Deposits & Additions count = 0  
 Open Checks & Payments count = 19  
 General Ledger Adjustment count = 0



# Atlanta Public Library District

## General Ledger

June 1, 2019 - June 30, 2019

Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
<b>1020 Atlanta National Bank</b>				46,072.44			
06/03/19	10134		Ameren Illinois			865.62	
06/03/19	10135		CIRBN, LLC			153.78	
06/03/19	10136		James Welchel			23.23	
06/03/19	10137		Karen Horn			19.97	
06/03/19	10138		Office Depot			65.98	
06/03/19	10139		Resilient Premier Cleaning, LLC			170.00	
06/03/19	10140		Swank Movie Licensing USA			342.00	
06/03/19	10141		Terminix Processing Center			90.00	
06/03/19	10142		Tom Parks			51.40	
06/03/19	awt		Walmart			166.51	
06/03/19	awt		amazon.com			14.98	
06/03/19	awt		amazon.com			16.45	
06/03/19	awt		amazon.com			19.73	
06/03/19	awt		amazon.com			22.00	
06/03/19	awt		amazon.com			26.10	
06/03/19	awt		amazon.com			48.13	
06/03/19	dep		Deposits-Rent Palms Grill		300.00		
06/04/19	PAYROLL		Payroll Journal Entry			1,537.00	
06/05/19	awt		amazon.com			80.65	
06/06/19	awt		IMRF			129.86	
06/07/19	dep		Interest Income		4.09		
06/12/19	awt		Dollar Tree			39.00	
06/12/19	awt		Dollar General			6.50	
06/12/19	awt		Walmart			34.26	
06/14/19	awt		Walmart			113.83	
06/14/19	awt		Walmart			44.94	
06/15/19	dep		Interest Income		1.70		
06/17/19	10127		Illinois Department of Revenue			217.66	
06/17/19	10128		Internal Revenue Service			1,222.78	
06/18/19	PAYROLL		Payroll Journal Entry			1,637.96	
06/19/19	awt		Adobe Photography			10.61	
06/24/19	10150		Amanda Stribling			25.00	
06/24/19	10151		Ameren Illinois			850.11	
06/24/19	10152		American Pest Control			40.00	
06/24/19	10153		Ancel, Glink, Diamond, Bush Law Offices			350.00	
06/24/19	10154		Baker & Taylor			15.87	
06/24/19	10155		Center Point Large Print			110.98	
06/24/19	10156		Chase Card Services			10.61	
06/24/19	10157		CIRBN, LLC			153.78	
06/24/19	10158		City of Atlanta			56.00	
06/24/19	10159		Danny Tackett			30.00	
06/24/19	10160		Deborah Siltman			45.00	
06/24/19	10161		Frontier			313.98	
06/24/19	10162		Jim Birkey			30.00	
06/24/19	10163		JM Abbott & Associates			495.00	
06/24/19	10164		Katie Gordon			25.00	
06/24/19	10165		Kevin Wilson			30.00	
06/24/19	10166		LaDonna Simpson			40.00	
06/24/19	10167		Laughing Dog Graphics			276.00	
06/24/19	10168		PDC/Area Disposal			94.78	
06/24/19	10169		Rick Tackett			30.00	
06/24/19	10170		Sally Linski			25.00	
06/24/19	10171		Sandra Rae Pitcher			1,123.31	
06/24/19	10172		Sarah Bartnott			25.00	
06/24/19	10173		Traci Walters			250.00	
06/24/19	10174		Watts Copy System			117.66	

# Atlanta Public Library District General Ledger

June 1, 2019 - June 30, 2019

Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
06/27/19	dep		Deposits		488.16		
06/28/19	awt		Beat by Beat			20.00	
06/28/19	dep		Deposits-Rent Rt 66		400.00		
06/28/19	dep		Interst Income		3.26		
06/30/19	adj		Payroll Tax adj			0.02	
06/30/19	void		Void check #9483-duplicate entry		79.50		
06/30/19	void		Void checks to Bill Martin from 2013		131.02		
06/30/19	void		Void checks to Julia Ware from 2013, check #7755		15.29		
<b>Totals for 1020</b>					<u>1,423.02</u>	<u>11,754.03</u>	<u>35,741.43</u>
<b>1025 Certificates of Deposit</b>				15,703.95			
<b>Totals for 1025</b>					<u>0.00</u>	<u>0.00</u>	<u>15,703.95</u>
<b>1045 Savings</b>				10,938.47			
06/03/19	dep		Interest Income		13.64		
<b>Totals for 1045</b>					<u>13.64</u>	<u>0.00</u>	<u>10,952.11</u>
<b>2010 Fica/FWH Payable</b>				(1,222.78)			
06/04/19	PAYROLL		Payroll Journal Entry			586.24	
06/17/19	10128		Internal Revenue Service		1,222.78		
06/18/19	PAYROLL		Payroll Journal Entry			603.91	
<b>Totals for 2010</b>					<u>1,222.78</u>	<u>1,190.15</u>	<u>(1,190.15)</u>
<b>2020 SWH Payable</b>				(217.66)			
06/04/19	PAYROLL		Payroll Journal Entry			102.19	
06/17/19	10127		Illinois Department of Revenue		217.66		
06/18/19	PAYROLL		Payroll Journal Entry			107.91	
<b>Totals for 2020</b>					<u>217.66</u>	<u>210.10</u>	<u>(210.10)</u>
<b>2025 IMRF Payable</b>				(77.20)			
06/04/19	PAYROLL		Payroll Journal Entry			38.60	
06/06/19	awt		IMRF		77.20		
06/18/19	PAYROLL		Payroll Journal Entry			38.60	
<b>Totals for 2025</b>					<u>77.20</u>	<u>77.20</u>	<u>(77.20)</u>
<b>2100 Accounts Payable</b>				0.00			
06/30/19	APSUM		AP Summary Journal Entry			4,563.08	
06/30/19	APSUM		AP Summary Journal Entry		4,563.08		
<b>Totals for 2100</b>					<u>4,563.08</u>	<u>4,563.08</u>	<u>0.00</u>
<b>2120 Accrued Unemployment Payable</b>				(43.05)			
06/04/19	PAYROLL		Payroll Journal Entry			9.99	
06/18/19	PAYROLL		Payroll Journal Entry			10.53	
<b>Totals for 2120</b>					<u>0.00</u>	<u>20.52</u>	<u>(63.57)</u>
<b>2515 Loan - Construction</b>				(161,019.14)			
<b>Totals for 2515</b>					<u>0.00</u>	<u>0.00</u>	<u>(161,019.14)</u>
<b>3100 Amount to be Provided for Loan</b>				161,019.14			
<b>Totals for 3100</b>					<u>0.00</u>	<u>0.00</u>	<u>161,019.14</u>
<b>3200 Unrestricted Net Assets</b>				(65,891.15)			
<b>Totals for 3200</b>					<u>0.00</u>	<u>0.00</u>	<u>(65,891.15)</u>
<b>3205 Res Net Assets - Social Security</b>				(6,456.69)			
<b>Totals for 3205</b>					<u>0.00</u>	<u>0.00</u>	<u>(6,456.69)</u>

# Atlanta Public Library District General Ledger

June 1, 2019 - June 30, 2019

Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
<b>3209</b>	<b>Res Net Assets - IMRF</b>			(6,593.75)			
			<b>Totals for 3209</b>		<u>0.00</u>	<u>0.00</u>	<u>(6,593.75)</u>
<b>4010</b>	<b>Corp Tax</b>			(133,969.06)			
			<b>Totals for 4010</b>		<u>0.00</u>	<u>0.00</u>	<u>(133,969.06)</u>
<b>4015</b>	<b>SS Tax</b>			(4,365.58)			
			<b>Totals for 4015</b>		<u>0.00</u>	<u>0.00</u>	<u>(4,365.58)</u>
<b>4020</b>	<b>IMRF Tax</b>			(2,657.69)			
			<b>Totals for 4020</b>		<u>0.00</u>	<u>0.00</u>	<u>(2,657.69)</u>
<b>4025</b>	<b>Audit Tax</b>			(488.00)			
			<b>Totals for 4025</b>		<u>0.00</u>	<u>0.00</u>	<u>(488.00)</u>
<b>4030</b>	<b>Liability Tax</b>			(5,816.46)			
			<b>Totals for 4030</b>		<u>0.00</u>	<u>0.00</u>	<u>(5,816.46)</u>
<b>4080</b>	<b>Interest</b>			(182.51)			
06/03/19	dep		Interest Income			13.64	
06/07/19	dep		Interest Income			4.09	
06/15/19	dep		Interest Income			1.70	
06/28/19	dep		Interst Income			3.26	
			<b>Totals for 4080</b>		<u>0.00</u>	<u>22.69</u>	<u>(205.20)</u>
<b>4100</b>	<b>Fax</b>			(135.25)			
06/27/19	dep		Deposits			18.50	
			<b>Totals for 4100</b>		<u>0.00</u>	<u>18.50</u>	<u>(153.75)</u>
<b>4105</b>	<b>Copies</b>			(620.10)			
06/27/19	dep		Deposits			24.70	
			<b>Totals for 4105</b>		<u>0.00</u>	<u>24.70</u>	<u>(644.80)</u>
<b>4110</b>	<b>Fines</b>			(101.95)			
06/27/19	dep		Deposits			7.50	
			<b>Totals for 4110</b>		<u>0.00</u>	<u>7.50</u>	<u>(109.45)</u>
<b>4115</b>	<b>Non-resident Library Cards</b>			(50.00)			
			<b>Totals for 4115</b>		<u>0.00</u>	<u>0.00</u>	<u>(50.00)</u>
<b>4120</b>	<b>Hospitality</b>			(50.15)			
06/27/19	dep		Deposits			0.75	
			<b>Totals for 4120</b>		<u>0.00</u>	<u>0.75</u>	<u>(50.90)</u>
<b>4125</b>	<b>Program Registrations</b>			(1,384.00)			
06/24/19			Sally Linski		25.00		
06/24/19			Amanda Stribling		25.00		
06/24/19			Katie Gordon		25.00		
06/24/19			Deborah Siltman		45.00		
06/24/19			LaDonna Simpson		40.00		
06/24/19			Sarah Bartnott		25.00		
06/27/19	dep		Deposits			130.00	
			<b>Totals for 4125</b>		<u>185.00</u>	<u>130.00</u>	<u>(1,329.00)</u>
<b>4180</b>	<b>Books</b>			(90.75)			
06/27/19	dep		Deposits			2.50	
			<b>Totals for 4180</b>		<u>0.00</u>	<u>2.50</u>	<u>(93.25)</u>

# Atlanta Public Library District General Ledger

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Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
<b>4185</b>	<b>Merchandise Income</b>			(92.00)			
06/27/19	dep		Deposits			2.50	
			<b>Totals for 4185</b>		<u>0.00</u>	<u>2.50</u>	<u>(94.50)</u>
<b>4200</b>	<b>Illinois Prairie Community Foundation</b>			(4,000.00)			
			<b>Totals for 4200</b>		<u>0.00</u>	<u>0.00</u>	<u>(4,000.00)</u>
<b>4215</b>	<b>MOMS</b>			(3,430.00)			
			<b>Totals for 4215</b>		<u>0.00</u>	<u>0.00</u>	<u>(3,430.00)</u>
<b>4220</b>	<b>Grants</b>			(900.00)			
			<b>Totals for 4220</b>		<u>0.00</u>	<u>0.00</u>	<u>(900.00)</u>
<b>4250</b>	<b>Miscellaneous Income</b>			(52.87)			
06/27/19	dep		Deposits			16.71	
			<b>Totals for 4250</b>		<u>0.00</u>	<u>16.71</u>	<u>(69.58)</u>
<b>4300</b>	<b>Program Sponsorships</b>			(1,200.00)			
			<b>Totals for 4300</b>		<u>0.00</u>	<u>0.00</u>	<u>(1,200.00)</u>
<b>4305</b>	<b>Fundraising Events</b>			(320.00)			
			<b>Totals for 4305</b>		<u>0.00</u>	<u>0.00</u>	<u>(320.00)</u>
<b>4310</b>	<b>Memorial Donations</b>			(1,345.00)			
			<b>Totals for 4310</b>		<u>0.00</u>	<u>0.00</u>	<u>(1,345.00)</u>
<b>4315</b>	<b>Other Contributions</b>			(1,113.49)			
06/27/19	dep		Deposits			100.00	
			<b>Totals for 4315</b>		<u>0.00</u>	<u>100.00</u>	<u>(1,213.49)</u>
<b>4400</b>	<b>Rent - Library Building</b>			(160.00)			
06/27/19	dep		Deposits			60.00	
			<b>Totals for 4400</b>		<u>0.00</u>	<u>60.00</u>	<u>(220.00)</u>
<b>4405</b>	<b>Rent - Union Hall Event Space</b>			(915.00)			
06/27/19	dep		Deposits			125.00	
			<b>Totals for 4405</b>		<u>0.00</u>	<u>125.00</u>	<u>(1,040.00)</u>
<b>4410</b>	<b>Rent - Union Hall Offices</b>			(6,450.00)			
06/28/19	dep		Deposits-Rent Rt 66			400.00	
			<b>Totals for 4410</b>		<u>0.00</u>	<u>400.00</u>	<u>(6,850.00)</u>
<b>4415</b>	<b>Rent - Palms Grill</b>			(3,300.00)			
06/03/19	dep		Deposits-Rent Palms Grill			300.00	
			<b>Totals for 4415</b>		<u>0.00</u>	<u>300.00</u>	<u>(3,600.00)</u>
<b>5010</b>	<b>Payroll</b>			52,063.38			
06/04/19	PAYROLL		Payroll Journal Entry		2,103.13		
06/18/19	PAYROLL		Payroll Journal Entry		2,218.64		
			<b>Totals for 5010</b>		<u>4,321.77</u>	<u>0.00</u>	<u>56,385.15</u>
<b>5030</b>	<b>Fica/Med Expense</b>			3,648.23			
06/04/19	PAYROLL		Payroll Journal Entry		160.90		
06/18/19	PAYROLL		Payroll Journal Entry		169.74		
06/30/19	adj		Payroll Tax adj		0.02		
			<b>Totals for 5030</b>		<u>330.66</u>	<u>0.00</u>	<u>3,978.89</u>
<b>5035</b>	<b>Unemployment Expense</b>			104.58			

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06/04/19	PAYROLL		Payroll Journal Entry		9.99		
06/18/19	PAYROLL		Payroll Journal Entry		10.53		
<b>Totals for 5035</b>					<u>20.52</u>	<u>0.00</u>	<u>125.10</u>
<b>5040 IMRF Expense</b>				794.06			
06/06/19	awt		IMRF		52.66		
<b>Totals for 5040</b>					<u>52.66</u>	<u>0.00</u>	<u>846.72</u>
<b>5105 Accounting and Audit</b>				9,701.25			
06/24/19	86771		JM Abbott & Associates		495.00		
<b>Totals for 5105</b>					<u>495.00</u>	<u>0.00</u>	<u>10,196.25</u>
<b>5115 Legal</b>				5,974.50			
06/24/19	70350		Ancel, Glink, Diamond, Bush Law Offices		350.00		
<b>Totals for 5115</b>					<u>350.00</u>	<u>0.00</u>	<u>6,324.50</u>
<b>5120 Copier</b>				2,062.77			
06/24/19	907411		Watts Copy System		117.66		
<b>Totals for 5120</b>					<u>117.66</u>	<u>0.00</u>	<u>2,180.43</u>
<b>5125 RSA/A.D.M.L.</b>				1,760.00			
<b>Totals for 5125</b>					<u>0.00</u>	<u>0.00</u>	<u>1,760.00</u>
<b>5140 Artist &amp; Speaker Fees</b>				860.00			
<b>Totals for 5140</b>					<u>0.00</u>	<u>0.00</u>	<u>860.00</u>
<b>5160 ASCAP/BMI</b>				421.00			
<b>Totals for 5160</b>					<u>0.00</u>	<u>0.00</u>	<u>421.00</u>
<b>5165 Movie Licensing</b>				0.00			
06/03/19	185227001		Swank Movie Licensing USA		342.00		
<b>Totals for 5165</b>					<u>342.00</u>	<u>0.00</u>	<u>342.00</u>
<b>5170 PO &amp; Safe Deposit Box Rental</b>				136.00			
<b>Totals for 5170</b>					<u>0.00</u>	<u>0.00</u>	<u>136.00</u>
<b>5190 Dues &amp; Memberships</b>				130.00			
<b>Totals for 5190</b>					<u>0.00</u>	<u>0.00</u>	<u>130.00</u>
<b>5205 Cleaning Services</b>				2,017.50			
06/03/19	052019		Resilient Premier Cleaning, LLC		170.00		
06/30/19	void		Void checks to Bill Martin from 2013, check #7498			43.67	
06/30/19	void		Void checks to Bill Martin from 2013, check #7532			43.67	
06/30/19	void		Void checks to Bill Martin from 2013, check #7539			43.68	
06/30/19	void		Void checks to Julia Ware from 2013, check #7755			15.29	
<b>Totals for 5205</b>					<u>170.00</u>	<u>146.31</u>	<u>2,041.19</u>
<b>5210 Groundskeeping</b>				1,045.00			
06/03/19			Karen Horn		19.97		
06/24/19			Traci Walters		250.00		
<b>Totals for 5210</b>					<u>269.97</u>	<u>0.00</u>	<u>1,314.97</u>
<b>5215 Dumpster/Garbage</b>				977.68			
06/24/19	4243491		PDC/Area Disposal		94.78		
<b>Totals for 5215</b>					<u>94.78</u>	<u>0.00</u>	<u>1,072.46</u>

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Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
<b>5220 Pest Control</b>				510.00			
06/03/19	386060483		Terminix Processing Center		90.00		
06/24/19	88483		American Pest Control		40.00		
<b>Totals for 5220</b>					<u>130.00</u>	<u>0.00</u>	<u>640.00</u>
<b>5225 Fire Inspections &amp; Certificates</b>				876.50			
<b>Totals for 5225</b>					<u>0.00</u>	<u>0.00</u>	<u>876.50</u>
<b>5230 Library Elevator Inspections &amp; Maintenance</b>				3,230.03			
<b>Totals for 5230</b>					<u>0.00</u>	<u>0.00</u>	<u>3,230.03</u>
<b>5235 Library Maintenance &amp; Construction</b>				31.08			
06/03/19			James Welchel		12.41		
<b>Totals for 5235</b>					<u>12.41</u>	<u>0.00</u>	<u>43.49</u>
<b>5240 Downey Building Maintenance &amp; Construction</b>				2,848.27			
06/03/19			James Welchel		10.82		
<b>Totals for 5240</b>					<u>10.82</u>	<u>0.00</u>	<u>2,859.09</u>
<b>5245 Union Hall Maintenance &amp; Construction</b>				28,183.86			
06/14/19	awt		Walmart		44.94		
<b>Totals for 5245</b>					<u>44.94</u>	<u>0.00</u>	<u>28,228.80</u>
<b>5250 Insurance</b>				6,450.00			
<b>Totals for 5250</b>					<u>0.00</u>	<u>0.00</u>	<u>6,450.00</u>
<b>5260 Construction Loan Repayment</b>				13,900.00			
<b>Totals for 5260</b>					<u>0.00</u>	<u>0.00</u>	<u>13,900.00</u>
<b>5275 Computer &amp; Software Purchase</b>				220.86			
06/19/19	awt		Adobe Photography		10.61		
06/24/19			Chase Card Services		10.61		
<b>Totals for 5275</b>					<u>21.22</u>	<u>0.00</u>	<u>242.08</u>
<b>5280 Computer Maintenance</b>				53.01			
<b>Totals for 5280</b>					<u>0.00</u>	<u>0.00</u>	<u>53.01</u>
<b>5285 Other Equipment Purchase/Maintenance</b>				111.16			
<b>Totals for 5285</b>					<u>0.00</u>	<u>0.00</u>	<u>111.16</u>
<b>5305 Library Gas &amp; Electric</b>				3,270.28			
06/03/19			Ameren Illinois		236.15		
06/24/19			Ameren Illinois		238.07		
06/24/19			City of Atlanta		56.00		
<b>Totals for 5305</b>					<u>530.22</u>	<u>0.00</u>	<u>3,800.50</u>
<b>5310 Museum Gas &amp; Electric</b>				2,046.26			
06/03/19			Ameren Illinois		224.78		
06/24/19			Ameren Illinois		205.89		
<b>Totals for 5310</b>					<u>430.67</u>	<u>0.00</u>	<u>2,476.93</u>
<b>5315 Union Hall Gas &amp; Electric</b>				6,269.76			
06/03/19			Ameren Illinois		404.69		
06/24/19			Ameren Illinois		406.15		
<b>Totals for 5315</b>					<u>810.84</u>	<u>0.00</u>	<u>7,080.60</u>
<b>5320 Union Hall Water</b>				754.71			

# Atlanta Public Library District General Ledger

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Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
<b>Totals for 5320</b>					<u>0.00</u>	<u>0.00</u>	<u>754.71</u>
<b>5325</b>	<b>Library Telephone &amp; Internet</b>			2,595.59			
06/03/19	6563		CIRBN, LLC		38.44		
06/24/19			Frontier		214.75		
06/24/19	6774		CIRBN, LLC		38.45		
<b>Totals for 5325</b>					<u>291.64</u>	<u>0.00</u>	<u>2,887.23</u>
<b>5330</b>	<b>Museum Telephone &amp; Internet</b>			1,083.95			
06/03/19	6563		CIRBN, LLC		38.45		
06/24/19			Frontier		99.23		
06/24/19	6774		CIRBN, LLC		38.44		
<b>Totals for 5330</b>					<u>176.12</u>	<u>0.00</u>	<u>1,260.07</u>
<b>5332</b>	<b>Union Hall Internet</b>			692.01			
06/03/19	6563		CIRBN, LLC		76.89		
06/24/19	6774		CIRBN, LLC		76.89		
<b>Totals for 5332</b>					<u>153.78</u>	<u>0.00</u>	<u>845.79</u>
<b>5335</b>	<b>Real Estate Taxes</b>			291.31			
<b>Totals for 5335</b>					<u>0.00</u>	<u>0.00</u>	<u>291.31</u>
<b>5505</b>	<b>IPCF</b>			9,217.25			
06/03/19	awt		Walmart		166.51		
06/12/19	awt		Dollar Tree		39.00		
06/12/19	awt		Dollar General		6.50		
06/12/19	awt		Walmart		34.26		
06/14/19	awt		Walmart		113.83		
06/24/19			Danny Tackett		30.00		
06/24/19			Jim Birkey		30.00		
06/24/19			Kevin Wilson		30.00		
06/24/19			Rick Tackett		30.00		
06/24/19			Sandra Rae Pitcher		1,000.00		
06/24/19			Sandra Rae Pitcher		123.31		
06/24/19			Laughing Dog Graphics		276.00		
<b>Totals for 5505</b>					<u>1,879.41</u>	<u>0.00</u>	<u>11,096.66</u>
<b>5520</b>	<b>MOMS</b>			7,760.68			
<b>Totals for 5520</b>					<u>0.00</u>	<u>0.00</u>	<u>7,760.68</u>
<b>5605</b>	<b>Books/Audio Books</b>			4,052.99			
06/03/19	awt		amazon.com		14.98		
06/03/19	awt		amazon.com		16.45		
06/03/19	awt		amazon.com		19.73		
06/03/19	awt		amazon.com		22.00		
06/03/19	awt		amazon.com		26.10		
06/03/19	awt		amazon.com		48.13		
06/05/19	awt		amazon.com		80.65		
06/24/19	1692340		Center Point Large Print		68.24		
06/24/19	1700657		Center Point Large Print		42.74		
06/24/19	2034569303		Baker & Taylor		15.87		
06/28/19	awt		Beat by Beat		20.00		
<b>Totals for 5605</b>					<u>374.89</u>	<u>0.00</u>	<u>4,427.88</u>
<b>5610</b>	<b>DVD's</b>			422.16			
<b>Totals for 5610</b>					<u>0.00</u>	<u>0.00</u>	<u>422.16</u>
<b>5620</b>	<b>Subscriptions &amp; Publications</b>			201.40			

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Date	Reference	Journal	Description	Beginning Balance	Debit Amount	Credit Amount	Period End Balance
<b>Totals for 5620</b>					<u>0.00</u>	<u>0.00</u>	<u>201.40</u>
<b>5675</b>	<b>General Advertising</b>			30.00			
<b>Totals for 5675</b>					<u>0.00</u>	<u>0.00</u>	<u>30.00</u>
<b>5680</b>	<b>Legal Announcements</b>			594.50			
06/30/19	void		Void check #9483-duplicate entry			79.50	
<b>Totals for 5680</b>					<u>0.00</u>	<u>79.50</u>	<u>515.00</u>
<b>5685</b>	<b>Direct Mail</b>			1,130.66			
<b>Totals for 5685</b>					<u>0.00</u>	<u>0.00</u>	<u>1,130.66</u>
<b>5705</b>	<b>Office Supplies</b>			633.11			
06/03/19	3128126320		Office Depot		65.98		
	01						
<b>Totals for 5705</b>					<u>65.98</u>	<u>0.00</u>	<u>699.09</u>
<b>5706</b>	<b>General Postage</b>			286.95			
<b>Totals for 5706</b>					<u>0.00</u>	<u>0.00</u>	<u>286.95</u>
<b>5710</b>	<b>Museum, Archival &amp; Exhibit Supplies</b>			203.11			
<b>Totals for 5710</b>					<u>0.00</u>	<u>0.00</u>	<u>203.11</u>
<b>5715</b>	<b>Library Maintenance Supplies</b>			135.84			
<b>Totals for 5715</b>					<u>0.00</u>	<u>0.00</u>	<u>135.84</u>
<b>5725</b>	<b>Arts &amp; Craft Supplies</b>			99.57			
<b>Totals for 5725</b>					<u>0.00</u>	<u>0.00</u>	<u>99.57</u>
<b>5730</b>	<b>Decorations</b>			71.22			
06/03/19	1510245A		Tom Parks		51.40		
<b>Totals for 5730</b>					<u>51.40</u>	<u>0.00</u>	<u>122.62</u>
<b>5735</b>	<b>Food &amp; Refreshments/Hospitality</b>			327.90			
<b>Totals for 5735</b>					<u>0.00</u>	<u>0.00</u>	<u>327.90</u>
<b>5750</b>	<b>Prizes</b>			63.10			
<b>Totals for 5750</b>					<u>0.00</u>	<u>0.00</u>	<u>63.10</u>
<b>5800</b>	<b>Misc Expenditures</b>			332.25			
<b>Totals for 5800</b>					<u>0.00</u>	<u>0.00</u>	<u>332.25</u>
<b>9900</b>	<b>Transfer to Palms Grill</b>			300.00			
<b>Totals for 9900</b>					<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
<b>Report Total</b>							<u>0.00</u>
<b>Net Profit/(Loss)</b>							
Current Period					<u>(10,297.70)</u>		
Year-to-Date					<u>(18,085.12)</u>		

Distribution count = 169



# Atlanta Public Library District

## Journals

June 1, 2019 - June 30, 2019

Date	Reference	Account	Payee ID	Description	1099	Amount
<b>Journal: Cash Disbursements</b>						
06/30/19	APSUM	1020		AP Summary Journal Entry		(6,345.06)
06/30/19	APSUM	2100		AP Summary Journal Entry		4,563.08
06/30/19	APSUM	5235		AP Summary Journal Entry		12.41
06/30/19	APSUM	5240		AP Summary Journal Entry		10.82
06/30/19	APSUM	5220		AP Summary Journal Entry		90.00
06/30/19	APSUM	5205		AP Summary Journal Entry		170.00
06/30/19	APSUM	5305		AP Summary Journal Entry		236.15
06/30/19	APSUM	5310		AP Summary Journal Entry		224.78
06/30/19	APSUM	5315		AP Summary Journal Entry		404.69
06/30/19	APSUM	5210		AP Summary Journal Entry		19.97
06/30/19	APSUM	5705		AP Summary Journal Entry		65.98
06/30/19	APSUM	5325		AP Summary Journal Entry		38.44
06/30/19	APSUM	5330		AP Summary Journal Entry		38.45
06/30/19	APSUM	5332		AP Summary Journal Entry		76.89
06/30/19	APSUM	5165		AP Summary Journal Entry		342.00
06/30/19	APSUM	5730		AP Summary Journal Entry		51.40
06/03/19	awt	1020	239	Walmart		(166.51)
06/03/19	awt	5505	239	Walmart		166.51
06/03/19	awt	1020	15	amazon.com		(14.98)
06/03/19	awt	5605	15	amazon.com		14.98
06/03/19	awt	1020	15	amazon.com		(16.45)
06/03/19	awt	5605	15	amazon.com		16.45
06/03/19	awt	1020	15	amazon.com		(19.73)
06/03/19	awt	5605	15	amazon.com		19.73
06/03/19	awt	1020	15	amazon.com		(22.00)
06/03/19	awt	5605	15	amazon.com		22.00
06/03/19	awt	1020	15	amazon.com		(26.10)
06/03/19	awt	5605	15	amazon.com		26.10
06/03/19	awt	1020	15	amazon.com		(48.13)
06/03/19	awt	5605	15	amazon.com		48.13
06/05/19	awt	1020	15	amazon.com		(80.65)
06/05/19	awt	5605	15	amazon.com		80.65
06/06/19	awt	1020	121	IMRF		(129.86)
06/06/19	awt	5040	121	IMRF		52.66
06/06/19	awt	2025	121	IMRF		77.20
06/12/19	awt	1020	81	Dollar Tree		(39.00)
06/12/19	awt	5505	81	Dollar Tree		39.00
06/12/19	awt	1020	80	Dollar General		(6.50)
06/12/19	awt	5505	80	Dollar General		6.50
06/12/19	awt	1020	239	Walmart		(34.26)
06/12/19	awt	5505	239	Walmart		34.26
06/14/19	awt	1020	239	Walmart		(113.83)
06/14/19	awt	5505	239	Walmart		113.83
06/14/19	awt	1020	239	Walmart		(44.94)
06/14/19	awt	5245	239	Walmart		44.94
06/19/19	awt	1020		Adobe Photography		(10.61)
06/19/19	awt	5275		Adobe Photography		10.61
06/28/19	awt	1020		Beat by Beat		(20.00)
06/28/19	awt	5605		Beat by Beat		20.00
06/30/19	void	5680		Void check #9483-duplicate entry		(79.50)
06/30/19	void	1020		Void check #9483-duplicate entry		79.50
06/30/19	void	5205		Void checks to Bill Martin from 2013, check #7498		(43.67)
06/30/19	void	5205		Void checks to Bill Martin from 2013, check #7532		(43.67)
06/30/19	void	5205		Void checks to Bill Martin from 2013, check #7539		(43.68)
06/30/19	void	1020		Void checks to Bill Martin from 2013		131.02

# Atlanta Public Library District

## Journals

June 1, 2019 - June 30, 2019

Date	Reference	Account	Payee ID	Description	1099	Amount
06/30/19	void	5205		Void checks to Julia Ware from 2013, check #7755		(15.29)
06/30/19	void	1020		Void checks to Julia Ware from 2013, check #7755		15.29
<b>Transaction Balance for Cash Disbursements</b>						0.00

**Transaction Totals**

Total Debits	7,364.42
Total Credits	7,364.42
Account Hash Total	213577.0000

Transaction count = 29

Distribution count = 57

# Atlanta Public Library District Journals

June 1, 2019 - June 30, 2019

Date	Reference	Account	Payee ID	Description	1099	Amount
<b>Journal: Cash Receipts</b>						
06/03/19	dep	1020		Deposits-Rent Palms Grill		300.00
06/03/19	dep	4415		Deposits-Rent Palms Grill		(300.00)
06/03/19	dep	1045		Interest Income		13.64
06/03/19	dep	4080		Interest Income		(13.64)
06/07/19	dep	1020		Interest Income		4.09
06/07/19	dep	4080		Interest Income		(4.09)
06/15/19	dep	1020		Interest Income		1.70
06/15/19	dep	4080		Interest Income		(1.70)
06/27/19	dep	1020		Deposits		488.16
06/27/19	dep	4105		Deposits		(24.70)
06/27/19	dep	4110		Deposits		(7.50)
06/27/19	dep	4125		Deposits		(130.00)
06/27/19	dep	4405		Deposits		(125.00)
06/27/19	dep	4400		Deposits		(60.00)
06/27/19	dep	4315		Deposits		(100.00)
06/27/19	dep	4250		Deposits		(16.71)
06/27/19	dep	4180		Deposits		(2.50)
06/27/19	dep	4185		Deposits		(2.50)
06/27/19	dep	4120		Deposits		(0.75)
06/27/19	dep	4100		Deposits		(18.50)
06/28/19	dep	1020		Deposits-Rent Rt 66		400.00
06/28/19	dep	4410		Deposits-Rent Rt 66		(400.00)
06/28/19	dep	1020		Interst Income		3.26
06/28/19	dep	4080		Interst Income		(3.26)
<b>Transaction Balance for Cash Receipts</b>						<b>0.00</b>

**Transaction Totals**

Total Debits	<u>1,210.85</u>
Total Credits	<u>1,210.85</u>
Account Hash Total	<u>78605.0000</u>

Transaction count = 7  
Distribution count = 24

# Atlanta Public Library District Journals

June 1, 2019 - June 30, 2019

Date	Reference	Account	Payee ID	Description	1099	Amount
<b>Journal: General</b>						
06/17/19	10127	1020		Illinois Department of Revenue		(217.66)
06/17/19	10127	2020		Illinois Department of Revenue		217.66
06/17/19	10128	1020	941	Internal Revenue Service		(1,222.78)
06/17/19	10128	2010	941	Internal Revenue Service		1,222.78
06/30/19	adj	5030		Payroll Tax adj		0.02
06/30/19	adj	1020		Payroll Tax adj		(0.02)
06/30/19	APSUM	2100		AP Summary Journal Entry		(4,563.08)
06/30/19	APSUM	4125		AP Summary Journal Entry		185.00
06/30/19	APSUM	5505		AP Summary Journal Entry		1,519.31
06/30/19	APSUM	5120		AP Summary Journal Entry		117.66
06/30/19	APSUM	5220		AP Summary Journal Entry		40.00
06/30/19	APSUM	5325		AP Summary Journal Entry		253.20
06/30/19	APSUM	5330		AP Summary Journal Entry		137.67
06/30/19	APSUM	5305		AP Summary Journal Entry		294.07
06/30/19	APSUM	5605		AP Summary Journal Entry		126.85
06/30/19	APSUM	5215		AP Summary Journal Entry		94.78
06/30/19	APSUM	5275		AP Summary Journal Entry		10.61
06/30/19	APSUM	5210		AP Summary Journal Entry		250.00
06/30/19	APSUM	5310		AP Summary Journal Entry		205.89
06/30/19	APSUM	5315		AP Summary Journal Entry		406.15
06/30/19	APSUM	5332		AP Summary Journal Entry		76.89
06/30/19	APSUM	5105		AP Summary Journal Entry		495.00
06/30/19	APSUM	5115		AP Summary Journal Entry		350.00
06/04/19	PAYROLL	1020		Payroll Journal Entry		(1,537.00)
06/04/19	PAYROLL	2010		Payroll Journal Entry		(586.24)
06/04/19	PAYROLL	2020		Payroll Journal Entry		(102.19)
06/04/19	PAYROLL	2025		Payroll Journal Entry		(38.60)
06/04/19	PAYROLL	2120		Payroll Journal Entry		(9.99)
06/04/19	PAYROLL	5010		Payroll Journal Entry		2,103.13
06/04/19	PAYROLL	5030		Payroll Journal Entry		160.90
06/04/19	PAYROLL	5035		Payroll Journal Entry		9.99
06/18/19	PAYROLL	1020		Payroll Journal Entry		(1,637.96)
06/18/19	PAYROLL	2010		Payroll Journal Entry		(603.91)
06/18/19	PAYROLL	2020		Payroll Journal Entry		(107.91)
06/18/19	PAYROLL	2025		Payroll Journal Entry		(38.60)
06/18/19	PAYROLL	2120		Payroll Journal Entry		(10.53)
06/18/19	PAYROLL	5010		Payroll Journal Entry		2,218.64
06/18/19	PAYROLL	5030		Payroll Journal Entry		169.74
06/18/19	PAYROLL	5035		Payroll Journal Entry		10.53
<b>Transaction Balance for General</b>						0.00

**Transaction Totals**

Total Debits	<u>10,676.47</u>
Total Credits	<u>10,676.47</u>
Account Hash Total	<u><u>146172.0000</u></u>

Transaction count = 20  
Distribution count = 39

## LIBRARY REPORT 7.25.19

### Grants

We applied to the Woods Foundation for funds to assist with the gutter project and other capital repairs to our buildings, but we did not receive funding from the Foundation. The declination letter was quite supportive and indicated that the only reason we did not receive a grant was that the Foundation had already allocated its funds for 2019 and 2020. We will be submitting a request to Landmarks Illinois for a grant of \$5,000 through the Preservation Heritage Fund Grant Program for support of our gutter repair project. The grant deadline is August 15. We also plan to apply to the Danner Trust for support for the project.

We received a grant of \$2,000.00 from the city for the façade improvement to Union Hall. The total cost for the project is \$4,667.00, and we will hold off this project until we receive our next tax distribution. The funds are reimbursable from the City once the work is complete.

We have not yet received our per capita grant of \$2,853.00, but we expect it soon. Some of our neighboring libraries have received their per capita grants, and some have not.

We have applied to the Illinois Arts Council Arts Tour program for funds to support a performance by musician Chris Vallillo in November.

We recently submitted a project through the State Farm Neighborhood Assist program. State Farm chooses 200 projects for public voting. We expect to hear soon whether our project was selected to move forward to the next phase. The request was for support for our CreateSpace Project at Union Hall—an after-school initiative that would include programming, arts and crafts activities, media initiatives, and more. The Atlanta Parks District received money through this program several years ago. State Farm invites 2,000 project proposals, so chances are slim that we will be selected.

We hope to establish an account with the Illinois Prairie Foundation's grain donation program before harvest time in order to solicit donations of grain in lieu of monetary contributions. These contributions would be earmarked to pay down our construction loan. Steve Dreyer is spearheading this effort.

### Programs

We are currently planning programs for 2019-20. The theme for the year will be ***Building an Idea(I) Community***. As usual, we will kick off with *Blind Date with a Book* in September, with full programming to begin in October. The first calendar will be distributed in late August. Calendar sponsorships are available for \$50 each. We will have a full report on planned programs at our September meeting.

We offered the first in a series of three meetings for parents and participants in the Library's programs to discuss program content, desirable event times, etc. Two people attended the first meeting on July 22, and we heard many good ideas about children's programs, adult activities,

and fundraising opportunities. Subsequent meetings are scheduled on July 27 at 10:00am and on July 29 at 7:00pm.

### **FOIA/OMA**

Between September 2017 and July 2019, the Attorney General Public Access Counselor (PAC) received nine inquiries from citizens complaining that the Library had violated either the Open Meetings Act (OMA) or the Freedom of Information Act (FOIA). In each of these cases, the PAC contacted the Library for a response and then issued an opinion regarding the complaint. In every instance the PAC determined that the Library had not violated either OMA or FOIA. It is important to note as well that the lawsuit filed by the Edgar County Watchdogs could have been resolved through the office of the PAC; had this process been followed (as it was in earlier Watchdog complaints), a determination would have been made by the PAC without cost to the Library. Instead, the Library incurred unnecessary costs totaling \$5,850.00 (\$3,000 to settle the lawsuit and \$2,850 in legal fees to our attorneys) to settle the lawsuit. That payment was made earlier in July. This amount is approximately equal to our annual expenditure for books in FY 2019.

Both Marge Dyer and Mary Hill have completed their OMA training as required by the State of Illinois.

### **OTHER**

I have been invited by the Illinois Humanities Council to serve on its grant review committee and attended a first meeting in Chicago on July 23. Travel and other expenses are paid by Illinois Humanities.

Illinois Humanities will be hosting a follow-up gathering of all participants in the recent Smithsonian tour of the MOMS exhibit at the Palms Grill and Atlanta Museum on September 4. Expenses will be covered by Illinois Humanities.

**ATLANTA PUBLIC LIBRARY DIRECTORS' STATISTICAL REPORT**

CIRCULATION	July	August	September	October	November	December	January	February	March	April	May	June	Annual TOTAL	Previous Year
Check-outs	257	261	278	249	202	182	232	225	265	234	247	255	2,887	2,941
Renewals	27	36	41	62	31	27	29	43	29	37	33	28	423	622
Total Circulation	284	297	319	311	233	209	261	268	294	271	280	283	3,310	3,565
Adult Circulation	218	244	248	255	200	156	244	177	240	240	215	221	2,658	2,600
Juvenile Circulation	48	45	41	43	32	31	44	25	32	42	51	45	479	710
Young Adult	0	0	0	3	2	2	0	4	2	0	0	3	16	9
Non RSA Circ.	14	0	24	7	4	6	1	0	0	1	2	4	63	101
Other	4	8	6	3	6	8	12	0	20	5	12	10	94	145
DVD/Audio	66	63	63	56	35	43	56	62	80	80	56	53	713	598
<b>COLLECTION</b>														
Number of Items	10,622	10,617	10,636	10,675	10,720	10,659	10,680	10,707	10,717	10,711	10,714	10,736	10,736	10,617
Missing Items	25	25	26	25	27	30	35	38	43	48	51	59	59	21
Overdue Books	86	58	69	69	67	69	54	72	75	84	79	75	75	72
<b>USERS</b>														
New Users	7	9	7	6	6	7	8	4	5	5	3	10	77	76
Cards Renewed	2	3	5	5	6	0	3	6	5	0	5	7	47	56
Expired Users	918	932	932	937	946	951	961	957	956	966	977	995	995	908
Active Cards	443	437	444	444	441	443	439	447	450	444	436	428	428	448
Total Users	1,361	1,369	1,376	1,381	1,387	1,394	1,400	1,404	1,406	1,410	1,413	1,423	1,423	1,356
<b>INTER-LIBRARY LOAN</b>														
Loaned	66	68	72	75	45	60	63	65	99	68	55	77	813	904
Number of Libraries	35	43	38	38	21	41	34	41	45	42	34	37	365	310
Borrowed	19	18	28	25	27	34	30	36	47	34	35	32	365	310
Number of Libraries	15	17	17	17	20	23	26	23	31	22	22	23	365	310
<b>LAPTOP USE</b>														
Number of Uses	181	169	112	102	111	130	80	82	167	141	168	193	1,636	1,985
Number of People	52	45	34	32	30	26	29	33	34	59	56	53	1,636	1,985
<b>VISITORS</b>														
Total Domestic	60	94	88	30	16	5	8	5	19	26	53	57	461	505
Number of States	7	7	15	8	5	3	2	1	9	10	9	13	461	505
Total Foreign	9	12	24	9	1	1	0	1	2	6	8	6	79	96
Number of Countries	5	6	10	4	1	1	0	1	1	2	3	2	79	96

## Director's Report - Museum

### Museum Collections Report

Total Collection: 3,563	# of Items Inventoried this Month: 0
School Collection: 590	Military Collection: 128
Fair Collection: 219	Abraham Lincoln Collection: 40
Business Collection: 771	
Civic, Municipal, Religious, Cultural Collection: 1794	

### Item(s) of Note:

No donations last month

### Update:

- Visitor Center project has been moving a little slower than anticipated. We are hoping to get furniture and the video screen installed by the end of August. The Tourism Bureau should be getting us an iPad to help collect visitor information. This information, demographic mostly, will be used by the Tourism Bureau to help with targeted marketing efforts.
- The Museum has been asked to host a new traveling exhibit put together by the Lincoln Home National Historic Site called the "Illinois Freedom Project". With a focus on primary source research this exhibit is the product of a youth engagement program designed to teach the history of slavery by exploring the interconnected narratives that came to define it. This exhibit is currently scheduled to open at the Museum in April or May of 2020.



# Atlanta Public Library Budget FY 20

Line Items	Budget	Year To Date	Projected Year End
<b>INCOME</b>			
4010 Corp Tax	140,204		
4015 SS Tax	3,967		
4020 IMRF Tax	2,700		
4025 Audit Tax	1,000		
4030 Liability Tax	6,600		
4035 Bldg/Mtnce Tax	0		
4080 Interest	205		
4100 Fax Fees	150		
4105 Copy Fees	645		
4110 Book Fines	100		
4115 Non-Res Library Cards	65		
4120 Hospitality	50		
4125 Program Registrations	1,500		
4180 Book Sales	90		
4185 Merchandise Sales	0		
4220 Grants	10,000		
4250 Miscellaneous	100		
4300 Program Sponsorships	500		
4305 Fundraising Events	2,000		
4310 Memorial Donations	350		
4315 Other Contributions	500		
4400 Rent-Library Building	200		
4405 Rent-U.H. Event Space	1,000		
4410 Rent-U.H. Offices	6,300		
4415 Rent-Palms Grill	3,600		
Unrestricted Funds Available	51,907		
Restricted Funds	10,491		

TOTAL CASH AVAILABLE	244224	0	0
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<b>EXPENSES</b>			
5010 Payroll	58,000		
5030 FICA/Medical	4,450		
5035 Unemployment	200		
5040 IMRF	950		
5105 Accounting & Audit	12,600		
5115 Legal	7,200		
5120 Copier	2,250		
5125 RSA/ADML	1,500		
5135 Professional Services	0		
5140 Artist/Speaker Fees	8,000		
5160 ASCAP/BMI	500		
5165 Movie Licensing	350		
5170 Safe Deposit & P.O. Box Rental	140		
5190 Dues & Memberships	150		
5205 Cleaning Services	3,000		
5210 Groundskeeping	1,500		
5215 Dumpster/Garbage	1,200		
5220 Bug Control	820		
5225 Fire Inspections & Certificates	1,000		
5230 Library Elevator Inspections/Maintenance	500		

5231	Museum Elevator Inspections/Maintenance	3,000		
5235	Library Maintenance & Construction	2,000		
5240	Downey Bldg. Maintenance & Construction	7,000		
5245	U.H. Maintenance & Construction	7,000		
5250	Insurance	7,500		
5260	Construction Loan Payment	16,000		
5275	Computer & Software Purchase	300		
5280	Computer Maintenance	100		
5285	Other Equip. Purchase & Maintenance	500		
5305	Library Gas & Electric	4,000		
5310	Museum Gas & Electric	2,600		
5315	Union Hall Gas & Electric	7,500		
5320	Union Hall Water	700		
5325	Library Telephone & Internet	2,700		
5330	Museum Telephone & Internet	1,600		
5332	U.H. Internet	925		
5335	Real Estate Taxes	600		
5475	Fundraising	500		
5605	Books/Audio Books	8,000		
5610	DVDs	1,000		
5620	Subscriptions & Publications	200		
5640	Museum Collections	750		
5670	Printing	150		
5675	General Advertising	30		
5680	Legal Announcements	600		
5685	Direct Mail	3,500		
5705	Office Supplies	750		
5706	General Postage	400		
5710	Museum Achival & Exhibit Supplies	500		
5715	Library Maintenance Supplies	150		
5720	Museum Maintenance Supplies	150		
5725	Arts & Craft Supplies	3,000		
5730	Decorations	150		
5735	Food & Refreshments (Programs)	1,500		
5737	Hospitality	500		
5750	Prizes	500		
5800	Miscellaneous	2,500		

TOTAL EXPENSES

193165

Net Revenue After Expenses

51059

0

0

**ATLANTA PUBLIC LIBRARY**  
**REVIEW OF CLOSED MEETING MINUTES**  
**JULY 25, 2019**

There were two closed meetings of the Atlanta Public Library Board of Trustees between January 1, 2019 and June 30, 2019. The minutes were reviewed by Lori Cotton and Randy Brooks. Their recommendation is that these minutes remain sealed.

ORDINANCE 19 - 02

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL  
YEAR BEGINNING THE FIRST DAY OF JULY, 2019 AND ENDING  
THE 30TH DAY OF JUNE 2020

WHEREAS, The Board of Trustees of the Atlanta Public Library District, of the County of Logan, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2019 and ending June 30, 2020 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on September 19, 2019, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Atlanta Public Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Atlanta Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE ATLANTA PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF LOGAN AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2019 and ending June 30, 2020; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

- |   |             |
|---|-------------|
| 1. For salaries & unemployment                            | \$58,200.00 |
| 2. For professional service contracts,<br>Excluding audit |             |
| a. legal  | \$ 7,800.00 |
| b. copier   | \$ 2,250.00 |
| c. RSA/A.D.M.L.   | \$ 1,500.00 |
| d. bookkeeping  | \$10,600.00 |
| 3. For licenses, rentals                                  | \$ 990.00   |
| 4. For dues, memberships & travel                         | \$ 150.00   |
| 5. For building maintenance:                              |             |
| a. general maintenance                                    | \$ 1,820.00 |
| b. grounds keeping service                                | \$ 1,500.00 |

c.	cleaning services	\$ 3,000.00
d.	dumpster	\$ 1,200.00
e.	elevators	\$ 3,500.00
f.	construction loan	\$16,000.00
6.	For building renovation	\$16,000.00
7.	For equipment	\$ 900.00
8.	For utilities & taxes	\$15,400.00
9.	For telephone & internet	\$ 5,230.00
10.	For programming expenses	\$10,000.00
11.	For fundraising events and programs	\$ 500.00
12.	For materials & collections	\$ 9,950.00
13.	For marketing, notices and ads	\$ 3,680.00
14.	For supplies	\$ 5,600.00
15.	For miscellaneous expenditures	\$ 2,500.00

**TOTAL            \$178,270**

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

1.	Social Security Taxes	\$4,450.00
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FOR ILL. MUNICIPAL RETIREMENT FUND [40 ILCS 5/7-105; 7-171]:

1.	Illinois Municipal Retirement Fund	\$ 945.00
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FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

1.	Contractual Services-Audit	\$ 2,000.00
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FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE,  
[745 ILCS 10/9-107]:

1. Insurance (public liability  
insurance, property damage (fire)  
and unemployment insurance) \$ 7,500.00

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1. Special Reserve Fund Plan \$ -0-

**TOTAL EXPENSESES \$193,165.00**

Section 2: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Unrestricted cash on hand July 1, 2018 \$ 36,203.00

Certificates of Deposit \$ 15,704.00

Restricted from Social Security Fund balance \$ 4,261.00

Restricted from Ill. Municipal Retirement  
Fund balance \$ 6,230.00

Restricted from the Audit Fund balance \$ -0-

TOTAL CASH ON HAND \$ 62,398.00

Rental Income \$ 11,100.00

Interest Income \$ 205.00

Special purpose grants \$ 10,500.00

Miscellaneous gifts and donations \$ 950.00

Community events \$ 3,500.00

Fees (Photocopy, fax, and miscellaneous \$ 1,100.00

Tax for General Corporate Library purposes \$140,204.00

Tax for Social Security purposes \$ 3,967.00

Tax for Ill. Municipal Retirement Fund	\$ 2,700.00
Tax for Audit purposes	\$ 1,000.00
Tax for Liability and Insurance	\$ 6,600.00
TOTAL REVENUE	\$ 244,224.00
<b>EXPECTED CASH ON HAND JUNE 30, 2019</b>	<b>\$ 51,059.00</b>

Section 3: Any unexpended balances in the General Library Tax Fund will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Atlanta Public Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Atlanta Public Library District and approved by the President thereof this 20th day of September, 2018.

BOARD OF TRUSTEES OF ATLANTA  
PUBLIC LIBRARY DISTRICT

By: \_\_\_\_\_  
James Welchel, President

ATTEST:

\_\_\_\_\_  
Karen E. Horn, Secretary

STATE OF ILLINOIS     )  
                                  )   SS.  
COUNTY OF LOGAN       )

CERTIFICATE

I, KAREN E. HORN, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Atlanta Public Library District in the County of Logan and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 19-02 for the fiscal year July 1, 2019 to June 30, 2020.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 19th day of September, 2019; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Atlanta Public Library District in the fiscal year.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Atlanta Public Library District, at Atlanta, Illinois, this 19th day of September, 2019.

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Secretary, Atlanta Public  
Library District